



436TH MEETING OF THE
MACKENZIE DISTRICT COUNCIL

TO THE MAYOR AND COUNCILLORS OF THE MACKENZIE DISTRICT COUNCIL

Membership of the Council:

Claire Barlow (Mayor)
Cr Russell Armstrong
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie
Cr Graham Smith
Cr Evan Williams

*Notice is given of a meeting of the Mackenzie District Council to
be held on Tuesday June 24, 2014, at 9.30am.*

VENUE: Council Chambers, Fairlie

BUSINESS: As per the attached agenda.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



MACKENZIE DISTRICT COUNCIL

Agenda for Tuesday June 24, 2014, at 9.30am

OPENING

APOLOGIES

DECLARATIONS OF INTEREST

BEREAVEMENTS

VISITORS:

At **10am** A CITIZENSHIP CEREMONY WILL BE HELD FOR JENNIFER CORDES AND INVITED GUESTS. THIS WILL BE FOLLOWED BY MORNING TEA.

At **10.30am** CLAIRE HECTOR-TAYLOR WILL ATTEND TO PRESENT THE CHRISTCHURCH AND CANTERBURY TOURISM QUARTERLY REPORT (ATTACHED).

At **11am** AMY LAMB WILL ATTEND TO INTRODUCE HERSELF AS THE NEW MACKENZIE COMMUNITY DEVELOPMENT WORKER AND WILL SPEAK ABOUT HER WORK.

At **11.30am** ROB HANDS, CHIEF FIRE OFFICER, WILL PRESENT THE NEW ALBURY FIRE TANKER.

MAYOR'S REPORT 5

REPORTS:

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GENERAL BUSINESS:

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:	44
The Twizel and Tekapo Community Board meetings held on June 3, and the Fairlie Community Board meeting held on June 9, 2014.	
A) TWIZEL COMMUNITY BOARD MINUTES	46
B) TEKAPO COMMUNITY BOARD MINUTES	56
C) FAIRLIE COMMUNITY BOARD MINUTES	63
MACKENZIE FORESTRY BOARD MINUTES:	70
Receive the minutes of the Mackenzie Forestry Board meeting held on June 10, 2014	
COMMITTEE MINUTES:	
Receive the minutes of the Finance Committee, Planning and Regulation Committee, and Asset and Services Committee meetings held on June 12, 2014, including such parts taken with the public excluded.	
A) FINANCE COMMITTEE MINUTES	77
B) PLANNING AND REGULATION COMMITTEE MINUTES	89
C) ASSET AND SERVICES COMMITTEE MINUTES	94
CONFIRMATION OF COUNCIL MINUTES ORDINARY MEETING:	99
Confirm and adopt the minutes of the Mackenzie District Council meeting held on May 13, 2014, including such parts as were taken with the public excluded, as the correct record of the meeting.	
CONFIRMATION OF COUNCIL MINUTES ANNUAL PLAN SUBMISSION HEARING:	115
Confirm and adopt the minutes of the Mackenzie District Council Meeting held on June 10, 2014, to hear submissions on the 2014/15 Draft Annual Plan, as the correct record of the meeting.	
CONFIRMATION OF COUNCIL MINUTES ADOPTION OF ANNUAL PLAN:	127
Confirm and adopt the minutes of the Mackenzie District Council Meeting held on June 10, 2014, to adopt the 2014/15 Draft Annual Plan, as the correct record of the meeting.	
PUBLIC EXCLUDED:	
That the public be excluded from the following part of the proceedings of this meeting namely the discussion of previous minutes taken in public excluded:	
A) PREVIOUS MINUTES COUNCIL MAY 13.	
B) PREVIOUS MINUTES MACKENZIE FORESTRY BOARD, JUNE 10.	
C) PREVIOUS MINUTES FINANCE COMMITTEE, JUNE 12.	
D) PREVIOUS MINUTES PLANNING AND REGULATION COMMITTEE, JUNE 12.	
E) PREVIOUS MINUTES ASSET AND SERVICES COMMITTEE, JUNE 12.	

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous minutes Council May 13	Enable commercial negotiations Commercial sensitivity	48(1)(a)(i)
Previous minutes Mackenzie Forestry Board June 10	Enable commercial negotiations Commercial sensitivity	48(1)(a)(i)
Previous minutes Finance Committee June 12	Enable commercial negotiations Commercial sensitivity Maintain legal professional privilege	48(1)(a)(i)
Previous minutes Planning and Regulation Committee June 12	Maintain legal professional privilege	48(1)(a)(i)
Previous minutes Asset and Services Committee June 12	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes Council under sections 7(2)(b)(ii) and 7(2)(i), previous minutes Mackenzie Forestry Board under sections 7(2)(b)(ii) and 7(2)(i), previous minutes Finance Committee under sections 7(2)(b)(ii), 7(2)(i), and 7(2)(g), previous minutes Planning and Regulation Committee under section 7(2)(g), previous minutes Asset and Services Committee under section 7(2)(b)(ii).*

ADJOURNMENTS:

10.00am Morning Tea to follow citizenship ceremony
12.00pm Lunch
3:00pm Afternoon Tea

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: GENERAL ACTIVITIES REPORT
MEETING DATE: 24 JUNE 2014
REF: PAD 2/3
FROM: MAYOR

ACTIVITY REPORT

COUNCIL, COMMITTEE AND BOARD MEETINGS

23 May	District Plan Workshop.
3 June	Tekapo & Twizel Community Board Meetings.
10 June	Forestry Board meeting. Hearing of Annual Plan submissions. CEO Performance Review.
12 June	Committee Day.
24 June	Council Meeting. CEO Performance review.

OTHER MEETINGS AND ACTIVITIES

14-22 May	On leave in Auckland. Attended TRENZ as invited guest on 21 May.
23 May	Attended 'Meet the Newcomers Morning Tea' in the Community Centre, Fairlie. Attended the Sports SC Awards Dinner with the CEO in Timaru.
25 May	Had morning tea with Madame Tan (Chinese Consul General) in Lake Tekapo.
27 May	Met with Ulaiwan Kaensan regarding residency matters. SNA Meeting with T Morrison, N Hole, the CEO & Cr Cox.
28 May	Radio Show with OJ. Met with Patricia Robertson (Information services) & Pat Shuker (various issues) in Twizel. Met with Howard Lowe (affordable housing).
29 May	Attended Workshop & Seminar on collaboration in Christchurch with the CEO. Attended Mayoral Forum dinner with the CEO in Christchurch.
30 May	Attended Mayoral Forum Attended CDEM Joint Committee meeting (chaired for the first time!)
3 June	Attended morning tea at Mackenzie Kindergarten with Trish Willis. Concerns over declining number of children in Fairlie/Tekapo.
4 June	Attended Tekapo Property Group meeting.
5-6 June	Attended the Rural & Provincial Sector meeting in Wellington with the Mayor & Cr Smith (Presented on the CWMS)
11 June	Murray Cox and I met with Bruce Lochore from NZ Motor Caravan Association regarding how they can assist with drafting our Freedom

	<p>Camping Bylaw. Met with Mark Wells from the YHA along with the CEO and Murray Cox. Attended the Journey Through Time Exhibition opening in Timaru – to celebrate 150 years of the Timaru Herald (Definitely worth a visit)</p>
16 June	Attended Meet the Newcomers morning tea in Twizel.
18 June	<p>Radio Show with OJ. Met Lesley Roy regarding Aoraki Foundation.</p>
19 June	Attended the Fairlie Lions Change of Officers evening in Fairlie.
22 June	Attended church service and opening of new steps at Church of the Good Shepherd in Tekapo.

1. That the report be received.

CLAIRE BARLOW
MAYOR

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: CHIEF EXECUTIVE OFFICER'S GENERAL ACTIVITIES REPORT

MEETING DATE: 24 JUNE 2014

REF: PAD 2/3

FROM: CHIEF EXECUTIVE OFFICER

ACTIVITY REPORT

COUNCIL, COMMITTEE AND BOARD MEETINGS

9 June	Fairlie Community Board meeting.
10 June	Forestry Board meeting. Hearing of Annual Plan submissions. CEO Performance Review.
12 June	Committee Day.
24 June	Council Meeting. CEO Performance review.

OTHER MEETINGS AND ACTIVITIES

14 May	Management Meeting. Fortnightly meeting with Bernie Haar. Attended Twizel Water Supply Public Meeting.
15 May	Met with Lane Helmrich regarding Old Library building.
19 May	Management Meeting. Met with Federated Farmers regarding the Draft Annual Plan along with Paul Morris, Suzy Ratahi & Bernie Haar.
20-21 May	Marae Visit at Waihao Marae Morven.
22 May	Met with Charles Anderson & Evan Williams regarding road. Performance Review of B Haar.
23 May	Met with Neil Anderson. District Plan Workshop. Performance Review of P Morris. Attended the Sports SC Awards Dinner with the Mayor in Timaru.
26 May	Management meeting. Met with Noel Jackson regarding communication.
27 May	Performance Review of T Morrison. SNA Meeting with T Morrison, N Hole, the Mayor & Cr Cox. Planning Catch up with N Hole & T Morrison.
29 May	Attended Workshop & Seminar for senior staff in Local Government, in Christchurch with the Mayor. Attended Mayoral Forum dinner with the mayor in Christchurch.
30 May	Attended CEO Forum & Mayoral Forum in Christchurch with the Mayor.

	Attended CDEM Joint Committee in Christchurch with the Mayor.
3 June	Management Meeting. Met with Sally Jones from DOC in Twizel.
4 June	Attended Workshop in Tekapo regarding Freedom Camping with Garth Nixon, Cr Cox, Cr Leslie and Community Board members. Attended Tekapo Property group meeting in Tekapo. Met with Simon Williamson from High Country Health and the Architect in Twizel at new site.
5-6 June	Attended the Rural Sector meeting in Wellington with the Mayor & Cr Smith.
9 June	Management meeting. Assets Meeting with Suzy Ratahi.
11 June	Met with Mark Wells from the YHA along with the Mayor. Fortnightly meeting with B Haar.
13-20 June	Annual Leave.
23 June	Tekapo Stormwater proposal at Arowhenua Marae.

RECOMMENDATION:

1. That the report be received.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

Christchurch & Canterbury Tourism Report to Mackenzie District Council on Marketing Activity, June 2014

Overview

Administration

The current Memorandum of Understanding (MOU) between MDC and CCT continues until 30 June 2014, aligning with both organisations' financial years. A proposed two-year MOU has been submitted to the Council for review and feedback.

This report summarises the agreed activity outlined in the current MOU for the past quarter. The end-of-year report will be provided in July by Annabelle Bray, who returns from maternity leave on Monday 9 June.

Breakdown by Activity

Industry Communications

Industry Newsletter

The fortnightly Industry Newsletter is currently sent to 283 Mackenzie tourism operators. For the period 25 March 2014 – 24 June 2014, six newsletters have been sent and key topics covered include:

- Locals autumn top 10 list
- Tourism 2025 framework
- Perth & Chinese flights
- Regional events
- Business listings on newzealand.com
- Domestic winter campaign
- Photo competition
- Tourism New Zealand statistics
- CCT industry blog
- Emerging and special interest markets
- Collaborative social media
- Online booking trends
- International drivers debate
- Key trade events including RTONZ, TRENZ and Convene South

Monthly Columns in Local Publications

Columns in the Fairlie Accessible and Twizel Update continue to be submitted on a monthly basis. They provide a good avenue to communicate with the wider region on key marketing activity.

Industry Training

A survey was undertaken after the workshop held in February. One of the questions asked was 'what other topics would you like to see covered in future workshops?' One of the main topics identified by survey participants was creating a marketing plan. This is a key activity for tourism businesses to undertake and is seen as a skill gap which exists in the region, particularly with smaller operators.

The next workshop will focus on 'how to create a marketing plan'. This will be facilitated by an external trainer who is an expert in this field.

Getting ready for China workshop – part two, was held in Lake Tekapo on 9 June. In October 2013 CCT sponsored two ‘Getting ready for China’ workshops for operators in the region. This second workshop was targeted at business owners and managers. It offered a deeper level of engagement than the introductory workshop.

The workshop focused on initiatives that can be implemented by businesses to become more ‘China-ready,’ with the aim of demonstrating how these initiatives can add value to the business. The workshop was well-received by participants and demonstrates that there are key operators in the region who are keen to embrace the fast-growing Chinese market.

Joint Venture Campaign Activity

Australian Market Winter Campaign

This winter campaign is a joint venture between Tourism New Zealand and regional partners. The Mt Cook Mackenzie region has three ski field partners who have invested in this campaign – Mt Dobson, Roundhill and Ohau.

The campaign has been in market since April and utilises various channels including: television, online advertising, Sunrise breakfast television, and a joint venture campaign with a key Australian wholesaler. Sunrise are in Mt Cook and Lake Tekapo broadcasting live weather crosses on Monday 16 and Tuesday 17 June. Sunrise is the most viewed breakfast show on Australian television so it is fantastic to get this level of coverage of our region in winter.

There are two key phases for this campaign:

- Phase one – drive inspiration for a New Zealand ski holiday.
- Phase two – consideration and conversion.

We are currently in phase two which entails increased TNZ PR ski activity and Canterbury-specific messaging with Ski TMN online.

Below is an example of the online advertising:



Canterbury-specific messaging is on www.newzealand.com

Domestic Market Winter Campaign

The purpose of this campaign is to increase Christchurch and Canterbury visitors to the Mt Cook Mackenzie region during the winter period for skiing and other winter-related activities. There has been a marked increase in uptake from regional operators in comparison to last year. In the 2013 campaign there were 11 regional investors contributing a total of \$6,500. This year there are 16 regional investors contributing a total of \$14,000. This is a good result and means there is a suitable level of spend for a compelling and effective campaign.

The campaign is in market from May until September. A range of advertising channels are being utilised including print, online and radio advertising.

Investors have sent through content and images to be used on mtcooknz.com winter pages and for other advertising channels. Content for print and radio advertising is currently being finalised for release from July onwards.

Online advert on www.chillout.co.nz (May – September)



Trade Activity

RTO/ITO event

This three-day event was held in Auckland in early May. The first day was dedicated to appointments with New Zealand-based Tourism New Zealand (TNZ) staff. The next two days involved appointments with Auckland-based Inbound Tour Operators (ITO's). Having a presence at this event ensures that Mt Cook Mackenzie remains top-of-mind with key stakeholders and provided an opportunity to provide product and regional development updates.

Key take-outs from the event are:

- Overall, TNZ staff and ITO's have a good knowledge of the Mt Cook Mackenzie region.
- There is strong interest in walking, biking (in particular the Alps 2 Ocean cycle trail), the International Dark Sky Reserve and tours, Lord of the Rings, unique experiences and new boutique accommodation options.
- There is widespread concern at the lack of four-star hotel accommodation, particularly in Lake Tekapo, with many ITO's finding it difficult to get enough allocation at Peppers Bluewater, especially during peak periods.

- Following on from these appointments, several new connections have been made between ITO's and accommodation and activity operators in Mt Cook Mackenzie.

TRENZ

TRENZ is New Zealand's largest annual travel trade show. This event connects hundreds of overseas wholesalers and Inbound Tour Operators (ITO's) with Regional Tourism Organisations (RTO's) and tourism operators from around New Zealand.

Over 50 appointments were conducted during this three-day event with tourism buyers from various parts of the world including UK/Europe, North America, Australia, Asia, South East Asia and South America.

Key take-outs from the event are:

- The highest number of appointment requests received were from Asian and South-East Asian markets, particularly China and Japan and also Malaysia, Singapore, Taiwan, Korea and Thailand.
- While some of these Asian markets are producing relatively small visitor numbers to the region, there is a strong expectation that visitor numbers will grow significantly in the short-to-medium term, as well as across emerging markets identified by Tourism New Zealand including India, Indonesia and South America.
- Knowledge of the region is good with overseas buyers so a lot of appointments focused on providing product updates.
- Meetings were held with several premium companies who see the region as a great choice for their high-end clients, with several good boutique accommodation properties and amazing unique experiences on offer here.
- The main concern from trade is the lack of four-star hotel accommodation in the region. This is particularly important for the fast-growing Asian markets as their clientele prefer hotel accommodation and most are required to be four-star or above. Accommodation availability, particularly during peak times, is very difficult to secure and with the predicted boom with Asian markets this problem will only increase unless new accommodation properties are developed.

Aoraki Mt Cook Mackenzie operators at TRENZ included The Hermitage (double booth), The Mt Cook Hotel Collection, Earth & Sky and Tekapo Springs, as well as the regional booth.

Travel Trade Familiarisations

Travel trade familiarisations (famils) are a collaboration between TNZ and CCT. The costs of the famils are generally covered by TNZ, however the Mackenzie component of the famils are often hosted by the Mackenzie Marketing Coordinator.

Trade famils conducted in the district over the last quarter include:

<i>Travel Trade</i>	<i>Market</i>	<i>Number of Participants</i>	<i>Timing</i>
NZ Specialist Famil	China	11	6-7 April
Kate Travel	China	4	12 April
Go New Zealand Ltd	Australia – Perth	2	12-13 April
Pre TRENZ famil	Japan	2	14-15 May
Post TRENZ famil	China	4	23-25 May



Post-TRENZ famil participants with hosts Ellie Grace and Claire Hector-Taylor

Media Activity

Domestic Market

Woman's Day is New Zealand's leading women's weekly magazine with a current circulation of 100,415. The Associate Editor at Woman's Day visited the region on a famil and will be writing an article to publish in the magazine.

Following on from this, Woman's Day will be running a competition to win a \$8,000 Mt Cook Mackenzie prize package. This promotion will be advertised shortly and the prize package can be redeemed by the winning family between July and September 2014.

Kyle Mulinder from Bare Kiwi has been travelling the country on a public relations exercise in conjunction with Arrival Magazine called 'the great Kiwi roadie'. Kyle visited Mt Cook Mackenzie on 15 May. Media and PR coverage was online and via social media channels through Bare Kiwi and Arrival Magazine, with a combined reach of over 100,000. Images will also be used in future Arrival Magazine publications.

International Markets

International media famils work like trade famils as they are organised through TNZ. The cost of these are covered by TNZ, however the Mackenzie component of the famils are often hosted by the Mackenzie Marketing Coordinator.

Over the last quarter the following media have visited the Mackenzie District:

<i>Famil Name</i>	<i>Market</i>	<i>Reach</i>	<i>Medium</i>	<i>Timing</i>
BS Premium	Japan	3,600,000	Broadcast	1/4/14
BS Nippion	Japan	2,000,00	Broadcast	1/4/14
The Expat	Malaysia	35,000	Print	6-7 April
Evening Standard	UK	805,309	Print	11 April
Kompass Filmproduktion	Germany	300,000 per episode	Broadcast x 2 shows	13-15 April
Living Magazine	North America	500,000	Print	1-3 May
Press Trip	South America			28-29 May

Online Presence and Content Development

The following improvements have been made to the website in the last quarter:

- New content has been developed for the winter pages and is being uploaded to the site.
- New design elements are being incorporated into the winter pages to align with the branding for the domestic winter campaign.
- Five new business listings have been set up and several listing updates have been made on mtcooknz.com.
- Book It integration has been completed and work will now be undertaken with operators to increase the number of businesses around the region who offer online booking capability.

The Mackenzie Marketing Coordinator has posted regularly on social media platforms – Twitter and Facebook. It is important to have ongoing and interesting activity on these platforms to enhance reach and engagement across social media. There has been no paid activity to date so all growth is relying on organic reach.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: PROPOSED ROAD STOPPING – NEW ZEALAND DEFENCE FORCE

MEETING DATE: 24 JUNE 2014

REF: WAS 2/14

FROM: NATHAN HOLE – MANAGER, PLANNING & REGULATIONS

PURPOSE OF REPORT:

For Council to consider a request from the New Zealand Defence Force (NZDF) to permanently stop a section of unformed legal road within the military training area at Lake Tekapo.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Council agrees to provide written consent for legal road to be stopped as shown in red on Appendix A attached to this report; and
3. That Council supports continuity of public access through the creation of the easements initiated on SO 448942 and NZ Gazette 2012 page 4185.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Letter (including attachments) from Milton Smith, Land Information Services Ltd.

BACKGROUND:

This matter was previously discussed by council at the meeting on May 13, 2014, where a resolution was passed as follows:

That the roads identified on the attached maps be temporarily closed in the interest of public safety for the period of 14th May 2014 to 14th May 2015 in accordance with the provisions of the Local Government Act 1974 Section 11c.

This resolution closed the road immediately and temporarily. The purpose of this report is to undertake a further process to stop the road permanently.

Under the Public Works Act 1981, NZDF are seeking to stop a section of unformed legal road through the Lake Tekapo military training area, while enabling public walking access through conditional easements. The easements are conditional as NZDF requires to be able to close the land to the public during military exercises.

For NZDF to complete the road stopping process the territorial authority (being Mackenzie District Council), is required to provide its written consent. Once this has been obtained, the process is clear for the Minister to declare the road stopped.

The Department of Conservation has also provided their written consent, as they administer the land that the unformed road provides access to.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION:

This decision does not trigger the Council's significance policy.

ISSUES & OPTIONS:

The key consideration is whether or not the legal road is still required. In this case the road is unformed and not currently used. It does provide legal access through the land, but the proposed easement will provide public walking access, replacing the reliance on the legal road for public access.

NZDF as a requiring authority can use the Public Works Act 1981 to close the road, rather than the alternative Local Government Act 1974 method. The Public Works Act enables this to occur with relative ease, provided the territorial authority provides its written consent.

An option would be for Council not to provide its written consent if it thought the road should not be stopped, however, I am not aware of a reason why consent should be withheld.

CONSIDERATIONS:

Legal – N/A

Financial – N/A

Other – N/A

ASSESSMENT OF OPTIONS:

N/A

CONCLUSION:

Providing written consent will enable the Minister to declare the subject road stopped. This will be confirmed by gazette notice. Public access will be maintained through conditional easements. These easements are in favour of the Crown through the Minister of Conservation, which includes any member of the public.

4 March 2014

Chief Executive Officer
Mackenzie District Council
P.O. Box 52
Fairlie 7949



Attention: Bernie Haar

Re Proposed Road Stopping – Within New Zealand Defence Force Land

Dear Bernie

I have been engaged by the New Zealand Defence Force [NZDF] who administer the defence training property at Tekapo, comprised in Computer Interest Register 605337, to seek the agreement of Mackenzie District Council to stop the unformed legal road which intersect this property. These roads are illustrated on appendix A attached.

These road lines imply an unrestricted right of public access through the property and given the purpose and use of this land as a military training site NZDF consider that it would be more appropriate to manage access on a controlled basis.

To this end NZDF seek the agreement of Mackenzie District Council to stop the subject road lines and have the land under them amalgamated into the Defence Force property. And, facilitate future access through the property by completing continuity of the easement rights initiated on SO 448942 and NZ Gazette 2012 page 4185.

A copy of SO 448942 illustrating the additional easement areas to be created is attached as appendix B.

The Department of Conservation has provided a written consent to this proposal as attached.

Would you please arrange for this request to be put to your Council for consideration and decision and advise me of the outcome.

It is intended that the survey plan necessary to implement the road stopping action will be produced once the Council decision is available. The Minister for Land Information's consent will be sought in terms of that approved survey plan

I trust this request is agreeable, Please contact me if you require any further information.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Milton Smith', written over a circular stamp or mark.

Milton Smith

smith@landinformation.co.nz

Direct Dial 03 2165965 or 0274 971189



**COMPUTER INTEREST REGISTER
UNDER LAND TRANSFER ACT 1952**



Search Copy

R. W. Muir
Registrar-General
of Land

Identifier 605337
Land Registration District Canterbury
Date Registered 06 December 2012 07:00 am

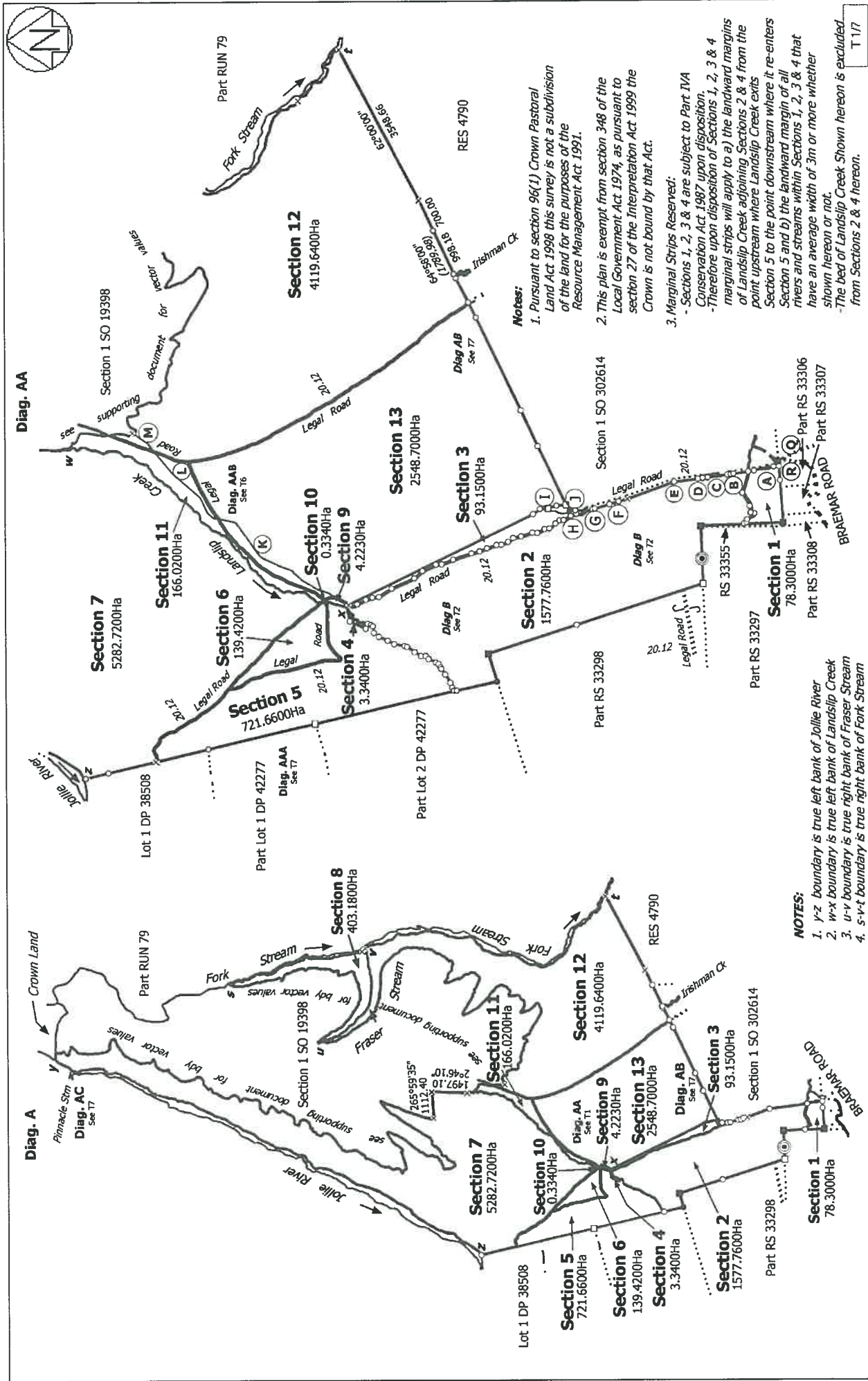
Prior References
9259942.1

Type	Fee Simple	Instrument	GN 9259942.1
Area	6838.9170 hectares more or less		
Legal Description	Section 9-13 Survey Office Plan 448942		
Purpose	Defence Purposes		

Proprietors
Her Majesty the Queen

Interests

Subject to a public and conservation management access easement in gross over Section 11 SO 448942 part marked L , over Section 12 SO 448942 part marked M and over Section 13 SO 448942 part marked K on SO 448942 in favour of Her Majesty the Queen created by Gazette Notice 9259942.1 - 6.12.2012 at 7:00 am



Notes:

1. Pursuant to section 96(1) Crown Pastoral Land Act 1998 this survey is not a subdivision of the land for the purposes of the Resource Management Act 1991.
2. This plan is exempt from section 348 of the Local Government Act 1974, as pursuant to section 27 of the Interpretation Act 1999 the Crown is not bound by that Act.
3. Marginal Strips Reserved:
 - Sections 1, 2, 3 & 4 are subject to Part IVA Conservation Act 1987 upon disposition.
 - Therefore upon disposition of Sections 1, 2, 3 & 4 marginal strips will apply to a) the landward margins of Landslip Creek adjoining Sections 2 & 4 from the point upstream where Landslip Creek exits
 - Section 5 to the point downstream where it re-enters Section 5 and b) the landward margin of all rivers and streams within Sections 1, 2, 3 & 4 that have an average width of 3m or more whether shown hereon or not.
 - The bed of Landslip Creek Shown hereon is excluded from Sections 2 & 4 hereon.

NOTES:

1. y-z boundary is true left bank of Jollie River
2. w-x boundary is true left bank of Landslip Creek
3. u-v boundary is true right bank of Fraser Stream
4. s-v-t boundary is true right bank of Fork Stream

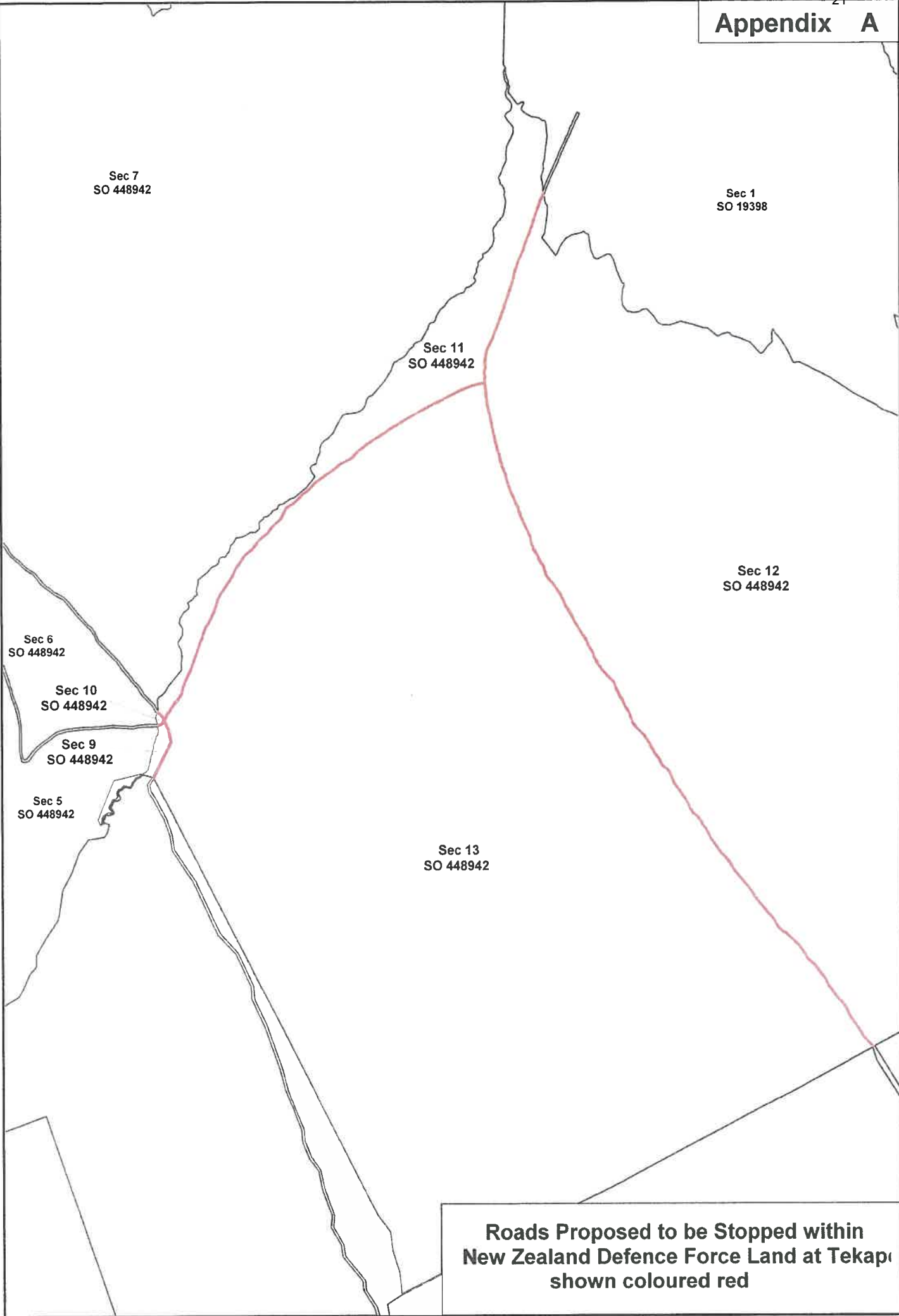
Title Plan
SO 448942
 Approved on: 19/03/2012

Surveyor: Brian Deryl Andersen
 Firm: Andersen & Associates

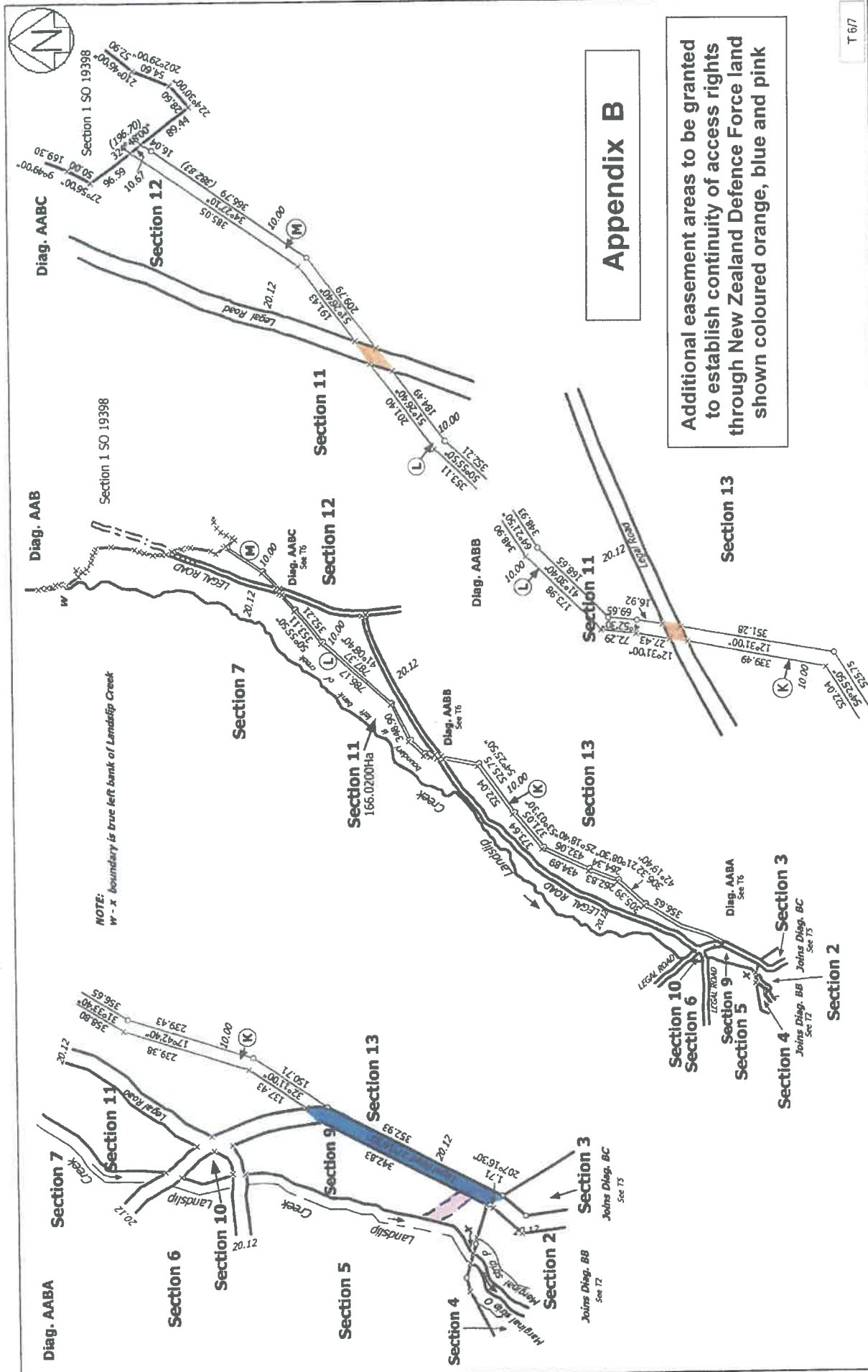
Sections 1 - 13 and Proposed Easement over Part RS 33306

Land District: Canterbury
 Digitally Generated Plan
 Generated on: 19/03/2012 08:28am Page 5 of 11

Appendix A



**Roads Proposed to be Stopped within
New Zealand Defence Force Land at Tekapo
shown coloured red**



T 6/7

Land District: Canterbury	Sections 1 - 13 and Proposed Easement over Part RS 33306	Title Plan SO 448942 Approved on: 19/03/2012
Dynamically Generated Plan	Surveyor: Brian Darryl Andersen Firm Andersen & Associates	
Generated on: 19/03/2012 08:26am Page 10 of 11		

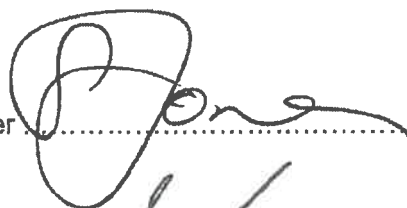
**In The Matter of the Public Works Act 1981
and
Proposed Stopping of Roads within New Zealand Defence Force Land at Tekapo**

Pursuant to section 116 of the Public Works Act 1981, the **Regional Conservator, Department of Conservation, Canterbury** hereby consents to the portions of road shown coloured red on Appendix A attached hereto being stopped.

And when stopped that the land be amalgamated with the New Zealand Defence Force land comprised in CIR 605337, with the easement rights as set out in gazette 2012 page 4185 being granted over the portions shown coloured orange, blue and pink on Appendix B attached hereto.


Dated this 21st day of February, 2014

Signed by the South Canterbury District Manager



In the presence of:

Signature

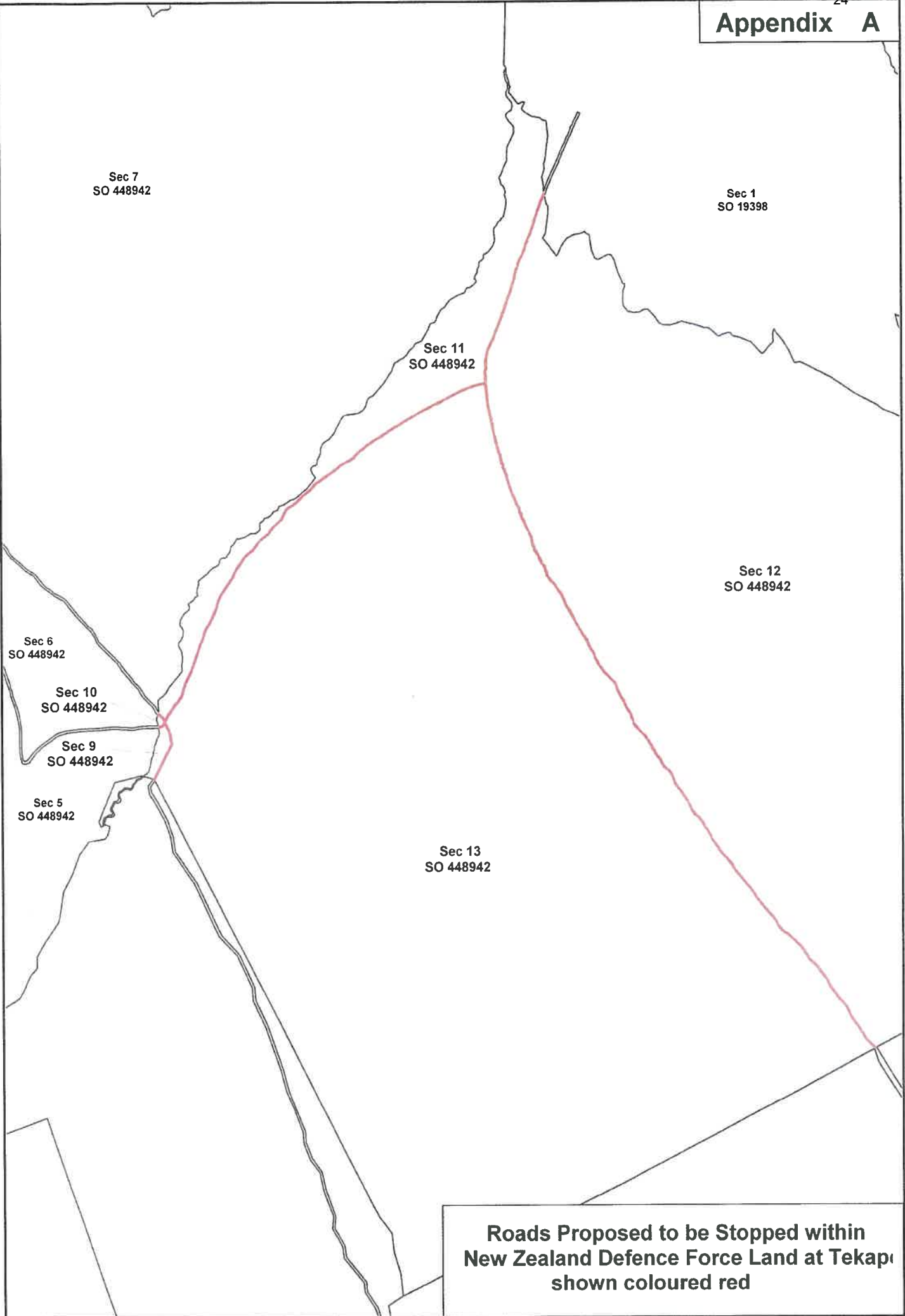


Occupation

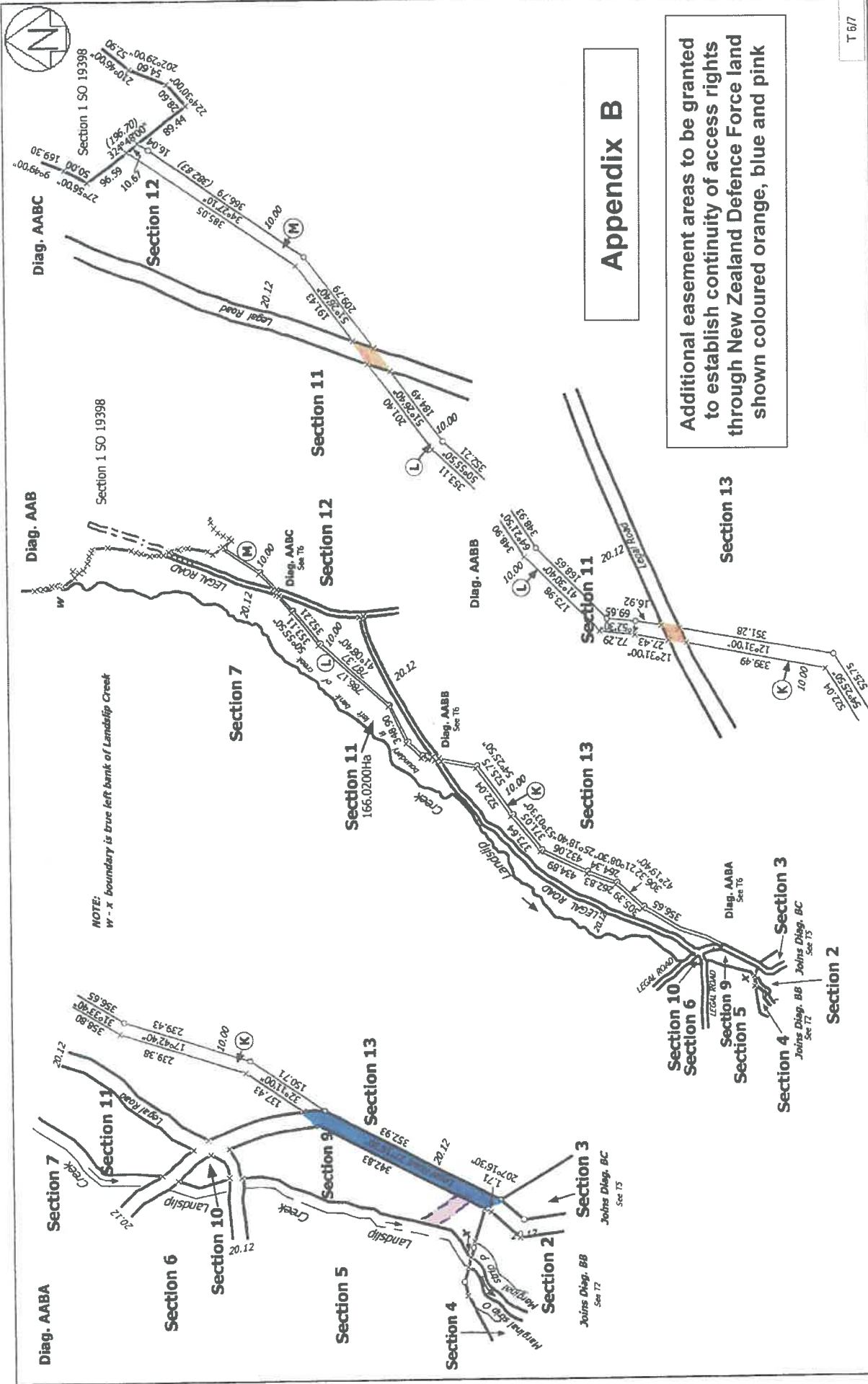
Account Manager, Commercial Partnerships Unit

Address

Department of Conservation Christchurch Office



**Roads Proposed to be Stopped within
New Zealand Defence Force Land at Tekapo
shown coloured red**



Appendix B

Additional easement areas to be granted to establish continuity of access Force land through New Zealand Defence Force land shown coloured orange, blue and pink

T 6/7

Land District: Canterbury	Surveyor: Brian Danyl Andersen Firm: Andersen & Associates	Sections 1 - 13 and Proposed Easement over Part RS 33306
Digitally Generated Plan Generated on: 19/03/2012 09:26am Page 10 of 11	Title Plan SO 448942 Approved on: 19/03/2012	

Land Set Apart for Defence Purposes— Braemar, Mackenzie District

Pursuant to section 52(1)(b) of the Public Works Act 1981, and to a delegation from the Minister for Land Information, Natasha Pollard, Land Information New Zealand, declares the land described in the First Schedule to this notice to be set apart for defence purposes and shall remain vested in the Crown, subject to an easement in gross in perpetuity for public and conservation management access granted in favour of Her Majesty The Queen acting by and through the Minister of Conservation under section 12 Reserves Act 1977, on the terms and conditions set out in the Second Schedule on the date of publication of this notice in the *New Zealand Gazette*.

Canterbury Land District—Mackenzie District Council First Schedule

Area ha	Description
6838.9170	Sections 9, 10, 11, 12 and 13 SO 448942.

Second Schedule

Definitions

1. In this easement unless the context otherwise requires:
 - 1.1 "Easement Area" means that part of the Servient Land being 10 metres wide which is marked "K", "L" and "M" on SO 448942.
 - 1.2 "Management Purposes" means:
 - (a) the protection of a significant inherent value of the land managed by the Grantee; and/or
 - (b) the ecological sustainable management of the land managed by the Grantee.
 - 1.3 "Servient Land" means the land owned by the Grantor and described in the First Schedule.
 - 1.4 "Grantee" means Her Majesty the Queen acting by and through the Minister of Conservation and includes tenants, agents, contractors, licensees and employees of the Minister of Conservation and the Director-General of Conservation; and for the purposes of clause 2.1 only, includes any member of the public.
 - 1.5 "Grantor" means New Zealand Defence Force as owner of the Servient Land and includes the Grantor's tenants and invitees.

Standard Easement Terms

Access

2. The Grantee has the right in common with the Grantor:
 - 2.1 To pass and re-pass at any time over and along the Easement Area marked "K", "L" and "M" on foot, or by non-motorised vehicle powered by a person or persons.
 - 2.2 To pass and re-pass at any time over and along the Easement Area marked "K", "L" and "M" on foot, or by non-motorised vehicle, or by motor vehicle, with or without machinery and implements of any kind, for Management Purposes.
3. The Grantor must keep the Easement Area clear at all times of obstructions whether caused by parked vehicles, deposit of materials or unreasonable impediment to the use and enjoyment of the Easement Area, where such event or outcome is caused by or under the control of the Grantor.

Exclusion of Schedules

4. The rights and powers contained in Schedule 4 of the Land Transfer Regulations 2002 and the Fifth Schedule of the Property Law Act 2007 are expressly negated.

Term

5. This easement is to be in perpetuity.

Temporary Suspension

6. The Grantee and Grantor may by agreement, at any time in exercise of her/his powers, temporarily close all or part of the Easement Area for such period as she/he considers necessary.

Dispute Resolution

7. If a dispute arises between the Grantor and Grantee concerning the rights, management and operation created by this easement, the parties are to enter into negotiations in good faith to resolve it.
8. If the dispute is not resolved within 14 days of written notice by one party to the other, it is to be referred to mediation.
9. If the dispute is not resolved within 21 days or such other period as agreed to in writing between the parties after the appointment of the mediator, the parties must submit to the arbitration of an independent arbitrator appointed jointly by the parties or, if one cannot be agreed within 14 days, to an independent arbitrator appointed by the President of the New Zealand Law Society.
10. The arbitration is to be determined in accordance with the Arbitration Act 1996 and its amendments or any enactment passed in substitution.

Notice

11. A notice to be given under this easement by one party to the other is to be in writing and must:
 - 11.1 be hand delivered to the receiving party;
 - 11.2 be sent by ordinary post to the receiving party; or
 - 11.3 be sent by facsimile to the receiving party.
12. If clause 11.2 applies, the notice will be deemed to be received by the receiving party on such date on which the ordinary post would be delivered.
13. If clause 11.3 applies, the notice will be deemed to have been received on the day on which it is dispatched or, if dispatched after 5.00pm, on the next day after the date of dispatch.

Special Easement Terms

14. The standard easement terms contained above must be read subject to any special easement terms set out below.
15. The Grantee will, in consultation with the Grantor:
 - 15.1 Mark the easement area with poles, along the ridge above the true left of Landslip Creek towards Mt Stevenson.
 - 15.2 Erect and maintain stiles and/or gates.
 - 15.3 Erect and maintain signs informing the public:
 - (a) of the location of the land managed by the Crown and available for public access and recreation; and
 - (b) of their rights and responsibilities in relation to the Easement Area; and
 - (c) of the safety issues associated with the adjoining New Zealand Defence Force Land.
 - 15.4 From time to time, modify the surface of the Easement Area so that it becomes and remains fit for the purpose of clauses 2.1 and 2.2.
 - 15.5 Use whatever reasonable means of access he/she thinks fit over the Easement Area to carry out the works in clause 15.1 to 15.4.

16. The Grantee and the Grantor will develop a Memorandum of Understanding that ensures that public access is managed in a safe and co-ordinated manner.

Dated at Wellington this 23rd day of November 2012.

N. POLLARD, for the Minister for Land Information.

(LINZ CPC/2012/16844)

In7819

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

**SUBJECT: ASSET MANAGEMENT AND CORPORATE SERVICES
FEES AND CHARGES**

DATE: 17 JUNE 2014

PREPARED BY : PAULINE JACKSON

ENDORSED BY CHIEF EXECUTIVE OFFICER

INTRODUCTION:

The purpose of this report is to set the fees and charges for Asset Management and Corporate Services for the period 1 July 2014 to 30 June 2015.

RECOMMENDATION:

1. That the report be received.
2. That the Mackenzie District Council resolves the attached Fees and Charges report for Asset management and Corporate Services Charges for the period 1 July 2014 to 30 June 2015.

**PAUL MORRIS
MANAGER - FINANCE & ADMINISTRATION**



**Asset Management and
Corporate Services**

Fees and Charges

1 July 2014 – 30 June 2015

GENERAL INFORMATION ON FEES AND CHARGES

1. All fees and charges are inclusive of Goods and Services Tax (GST), except for pensioner housing rentals, government building levies, bonds for hall hire and financial contributions which have no GST component.
2. Where hourly rates are applicable an invoice will be generated and will be due for payment either on the 20th day of the month following the date of invoice or in the instance of building consents, before the building consent is issued.
3. Set fees and deposits are to be paid at the time the application is made otherwise the application will not be accepted.
4. Application fees are non-refundable unless stated otherwise.
5. Where a deposit is paid the total cost of the services provided will be calculated and invoiced. Amounts in excess of the deposit paid must be paid to the Council in accordance with the terms of the invoice. Overpayments will be refunded to the applicant.
6. If services external to the Council are engaged as part of processing an application, in particular expert professional services, the actual cost of these services will be on-charged to the applicant.
7. Any other services provided by the Council not detailed in Council's schedule of fees and charges will be charged at a rate consistent with the hourly rate normally charged for the Council officer providing the service plus travel and disbursements. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
8. Consultation or advice provided by a council officer that is less than 15 minutes in duration will be free of charge. (excluding Regulatory Charges which are specified separately). Consultation or advice exceeding 15 minutes in duration will be charged at a rate consistent with the hourly rate normally charged for the council officer. If no hourly rate is provided for it will be at the discretion of the Council's Manager of Finance and Administration.
9. Where 'actual cost' is shown in the fee column, the GST inclusive amount that the goods and/or services cost the Council will be on-charged to the applicant
10. Mileage will be charged at the rate of 77 cents per kilometre.

Payment Options

The Council will accept payment made by eftpos, cash, cheque or direct credit. The bank account number for direct credit payments is 03-0887-0226851-02. Credit card payments are only accepted for online rates payments.

ASSET MANAGEMENT

	2014-2015 \$ incl GST
Oncost for all chargeable private works carried out by Council's contractors.	15%
WATER SUPPLY	
Tanker Load Water	\$1.20/m ³
Water supply by the meter Minimum Annual Fees:	
Fairlie	66c/m ³ (1 st 700m ³ free)
Tekapo	66c/m ³ (1 st 700m ³ free)
Twizel	66c/m ³ (1 st 1400m ³ free)
Burkes Pass	66c/m ³ (1 st 700m ³ free)
Meter special read outside of the normal cycle (including final reading)	\$40.00
Water meter testing fee (on-site) if requested by the consumer and found not faulty	\$55.00
Water Connection	Actual cost + 15%
Back flow installation	Actual cost + 15%
Back flow testing	Actual cost + 15%
Right to withdraw from fire hydrant	\$50.00 pa
Charges in lieu of Urban Water Supply Rates for part of the year	
Connections to one of the four urban community water schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply, a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate water rates will be charged as a targeted rate in the properties rates invoice from the following year onwards.	
URBAN SEWERAGE SCHEMES	
Foul Sewer	
Septic tank/holding tank to oxidation pond	\$4.30/m ³
Charges in lieu of Urban Sewer Rates for part of the year	
Connections to one of the four urban sewerage schemes listed in the current annual plan where a targeted rate for both infrastructure and treatment would apply and a rate cannot be levied for that supply a charge will be made equal to the current infrastructure and treatment rate on a pro rata basis for the number of months remaining in the financial year.. The appropriate sewerage rates will be charged as a targeted rate in the properties rates invoice from the following year onwards	
ROADS AND FOOTPATHS	
Subdivision Inspection & Approval Charges for assets to vest or be constructed on legal road	
Total construction cost less than \$10,000	\$250.00
Total construction cost greater than \$10,000	2% of the value of the complete works
Road Inspections – hourly rate	\$87.00
Road Inspections – mileage	\$0.72/km
Vehicle Crossing Application	\$53.00
Temporary road closure costs	\$89.00 + advert costs
Road Occupation Fee	
Over Weight Permit	
Footpath occupation (incl Market Place)	\$158.00
Hoarding	\$105.00
Street Asset Protection Deposit:	\$16/m ² /year
Pursuant to section 12 and 150(6) of the Local Government Act 2002 Council sets the following fee to inspect and ensure the protection of Council infrastructure including roads, street signage, street lighting, kerb and channel, culvert ends, footpaths, water and sewerage connections. Inspections will check before and after relocation (paid with building consent). Part of this fee will be refunded on demonstration that there has not been any damage or interference with any works or property owned, constructed, acquired or used by Mackenzie District Council, pursuant to section 175.	\$11/lin m/month \$1,575.00 \$1,425.00 refundable
Copy of RAPID Rural Numbering Register, following approved official information request.	\$155.00

	2014-2015 \$ incl GST
SOLID WASTE	
Solid Waste Charges	
Purchase of Council Approved Refuse Bags	
Clear bag for clean recyclables	\$0.80 each
Black bag for rubbish	\$2.00 (\$10.00 for 5 bags)
<i>Please note where official and compliant Council bags are brought to a Resource Recovery Park, no further charges will be incurred. The exception will be if recycle or bags are found to be contaminated, these will be charged for at the gate as residual waste.</i>	
Charges for off-loading of refuse by the public at a Resource Recovery Park	
Recyclable Materials	
Computer	\$12 per computer
TV	\$10 per TV
Whiteware	\$10 per item
Recycling per cubic metre	\$8 50m ³
Recycling minimum charge	\$3
Green Waste	
Greenwaste per cubic metre	\$15 m ³
Greenwaste minimum charge	\$3
Refuse	
Mattress – single	\$12
Mattress – double	\$25
Refuse per cubic metre	\$75 m ³
Refuse minimum charge	\$3
Car body	
	\$50 per car body
Tyres	
Car tyres	\$5 each tyre
4WD tyres	\$8 each tyre
Truck tyres	\$20 each tyre
Tractor tyres	\$30 each tyre
Charges in lieu of Solid Waste Rates for part of the year	
New dwellings completed during the year will be charged by invoice for the equivalent rates that would have been charged for the solid waste rate on a pro-rata basis for the number of months remaining in the financial year. Solid waste rates will be charged as a targeted rate in the properties rates invoice from the following year onwards	

GOVERNANCE AND CORPORATE

Information Requests, Photocopying and IT/GIS Services	2014-2015 \$ incl GST
<p>GIS Staff – hourly rate</p> <p>GIS Map Production (Customised by GIS staff, the charges listed below are for printing only. Additional charges may apply where the time to customise exceeds 5 mins, then the hourly rate above applies after the first 5 mins plus the cost of printing as below).</p> <p>With Aerial Photography A0 paper \$16.00 A1 paper \$8.00 A2 paper \$6.00 A3 paper \$4.00 A4 paper \$2.00</p> <p>No aerial photography A0 paper \$8.00 A1 paper \$6.00 A2 paper \$4.00 A3 paper \$2.00 A4 paper \$1.00 Note: all printing is in colour</p> <p>GIS Aerial Photography Fully Referenced \$75.00 per title Non referenced (CD ROM or emailed JPEG file), restricted to 5 hectares for urban areas and 1/2km² for rural areas \$12.00</p>	
<p>Photocopying</p> <p>Black and White Copies A4 – single sided \$1.00 A4 – single sided, greater than 100 finished pages \$0.50 A4 – double sided \$1.20 A4 – double sided, greater than 100 finished pages \$0.70 A3 – single sided \$1.50 A3 – double sided \$1.70 A2 – single sided Plan Copying \$6.00 A1 – single sided Plan Copying \$8.00 A0 – single sided Plan Copying \$10.00 Card – add extra \$0.50</p> <p>Colour Copies A4 – single sided \$2.00 A4 – double sided \$3.00 A3 – single sided \$3.00 A3 – double sided \$5.10</p> <p>Faxes Sending a fax - within New Zealand \$1.00 per page Sending a fax - overseas \$2.00 per page Receiving a fax \$0.50 per page</p>	
<p>Valuation Roll Enquiries Abstracts from Rating Rolls – Paper Copy</p>	\$80.00 per town

<p>Information Requests Specific requests for copies of records or information held under the Official Information and Meetings Act 1987.</p>	<p>Charges will be fixed on individual requests taking into account the cost of labour and materials involved in making the information available and any costs included as a result of the applicant seeking the information be available urgently. The first 15 minutes of any request will be at no charge.</p>
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While Council has made every effort to provide an accurate and exhaustive Schedule of Fees and Charges, if any errors and/or omissions are identified, Council reserves the right to vary and/or introduce fees and charges at its discretion.

FINANCIAL CONTRIBUTIONS

Council, under its Revenue & Financing Policy, levies Financial Contributions. These contributions are levied for water, sewer and stormwater and are paid when new sections are created.

The formula used to calculate the contributions is
$$\frac{V+L}{R}$$

Where:

V = Latest independent valuation of the water supply/sewerage system/stormwater system plus the value of any capital additions made since that time and less the value of depreciation charged since the date of the valuation.

L = Capital reserve balance with water supply/sewerage system/stormwater system as at 1 July each year. (The reserve may be in funds or overdrawn resulting in a positive or negative balance.)

R = Number of connectable properties (or properties for stormwater) contributing to the asset as at 1 July each year.

Schedule of Financial Contributions as at 1 July 2014 (GST excl)	
Utility	Sum Payable
<p>Water Fairlie Tekapo Twizel</p>	<p>\$6,982.90 \$7,632.86 \$5,649.05</p>
<p>Sewer Fairlie Tekapo Twizel</p>	<p>\$1,604.30 \$6,435.73 \$4,767.80</p>
<p>Stormwater Fairlie Tekapo Twizel</p>	<p>\$1,302.97 \$2,085.92 \$1,061.98</p>

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: PUKAKI AIRPORT BOARD
MEETING DATE: 24 JUNE 2014
REF: FIN 9/1/9
FROM: MANAGER – FINANCE AND ADMINISTRATION
ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

The attached is the draft Statement of Intent for the Pukaki Airport Board for the three years ended 30 June 2017.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That Council consider for adoption the attached Statement of Intent for the Pukaki Airport Board for the three years ended 30 June 2017.

PAUL MORRIS
MANAGER – FINANCE & ADMINISTRATION

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

DRAFT FOR COUNCIL CONSIDERATION

Pukaki Airport Board

Statement of Intent

**For the Three Years Ended
30 June 2017**

1. INTRODUCTION:

The Pukaki Airport Board is a committee of the Mackenzie District Council, set up to manage Pukaki Airport assets and achieve the goals as set out in this document.

The Statement of Intent sets out the overall intentions and objects for the Company and Board for the trading year 1 July 2014 to 30 June 2015 and the succeeding two years.

2. MISSION:

The Pukaki Airport Board will seek to maximise the commercial value and returns from the Pukaki Airport and implement the Council's aviation strategy.

3. GOVERNANCE:

The Directors/Board (Committee) members are responsible for the overall governance of the organisation. They are responsible to the owner, the Mackenzie District Council, for the performance of the Board.

The organisation will operate within the legal framework governing all companies and local body organisations. They will work within the legal framework of the Local Government Act 2002, Act 1986, Resource Management, Airport Authorities Act 1966, and Civil Aviation Act 1992. They will also operate taking account of other aviation and real estate specific legislation, regulations, and codes of practice.

4. NATURE AND SCOPE OF ACTIVITIES:

4.1 The objective of the Pukaki Airport Board will be the efficient operation of aviation activity at Pukaki Airport in line with Council's Aviation Strategy.

In the short to medium term this will be achieved by the subdivision of land and sale of real estate, while preserving the Airport's integrity now and in the future, as the region's public airfield.

The major long term business of the Pukaki Airport Board will be the efficient and profitable management and operation of aviation activity at Pukaki Airport.

The Board will seek growth through the development of Pukaki Airport as a public airfield, as a base for airport related activities such as tourist flights, aircraft storage and aircraft maintenance and through the leasing or sale of land for the benefit of the Airport and the aviation industry in the Mackenzie.

4.1 Consistent with its objectives the Board has invested in capital equipment and infrastructure that further enhances its role to efficiently manage, grow, and develop, the commercial assets of the Council at Pukaki Airport.

4.2 While recognising the goals set out in the Council's aviation strategy to provide a public airport facility, the Board will seek to maximise returns to the Airport and work within the guidelines of the Terms of Reference outlined by Council.

5. FINANCIAL PERFORMANCE PROJECTIONS: REVISED FINANCIAL FORECAST PROJECTIONS - 1st June 2014

	2014/2015	2015/2016	2016/2017
Opening Balance	+\$71,000	+\$179,000	+\$169,000
Revenue Statement			
Revenue:			
Capital Revenue-land sales (stages 1-4) – completed contract	\$120,000		
Capital Revenue – land sales			\$140,000
Rebate Fuel installation			
Charges (stages 1-4)			
Capital Revenue-land sales (stage 5 & 6)			
Aviation, Rental Revenue, topsoil	\$29,000	\$29,000	\$29,000
Interest	\$3,000	\$5,000	\$5,000
Total Land Sales and Revenue	+\$152,000	+\$34,000	+\$174,000
Less Expenses:			
Running Expenses	\$20,000	\$20,000	\$20,000
Directors fees	\$20,000	\$20,000	\$20,000
Re –seal Taxi way			\$90,000
Capital Hanger			
Retentions			
Crosswind Runway			
Aircraft Park			
Repairs and Maintenance	\$2,000	\$2,000	\$2,000
Incidentals	\$2,000	\$2,000	\$2,000
Interest			
Total Expenses	-\$44,000	-\$44,000	-\$134,000
Net Surplus/(Deficit)	+\$108,000	-\$10,000	+\$40,000
Airport Reserve Balances	+\$179,000	+\$169,000	+\$209,000
Closing Balance	+\$179,000	+\$169,000	+\$209,000

6. OPERATING PERFORMANCE PROJECTIONS:

Assumptions made in producing the financial forecast table.

1. We expect to receive final payment on an outstanding contract no later than June 30th 2015
2. One further sale is forecast during the financial year 2017.
3. The taxi-way reseal forecast for 2017 is conditional upon the sale, (outlined in 2. above).

The targets set out in the forecast are based on the economic conditions existing in June 2014.

Specific Projections

- a) One further sale is made in the 2016/2017 year.
- b) No further development work will be undertaken during this period.
- c) The Board have no residual financial obligations to other parties including Mackenzie District Council except for normal land owner annual charges.
- d) The Board undertook preliminary work on noise boundaries and decided to leave these on file to be activated at some time in the future. Based on current airport noise protection zones gleaned from public documents we expect only one nearby landowner would be affected by noise zones. It will be important for the airport to review this issue regularly, and make decisions relative to future subdivision activity near the airport.
- e) The airport has lease contracts with The Helicopter Line, Metservice NZ, and BP Red Cat Adventures, and James Leslie.
- f) The Airport has available for sale, a further \$2,000,000 of Lots to sell as economic conditions improve. In spite of our advertising efforts and working through a number of enquiries there have been no further sales during the last 12 months.
- h) Fuel. The Fuel facility will continue to be vital to the future success of the airport.
- i) The Board completed a hanger in 2012. It is fully leased. If a further section sale is made the Board may approach Council to build a second hanger.

7. DIVIDEND DISTRIBUTION POLICY:

The Board has completed investment in capital infrastructure required for the subdivision and the running of the airport. The Board does not expect to pay dividends to Council until such time as substantial annual surpluses occur. This will be dependent on more land sales.

8. REPORTING SCHEDULE:

- 8.1 The Board shall deliver to the Council within 60 days of the end of December Each year a report on the state of the Board's operations which shall include:
 - Report from the Chairman
 - Financial report showing the year to date position against budget and the year-end forecast against budget.
 - Financial commentary explaining variances

- 8.2 Annually, prior to the end of February each year, the Board shall deliver to the Council:

- ✦ A draft Statement of Intent

8.3 Prior to the 30th of June each year the Board shall deliver the completed Statement of Intent.

8.4 Annually, within 60 days of the end of June each year, the Board shall deliver to the Council:

- ✦ Report from the Chairman
- ✦ Statement of achievements relative to the goals and objectives of the Aviation Strategy
- ✦ Financial report showing the year to date position against budget.
- ✦ Financial commentary explaining variances

8.5 The Board recognises that it is obliged under the Local Government Act 2002 to make its completed Statement of Intent available to the public.

9. AVIATION STRATEGY:

In conjunction with the Council, the Board shall be responsible to facilitate a review of the Aviation Strategy every three years to coincide with the review of the Council's long-term council community plan.

10. THE BOARD:

The Board will exercise due diligence and care in carrying out its role. Board members must act in good faith and in what the member believes to be in the best interest of the Board, the Airport, and the Council. The Board acts as a committee of Council and is bound by Council Standing Orders, the Local Government Act and the Local Government Official Information and Meetings Act. The Board will provide the CEO of Council a copy of all meeting minutes.

10.1 Appointment

The number of Board members shall be no more than five. The Mackenzie District Council will appoint all members, and appointments will be reviewed as outlined in the Terms of Reference document. The Council will appoint one sitting Councillor to the Board.

10.2 Quorum

The quorum shall be three members, and a simple majority shall make decisions. Board meetings will be conducted in accordance with Mackenzie District Council standing orders.

10.3 Meeting Frequency

The Board shall generally meet 3 times each year, either by meeting in person or by conference call meeting.

10.4 Resignation

A Board member will cease to hold office immediately the Mackenzie District Council's Chief Executive Officer receives a written resignation.

10.5 Remuneration

The remuneration for participation of the appointed Councillor to the Board shall be as part of her or his total remuneration received as Councillor. Remuneration for other Board members will be determined by Council on an annual basis, and the apportionment shall be at the discretion of the Board.

10.6 Retirement

Board members appointed by the Council will retire from office every three years at the Council's election date. Council may decide to appoint Directors for further terms.

10.7 Disqualification

A Board member will automatically be disqualified from holding office if he or she:

- ☒ Dies
- ☒ Is adjudged bankrupt
- ☒ Would be prohibited to act as a director of a company under the Companies Act 1993
- ☒ Is removed by the Council

10.8 Chairperson

Board members may elect one of their number as chairperson of the Board.

10.9 Personal Interest

A Board member must, forthwith after becoming aware of the fact that he or she is interested in a transaction or proposed transaction with the Board, disclose their interest to the Board, quantifying the nature and monetary value of the interest. The members shall then remove themselves from the meeting and not take part in discussion or voting. Such interest must also be registered with the Chief Executive Officer of the Mackenzie District Council, and be recorded in the Board's minutes.

10.10 Indemnities and Insurance

The Council shall maintain and keep current such public liability insurance cover that will cover the Board as part of Council's committee structure.

10.11 Delegated Authority

The Council's Delegation Manual (effective) provides full-delegated authority to the Pukaki Airport Board. Any changes to the planned operational programmes outlined in this Statement of Intent that will result in a financial impact of greater than \$25,000 when compared with budgeted outcomes will be reported to the Mackenzie District Council prior to implementation for their consideration.

This will ensure that the Council can have regard to the financial and cash flow implications on the balance of its operations.

11 Risks

11.1 Real Estate

Assumptions are made based on the Board's knowledge of the current world and New Zealand economic situation, and our own experiences at Pukaki Airport. Enquiries continue but sales are very difficult.

The Pukaki Airport subdivision is no longer a cash risk to Council as the Board no longer has debt owing to Council and has cash reserves for future real estate selling, Airport governance, and asset maintenance.

12 Pukaki Airport Capital Reserves

The Board acknowledge and agreed with the Council policy that after the Board had transferred funds to the value of the Council's cost of purchase for the Airport, all surplus funds are to be held in a secure Pukaki Airport Capital Reserve Account. Funds held in this account will attract interest at a rate in line with Council internal funding policy, and funds from this account will be protected and used only for pursuing outcomes documented in the Council's Airport Strategy as outlined in the Council Terms of Reference produced for the Pukaki Airport Board.

13 Asset values and Rateable Value

The Board expect the ultimate rateable value of the Airport, including the privately owned lots, to be approximately \$7,500,000, - this figure is based on current values.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: COMMON SEAL AND AUTHORISED SIGNATURES

MEETING DATE: JUNE 24, 2014

REF: PAD 15/7

FROM: COMMITTEE CLERK

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise of the documents signed under the Common Seal from May 6, 2014, to June 17, 2014.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the affixing of the Common Seal to document number 783 be endorsed.

Number	Detail of Document	Date Signed & Sealed
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783	Deed of Assignment of Lease – Hut Site No 60, Lake Alexandrina, South End Settlement. Between Mackenzie District Council and William Ashley Southgate (Departing Lessee) and Mark Damien Woodley and Karen Leigh Woodley (New Lessee).	23 May, 2014
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ARLENE GOSS
COMMITTEE CLERK

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
FROM: CHIEF EXECUTIVE OFFICER
SUBJECT: COMMUNITY BOARD RECOMMENDATIONS
MEETING DATE: JUNE 24, 2014
REF: PAD 5

PURPOSE OF REPORT:

To consider the recommendations made by Community Boards.

RECOMMENDATIONS:

1. That the report be received.

TWIZEL COMMUNITY BOARD:

2. That council **notes** the following resolutions regarding the revised community facilities fees and charges:

That James Leslie be appointed to assist with decisions on who pays the commercial rate for Events Centre hire.

John Bishop/Bruce White

That the Twizel Community Board adopt the revised fees and charges as proposed.

Bruce White/Russell Armstrong

3. That council **notes** the following resolution regarding traffic problems:

That the council roading engineers do some plans to address the traffic problems at Maitland Place and Irishman Drive, Twizel, and bring them back to the community board.

John Bishop/Pat Shuker

TEKAPO COMMUNITY BOARD:

4. That council **notes** the following resolution regarding the revised charges for the Tekapo Community Hall:

That the Tekapo Community Board recommends to council that the revised fees and charges schedule be adopted.

Alan Hayman/Murray Cox

FAIRLIE COMMUNITY BOARD:

5. That council **notes** the following resolution regarding Fairlie Community Facilities fees and charges:

That the Fairlie Community Board adopt the revised fees and charges as proposed.

Les Blacklock/Warren Barker

ATTACHMENTS:

The minutes of the meetings of the Twizel, Tekapo and Fairlie Community Boards.

BACKGROUND:

The Community Boards have made a number of decisions for council to note and/or consider.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISIONS REQUESTED:

No significant decisions are required.

CONSIDERATIONS:

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE COUNCIL SERVICE CENTRE, TWIZEL ON TUESDAY, JUNE 3, 2014 AT 3.30PM

PRESENT:

John Bishop (Chairman)
Bruce White
Pat Shuker
Cr Russell Armstrong

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Geoff Horler (Water Manager)
Arlene Goss (Committee Clerk)

APOLOGIES:

An apology was received from member Phil Rive.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on April 22, 2014, be confirmed and adopted as the correct record of the meeting.

Russell Armstrong/Pat Shuker

The board discussed the recommendation regarding Glen Lyon Road and heard this has been put to council who have requested more information before a decision is made.

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

The board discussed several items on the list of Matters under Action. Regarding the Twizel Youth Centre, Garth Nixon has spoken to the youth centre but to date no proposal has come back to the community board from them. Garth Nixon to follow up.

The chairman requested that items numbered 6, 7, 9, 10 and 11 be removed from the list as they are now completed. These items are First Tree Planting Plaque, TPDA rental of events centre, upgrade of Twizel footpaths, community care trust, and public toilets at Max Smith Drive.

Under item 1, Alleyways, Bruce White asked if there was money to replace alleyway fencing. Garth Nixon replied there is a budget allocated on a case by case basis after

discussion with neighbours, and fencing is done on a shared basis. Is there a standard for fencing? In recent times people have favoured corrugated iron with capping.

The chairman said greenway fence reinstatement is mentioned in the community board financials and this item is over budget. The annual budget is currently \$8,580 and about \$14,000 has been spent. There was some discussion on increasing the budget and having a plan around alleyway fencing.

Resolved that the matters under action be accepted.

Russell Armstrong/Bruce White

TWIZEL WATER SUPPLY UPGRADE:

Asset manager Bernie Haar thanked the community board for attending the public meeting on the Twizel water supply. His report on page 12 of the agenda was to bring the community board up to date. The table in the report is updated monthly and gives an idea of what has been worked on, or work completed.

Bernie Haar went through some of the items in the report. Item 10 relates to a radio telephone system to send information regarding the state of the water system at any time to water manager Geoff Horler. Council has made a decision to use the same radio telephone system as Timaru and Waimate District Councils. Timaru can be used as a base station with collaboration between the three councils. Without an electronic monitoring system council would need an operator available on site at all times to monitor the system.

Bruce White asked Bernie to explain number 7 regarding firefighting storage water. This item confirms that areas of restricted water supply have firefighting capacity. While there is water available it will not be at firefighting pressure. Properties on restricted supply are supposed to have a water tank and this is required as part of the building consent process.

The water safety plan was also presented by Bernie Haar. This has been lodged with the Ministry of Health. This plan applies to what is happening now, not what will happen after the upgrade. There is no mention specifically about UV treatment. Although the report covers the period to 2017 council intends to complete the upgrade by 2015.

The chairman asked regarding the height of the treatment screens and heard they are at different levels.

Cr Armstrong asked about the filter system that is being tested. Geoff Horler said council is trying to determine how long a new type of cartridge filter will last. Hopefully the cartridge system will work because it will be cheaper and easier to maintain. This has not been tried before because it is new technology that was not available before. Indications are that it will work but needs to be tested properly before investing money. Bernie Haar offered to seek more information on this and report back to the community board.

The chairman commented on the public meeting. He thanked staff for the presentation at the public meeting and thanked Bernie for his report. Pat Shuker raised one question that she believed was not answered adequately at the public meeting - what did you ask Opus to do in finding water? Bernie Haar said a large number of options were looked at and they were all more expensive than what has been chosen.

Resolved that the report be received.

John Bishop/Russell Armstrong

COMMUNITY FACILITIES FEES AND CHARGES:

Garth Nixon said this is the annual review of fees and charges for the Twizel Events Centre and Twizel Swimming Pool, which have been adjusted by 2.5% this year to allow for inflation. The Twizel Events Centre has a 10% discount for regular users. Non-profit users are sometimes charged less than commercial users.

Cr Armstrong asked how the commercial rate was determined. The staff taking the bookings make this decision. In circumstances where this is difficult Cr James Leslie has offered to assist.

The chairman asked if locals have a reduced local rate. Garth Nixon said it would depend on each situation and whether people using the facilities are contributing through their rates towards the running of the venue. He would expect staff to come to him if they are not sure and he would bring it to the community board for a decision if needed. The fall-back position is for people to be charged the full rate and given the option of requesting a grant or rebate from the community board.

The chairman said events centre use has dropped off because some people consider it to be too expensive to hire. However he was not worried about a negligible rise such as the one proposed in the report.

Resolved:

1. That the report be received.

Russell Armstrong/Pat Shuker

2. That James Leslie be appointed to assist with decisions on who pays the commercial rate for Events Centre hire.

John Bishop/Bruce White

3. That the Twizel Community Board adopt the revised fees and charges as proposed.

Bruce White/Russell Armstrong

<u>Twizel Events Centre Fees</u>	Current 2013/14	Proposed 2014/15
Casual Hire		
Sports Hall		
Local	\$21.50	\$21.50
Commercial	\$30.00	\$31.00
Theatre		
Local	\$21.50	\$22.00
Commercial	\$40.00	\$40.00
Community Room & Kitchen		
Local	\$16.50	\$17.00
Commercial	\$50.00	\$52.00

10 % Discount for 4 hours or more in one block

10 % Regular user (20 times or more) per season

<u>Twizel Swimming Pool</u>	Current 2013/14	Proposed 2014/15
Adult Session	\$3.60	\$3.70
Child Session	\$2.50	\$2.70
Preschool Session	\$1.00	\$1.00
Adult Concession Ticket	\$36.00	\$37.00
Child Concession Ticket	\$25.00	\$27.00
Adult Season Pass	\$140.00	\$145.00
Child Season Pass	\$92.00	\$95.00
Family Pass	\$185.00	\$190.00
School Usage	\$14.50	\$15.00
Private use per hour, structured session including one lifeguard	\$57.00	\$58.50
Private use per hour, play session including two lifeguards	\$84.00	\$86.00

WARD MEMBER'S REPORT:

Cr Russell Armstrong has nothing to report.

The Mayor said she is planning to write fortnightly updates for councillors and will include community board members in the list to receive this update.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

There were no reports from members who represent the community board on other committees.

GENERAL BUSINESS:

HIRE OF TWIZEL MULCHER

The chairman tabled \$80 cash he had received from the hire of the mulcher. This money was handed to committee secretary Arlene Goss for banking (Receipt number 231460).

TWIZEL INFORMATION CENTRE OPENING HOURS:

The letter from the Twizel Promotion and Development Association on page 53 of the agenda was considered by the community board.

Chief executive Wayne Barnett asked for an indication of where the community board sits on the issue of opening hours. Any increase in hours will mean an increase in costs funded by the community board. The community board makes a grant to the information centre to keep it open.

Summer hours are longer. Current hours are 10-3pm during the week. In summer the hours are 11-3 or 11-2 at the weekend. The chairman said originally when council took over the

information centre he was told it would be open the same hours at the weekend as during the week and people could pay rates at the weekend. This has not happened.

The chief executive said the purpose of the information centre needed to be discussed and whether businesses should be contributing towards it. The TPDA might be a vehicle to get some of the local tourism operators to make a contribution to the information centre, as their businesses were being promoted.

The chairman asked if the TPDA was contributing financially towards the information centre. No.

Twizel businesses are the main beneficiaries of the information centre service and receive bookings. The chairman said businesses needed to be more active and involved. Bruce White asked if there was a commission paid to the information centre for booking. Yes for some bookings but not for others.

In Tekapo businesses picked up information services after the I-Site closed, however this is running at a loss. The chief executive said even if the Twizel Information Centre opened another couple of hours there would still be a demand for more hours, so the community board needed a firm logic

The chairman said hours needed to be consistent and the centre should not close early or change hours once decided. Discussion was held on current situation of winter opening hours.

The Mayor suggested that an information board or kiosk could be available when the information centre was closed. The chairman suggested that TPDA do some voluntary hours to assist.

The chief executive agreed to respond to the letter from TPDA to say that the community board has a commitment to providing information services, but the length of time was what is affordable. There will always be a desire to extend the hours from people running businesses that benefit from the service. Is there any appetite from the TPDA to liaise with businesses to get money coming in?

The chairman suggested a levy on the rates to pay for the information centre. Bruce White would like to see statistics on the numbers who use the community centre each day.

NAME CHANGE FOR OLD GLEN LYON ROAD:

The chairman said this issue was raised by Phil Rive due to public confusion regarding Glen Lyon Road and Old Glen Lyon Road. The chairman has spoken to residents who would like to see this changed and now was an appropriate time due to the building of a new subdivision in the area. He did not want to change the name of Glen Lyon Road, only Old Glen Lyon Road. He suggested putting a recommendation to council.

Bernie Haar said he and roading manager Suzy Ratahi support this idea. He suggested putting an article in the Twizel Update asking for public feedback on names for this road, and also a new adjoining road at the subdivision that would need to be named.

The chairman offered to write a report for the Twizel Update. Bernie Haar suggested making a list of suitable road names for future developers to use in Twizel. It was decided not to pass a resolution at this stage.

UPDATE ON GENESIS CANAL ROADS:

The chairman reported that Genesis originally proposed a one way road from the state highway to Alpine Salmon, but this plan has now changed to a two way road with public toilets and car parks for fishermen. They are proposing a 50km speed limit on this road.

REQUEST FOR COMMUNITY BOARD UPDATES IN THE TWIZEL UPDATE:

The Mayor said she has received a request for a community board member to put reports in the Twizel Update to let the community know about community board activity. The chairman said he had written these in the past and agreed.

LATE ITEM: LETTER FROM TWIZEL ARTS COUNCIL ON EVENTS CENTRE LIGHTING:

The chairman tabled a letter from Kay Potter of the Twizel Arts Council requesting new lighting for the events centre. This letter is an attachment to these minutes.

Bruce White has spoken to Kay Potter and she is asking for an indication of support to allow her to investigate the options for new spot lights. The meeting heard there is currently some old lights in the Events Centre. In Fairlie the theatre group owns the lights and hires them to other organisations. It would be good for somebody with some lighting knowledge to take responsibility for the lights and their care, as the bulbs can break.

The community board agreed that it would be worth asking Kay Potter to get some costings and come back to the board with more information.

LATE ITEM: LETTER FROM TA AND JM DAVIS ON TRAFFIC ISSUES:

The chairman tabled a letter from TA and JM Davis regarding traffic issues at Maitland Place and Irishman Drive. This letter is an attachment to these minutes.

Asset Manager Bernie Haar said council staff have had ongoing concerns regarding this area and put new paint markings in that worked for a time, however traffic volumes are increasing. Council also installed a mirror at the request of one resident who is happy with it. Have looked into installing speed humps but need to make sure people cannot drive around them. The road does not have a footpath or curb so it would be possible for cars to drive up onto the edges to go around speed humps. Also considering other options.

The Mayor suggested a new type of speed control device she had seen used in Timaru to stop cars from wandering into a cycle lane.

Bernie Haar offered to come up with two or three different ideas on how to fix the problem and bring these back to the community board for consideration.

The chairman suggested a motion and this was agreed as follows:

Resolved that the council roading engineers do some plans to address the traffic problems at Maitland Place and Irishman Drive, Twizel, and bring them back to the community board.

John Bishop/Pat Shuker

Bernie Haar offered to respond to the letter from TA and JM Davis.

CLOSING COMMENTS:

The chairman asked Bernie Harr for an update regarding the footpath work in Twizel. This has been completed.

There was some discussion on the timing of financial reports. The chairman said he would like to receive these at a meeting. The chief executive agreed that the latest financial report will go on the agenda as a standing report.

The chairman asked a question regarding the irrigation of the greenways. This amount is over spent in the budget. There is also an over spending in grass mowing and the chairman wondered why the greenways were being irrigated when there had been a lot of rain. Garth Nixon offered to look into this and respond by email.

There was a discussion regarding the need to use water prudently in the community.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 4.55PM**

CHAIRMAN: _____

DATE: _____

Unconfirmed

39 Temple Drive
PO Box 122
TWIZEL

14 May 2014

The Chairperson
Twizel Community Board
Mackenzie District Council
Market place
TWIZEL

Dear Sir/Madam

The Twizel Arts Council has recently discussed helping fund a possible up-grade to the lighting in the theatre at the Events Centre. We consider that this would benefit a number of Twizel community groups as well as providing an improved facility for visiting artists and performances.

We have approached Mr Bruce White and he suggested that we write to the Community Board to indicate our interest in investigating this possible project.

We await your reply with interest.

Yours sincerely,



Kay Potter
(Chairperson Twizel Arts Council)

4/2/60.

16 Orbell Street
Highfield
Timaru

25 May 2014

To: The Chairman
Twizel Community Board

Dear Sir,

We own a dwelling on the corner of Maitland Place and Irishman Drive Twizel. When we built there 8 years ago the traffic using this accessway to and from North West Arch was minimal. Over the last 2 years or so there has been a marked increase in the number of vehicles (light, commercial and heavy including machinery) has increased markedly no doubt due to the developments west of the town. It seems to be the preferred route to and from town rather than the more direct Glen Lyon Road/ Nuns Veil route.

However the concern we would like to draw to you attention (again) is the speed some vehicles are being driven through Maitland Place into Irishman Drive. There are some that seem to think because the speed is 50kph that is the safe speed to negotiate the "chicane". There have been several near misses and on the afternoon of Friday 9th May there were 2. Other residents in the area have expressed concern and some wrote to the Mackenzie District Council a few years ago (and never had any acknowledgement of their correspondence).

We spoke to a member of the Community Council at the time and a giveway sign and some road-markings were put in place. These have been ineffective as motorists still try to straighten out the bend. Recently a rather pathetic mirror was put on the street light on the corner but this is too small to be effective. One of the incidents on the 9th May was a resident turning right from Irishman Drive into Maitland Place and another coming up Irishman Drive to turn left into Maitland Place resulting in a "near collision".

We would like to suggest:

- a.) that 2 speed bumps be installed, one halfway down Maitland Place and the other down Irishman Drive
- b.) the 50kph sign be shifted from the junction to the North West Arch end of Maitland Place and be placed on the correct side (i.e. on the left-hand side coming down Maitland Place)

When we suggested to an engineer from the MDC maybe an island might solve the problem we were told there was no money available.

Would there be much cost in installing 2 full-width speed-bumps? Or do you have to wait for a serious incident/accident before something is done?

We urge you to give this serious consideration.

Yours faithfully,

T.A. & J.M.Davis



P.S. A copy of this has been sent to the Roading Engineer at the Mackenzie District Council Fairlie.

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON TUESDAY, JUNE 3, 2014, AT 7.00PM

PRESENT:

Peter Munro (Chairman)
Stella Sweney
Alan Hayman
Cr Murray Cox

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Nathan Hole (Planning and Regulation Manager)
Arlene Goss (Committee Clerk)

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

Resolved that an apology be received from Lyn Martin.

Stella Sweney/Murray Cox

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

The chairman thanked Stella Sweney for standing in for him at the last meeting as acting chairperson.

Resolved that the minutes of the meeting of the Tekapo Community Board held on April 22, 2014, be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Murray Cox

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

1. Civil Defence:

Murray Cox is to meet with Ray Gardner to go over updates to the draft Tekapo Community Response Emergency Plan.

2. Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:

Workshop to be held tomorrow at the Tekapo Community Centre. Murray Cox and Stella Sweney will attend. The chairman requested an update be provided to the community board at the next meeting.

The chairman said he and Murray Cox received an update from Genesis on the new plan for the canal roads. Their one-way road at the Pukaki End has changed to a two-way road due to objections from locals. They also intend to put in parking areas and toilets, but will not allow any freedom camping, only day parking. The chairman believes pressure will come on the end of Lake Pukaki as a freedom camping site as a result of this.

Stella Sweney said she has been working at the information centre and has had a lot of enquiries from visitors asking where they can freedom camp.

Discussion was held on various camping sites near Tekapo and Pukaki.

3. Community Hall:

This work is almost complete. Two screens need some final adjustment.

4. Lighting Ordinances:

No update.

5. Lochinvar Subdivision:

No update.

6. Council Owned Units for Worker Accommodation:

No update.

7. Walkways and Cycle ways:

Garth Nixon asked for the community board's feelings regarding a Tekapo link to the Alps2Ocean cycleway. He has been talking to the A2O group and it would be good for the community board to indicate a preferred route for this link at the Tekapo end. He asked if this was something Alps2Ocean could be concerned with, or was it a community board project?

The chairman has spoken to Genesis regarding this and there were some favourable comments. He would like Alps2Ocean, Genesis and the community board to get together and come up with a plan. Murray Cox agreed, saying the community board also wants to upgrade the river track and get good quality tracks around the town.

Garth Nixon asked if the community board would make this a project. Certainly worth considering. Stella Sweney would like to see this happen. Alan Hayman is worried that Genesis will not want to contribute. The chairman said when the community board meets to talk about projects they will consider this again.

8. Tekapo Plantation: Murray Place/Section A:

Fencing contractor has been organised to do the corner posts for fencing. Planting is also planned. Irrigation is ready to go.

9. Tekapo Plantation: Planting of Section B by the Enhancement Society:

Oaks have been planted. Rabbit protection in place. Remove from list as this is completed.

10. Future of Moturiki Island:

Chief executive is due to meet with Sally Jones from the Department of Conservation.

11. Request to YHA:

Currently under action. Staff have been instructed to progress a community board resolution that the Mackenzie District Council negotiate with the YHA for the planned sale and development of a site other than Lot 5.

12. **Town Planter Boxes:**

Planter boxes have been removed and will be replaced in spring.

13. **Litter at the Church of the Good Shepherd:**

The Mayor said the church have requested to contribute to any discussions held on this issue. The Minister, Rosemary Brown and chairman Phil Brownie have expressed an interest in talking to the council/community board.

TEKAPO COMMUNITY HALL FEES:

The community board considered a report from Community Facilities Manager Garth Nixon with the revised fees and charges for the Tekapo Community Hall.

All fees and charges are reviewed annually. This year there has been a 2.5% increase to cover inflation. A fixed charge has been introduced for cleaning. There has been talk about a need for a non-profit or fundraising event rate. Garth Nixon believes this should not be a hire rate but a decision of the community board. Does the community board want to provide an amount in its budget to allow grants to cover hall hire for non-profit events?

The chairman asked for clarification on the cost of set up and clean up and this was explained. Further clarification showed that the sums of \$350 and \$750 were for the entire day, not an hourly rate.

Resolved:

1. That the report be received.

Alan Hayman/Stella Sweney

2. That the Tekapo Community Board recommends to council that the revised fees and charges schedule be adopted.

Alan Hayman/Murray Cox

Tekapo Community Hall	Current Local Per hour	Current Commercial Per hour	2014 /15 Proposed Local Per hour	2014/2015 Proposed Commercial Per hour
Community Board room – morning or afternoon or evening	\$ 15.00	\$ 30.00	\$ 15.50	\$31.00
Main Hall – morning or afternoon or evening	\$ 15.00	\$ 30.00	\$ 15.50	\$ 31.00
Kitchen for cup of tea/coffee – per use, zip and mugs	Included in Board room hire	Included in Board room hire		
Kitchen for catering use – includes ranges,	\$ 25.00	\$ 50.00	\$ 26.00	\$ 52.00

crockery and cutlery				
Use of whole complex (wedding/function, kitchen and board room included)	\$ 300.00.	\$ 600.00	\$ 350.00 Inclusive of set up and clean up fee	\$ 750.00 Inclusive of set up and clean up fee
Setting up/decorating/cleaning, day before and after	\$ 50.00	\$ 100.00		
Whole Complex per hour			\$ 42.00	\$ 85.00

UPDATE ON RESIDENTIAL LAND USE ISSUES IN TEKAPO:

Planning and Regulation Manager Nathan Hole was requested to attend the meeting and provide background information regarding current land use issues in Tekapo.

He said the residential zone provides for a variety of activities such as visitor accommodation and people running businesses from home. On all those things, once you reach a threshold it requires the land owner to apply for resource consent.

He has called in a specialist to look at zoning in Tekapo as a whole and prepare a report. One of the issues that have been raised is new houses blocking the views of the houses behind. Height restrictions were currently being challenged. There is some case law from the Environment Court with limits to what council can do. No one owns the view, so council cannot impose rules to provide ownership of views.

The Tekapo Vision document will be looked at to see whether there needs to be some changes to this document, which then need to be implemented in the district plan review.

The chairman asked do height restrictions apply across the board, including in older areas. The new subdivisions are ok because everyone knows where they stand when they buy a property. Existing properties, with something occurring in front, is the problem. Making changes to suit one situation will restrict property rights for everyone in Tekapo. People would have brought sections to develop under the rules at the time, so as soon as you start changing rules it affects them.

The current height restriction in the district plan for Tekapo is eight meters. Subdivision heights are less than that because they want each section to have a view. Subdivision heights are set by covenants that the council has no control over.

Murray Cox said you cannot have buildings with the alpine look at five meters, which is the height restriction of some subdivisions. If you want to restrict heights you restrict the style of building and come back to the flat roof. People dig into the ground to get the height they need.

If you go back and change the height restriction in the older part of town you affect people who have bought expecting to build a two storey house. When people buy their land they know what the rules are, but they never think someone will build in front of them.

The eight meters in the district plan is from existing ground level. Some buildings are higher than 8m because they dig down below existing ground level.

Stella Sweney asked does this mean everyone in the old part of town is vulnerable to having their view blocked. The answer was yes.

Discussion was held on a house currently being built in Tekapo. There was a question about what will happen to the dirt that has been dug out and piled on council land in front of the site. The owner agreed to remove it by the end of last month. Only some has been removed. There is a question as to whether council will remove it and charge him, and whether council can legally recover these costs. Next step is to have a further discussion with the land owner.

Discussion was also held on an unrelated property in Tekapo that is currently of concern to neighbours due to commercial activity taking place in a residential zone. Stella Sweney asked for the definition of a handcraft. Nathan Hole said the definition is wide ranging and he does not consider this situation to be an industrial activity. There was discussion on the requirement of screening activity from the view of neighbours. This is not required.

Nathan Hole described the process regarding commercial activity on residential land needing resource consent. Murray Cox said there will be other people in town doing similar work from home and changing the rules will affect them as well.

The chairman asked what the threshold was for a home business needing resource consent. Nathan Hole believes the situation under discussion complies with every standard except being able to complete the activity indoors, but the outdoor activity is not noisy.

He was asked if resource consents are notifiable or non-notifiable. This depends on the effect of the non-compliance. The effects need to be more than minor to publically notify the consent.

The chairman asked if the Tekapo Lakefront Development has an eight meter height restriction- yes. Most of Tekapo is eight meters with some small areas of exception. He also asked regarding tree height. Is tree height a problem? This will be looked at by the specialist planner. There are currently no rules on tree height unless they are protected trees.

Council does not have control over subdivision covenants. Covenants cannot be more lenient than the district plan, but can be more restrictive. Council does not enforce the terms in covenants but will notify a developer if a building does not meet a covenant.

Cr Cox asked regarding the tourist zone. Resource consent is required for any building over 10 square meters built in this zone.

Stella Sweney asked if there are any circumstances when council needs to call in a commissioner. Nathan Hole replied that if an application is notified and goes through the submissions phase, you can either have a hearing with a commissioner or use a commissioner without a hearing to make a decision.

Nathan Hole was thanked for his contribution to the meeting.

UPDATE ON LANDSCAPING OF TEKAPO COMMUNITY CENTRE GROUNDS:

The community board would like to see a price to do the landscaping of the community centre grounds. Garth Nixon said he could do a plan and supply per square meter rates. Cr Cox will talk to Garth further regarding this. There has been a complaint from a neighbour

regarding some dirt in the community centre grounds. Garth Nixon suggested running a digger over it. The chairman would like it left until the community board gets an update, as this will be considered as a town project.

WARD MEMBER'S REPORT:

Cr Cox reported he has been involved with the Tekapo Footbridge Society over the past month. There has been an ongoing discussion between the society and Ecan regarding silt run off at the site. Council staff have stepped in and done some work near the footbridge to rectify the situation. This will enhance this area. Cr Cox will continue to ensure the Footbridge Society is working with council as this progresses.

Cr Cox says there also needs to be some design work to determine how the bridge fits into the footpath and approaches at each end. No point in the council loaning money to the footbridge and then finding more money is needed for the approaches.

He has also attended the Upper Waitaki Water Zone committee meetings. Public workshops will be held on 29-30th July in Tekapo. These will be around nutrient load levels. At some stage the committee will have to come up with a plan as to what they will allow or not allow. This will create lots of issues for farming and land use, including the wintering over of dairy stock.

The community board asked if there was any progress on the resource consent application for Simons Pass, which plans to hold 15,000 cows. This is still going through the Environment Court. Stella Sweney was concerned that 40 milk tankers will be going through Tekapo each day. There is a lot going on that affects farmers at present. Cr Cox suggested that community board members attend the public workshops.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

Cr Cox provided the community board with a regional park update. Ecan is reviewing health and safety policies, which impacts on the regional park society because the volunteers work in the park. The society needs to have its own health and safety policy and insurance. Members also need to be trained and have NZQA standards. Cr Cox has recently done a two day course on tree felling.

The chairman also spoke regarding the work of the Footbridge Society. He is a member. It was his impression that the society would build the bridge and the community board would take responsibility for the approaches to the bridge. Things are moving forward. A civil engineer has been employed. The "buy a plank" campaign has raised \$105,000 to date and there has been some positive feedback on some of the other applications for funding.

GENERAL BUSINESS:

Alan Hayman asked who was in charge of the public toilets at Lake Pukaki due to complaints about cleanliness. Garth Nixon said they are cleaned daily but are used by busloads of tourists and some tourists drop toilet paper on the floor instead of in the toilet. The community board discussed the need for a different approach to managing the public toilets including the possible idea of pay toilets.

The Mayor tabled some publicity material she had received from a supplier who builds public toilets in shipping containers.

The chairman would like to get the community board together for a workshop on town projects in the next few weeks. He will put some dates into an email for discussion. Garth Nixon to attend.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 8.26PM**

CHAIRMAN: _____

DATE: _____

Unconfirmed

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY JUNE 9, 2014, AT 7:00PM

PRESENT:

Owen Hunter (Chairman)
Les Blacklock
Warren Barker

IN ATTENDANCE:

Wayne Barnett (Chief Executive)
Garth Nixon (Community Facilities Manager)
Arlene Goss (Committee Clerk)
Pauline Jackson (observer)

APOLOGIES:

Resolved that apologies be received from community board member Trish Willis and Mayor Claire Barlow.

Les Blacklock/Noel Jackson

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Corrections were requested on page 5, at paragraph 3. The word "resident" occurs in three places in that paragraph and all three need to be changed to "business". "Riddle St" needs to be changed to "Regent St".

Resolved that the minutes of the meeting of the Fairlie Community Board held on April 28, 2014, be confirmed and adopted as the correct record with the corrections noted above.

Warren Barker/Les Blacklock

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION:

New Welcome Sign at Approach to Fairlie on SHW 79

The chairman had a meeting with Lee Wright from NZTA. This sign is going on private land and no resource consent required. Christchurch and Canterbury Tourism have provided advice which has been acted on. This includes adding things to do in Fairlie to the sign, rather than just pictures of scenery. The sign will be put up as soon as it arrives. Discussion was held on the location of the sign.

Other Signage

NZTA will also put signs near the bridge to warn pedestrians, and new signage on the intersection of the main roads.

The community board also discussed the Give Way on the road used by traffic coming from Tekapo and turning left. This Give Way is contrary to the new road rules and this confuses people. The chairman has spoken to NZTA and has asked the Roading Manager to put a memo through to ask them to re-look at this issue.

Planter Boxes

The planter boxes have been moved. One is now between the hairdressers and the resource centre, and another near the public toilets.

Old Library Café

The chief executive updated the community board. Tenders closed two weeks ago. There were four builders invited to tender. The two local builders submitted tenders. Both tenderers are planning to do the strengthening work themselves and are re-pricing the job to include this. The chief executive is expecting a report late this week or early next week. Council has delegated a decision to the Mayor and deputy Mayor. He anticipates a decision will be made soon.

Les Blacklock asked about a completion date. The chief executive will know more in a week or so.

Other Matters

Noel Jackson asked if there was any discussion on the sign outside the Old Library. NZTA have indicated they can move it nearer to the campground but this would be a cost to us, unless NZTA are already doing work in that area.

Warren Barker asked about the disabled car park outside the Four Square. The chairman says a memo to Asset Manager Bernie Haar was needed to action this.

REPORTS:

FAIRLIE COMMUNITY FACILITIES FEES AND CHARGES:

Garth Nixon said this report includes a small increase of 2.5% on community facility fees and charges.

Resolved :

1. That the report be received.
2. That the Fairlie Community Board adopt the revised fees and charges as proposed.

Les Blacklock/Warren Barker

Les Blacklock/Warren Barker**WARD MEMBERS REPORT:**

Cr Jackson has nothing to report.

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES:

The chairman said his meeting with NZTA was good. He was unable to attend a council workshop on freedom camping but this matter will be discussed later in the meeting. The Lions have started building the railway carriage cover on the Village Green. Garth Nixon said a report has gone to the Finance Committee of council requesting funds towards this project is funded from the land subdivision reserve.

GENERAL BUSINESS:**FAIRLIE COMMUNITY CENTRE COURTYARD:**

Garth Nixon distributed a report and diagram from Louis Campbell showing his design plans for the community centre courtyard. Randall Froude has also done some work on this as requested by Trish Willis. Mr Froude's design was not available at the meeting.

Garth Nixon showed photographs of the courtyard, noting the shaded areas. The council building is nice and needs to feature more. Shaded areas have potential to ice up and become slippery. The drain needs to be tidied.

Photos showing the current state and then with suggested changes added were compared. Changes suggested by Louis Campbell include a grassed area, new seating, and a veranda in front of the community centre. Gardens to be cleaned up. The community centre sign also needs to be closer to the road.

Board members discussed the design and the need to move the noticeboard. Do we want grassed areas? They are good to sit on and they soften the design. Gardens cost more than grass to maintain. The chairman said Randall Froude's plan also needs to be considered before a decision is made.

Cr Jackson suggested a picnic bench or table. Warren Barker asked about courtyard lighting.

The community board agreed to wait until they saw the other proposal before making a decision.

FREEDOM CAMPING:

A freedom camping workshop was held in Tekapo. A new bylaw was discussed. Attitudes towards freedom camping are changing. Some feedback from the workshop was that the elected members didn't want freedom camping in Tekapo but it would be ok in Twizel and Fairlie. Garth Nixon asked if the Fairlie Community Board wanted to see this as an opportunity to bring people to the township.

Garth Nixon plans to talk to the Gladstone Hotel to see if they want to include their campervan area in the appendix to the bylaw that lists freedom camping sites.

Questions were asked regarding the enforcement of a bylaw. It is looking like we will need to have paid wardens doing it, maybe for a short time to give the district a reputation and then easing off later.

The chairman said as a community board with control over the Fairlie motor camp he would prefer that campers stay in the motor camp. Garth Nixon suggested allowing fully self-contained freedom camping and telling everyone else to stay in the motor camp.

Cr Jackson said enforcement includes a lot of mileage and can be a full time job. Les Blacklock asked what the cost was to stay in the motor camp.

There was discussion regarding the cost of staying at the motor camp. Possible areas for freedom camping near Fairlie include the Gladstone Hotel, Lake Opuha, which is already available for self-contained campers, and the car park next to the public toilets.

It was suggested that signage warning freedom campers that we don't tolerate them means they may move on. Chairman said if the hotel is happy to provide a spot that is the best solution. Les Blacklock said we don't have a problem with them here. Putting signs up may create a problem.

The bylaw will need a signage plan to go with it. Garth Nixon said he will start with a draft bylaw that goes out for public consultation. The chairman suggested naming the hotel as the site in Fairlie if the hotel agrees, or the area next to the public toilets as an alternative.

GENERAL BUSINESS:

Warren Barker raised the issue of traffic safety issues on the main highway west of Fairlie. He said at the recent budget workshop there was a wish list drawn up and one of the items was road markings indicating a turning lane or pull off lane for traffic turning into Railway Street. Last week there was an incident with a school bus that was a near accident. He asked for urgent action to be taken. Warren Barker also asked for a "Ford" sign to be erected

at North Street. The chief executive will speak to the Asset Manager regarding these items.

The community board will have a workshop soon to go through the wish list and progress it further.

Cr Jackson asked for an update regarding the bus stop at BP. The chairman said the bus stop is illegal and is not meant to be there. There was discussion held on alternative places for a bus stop. Garth Nixon suggested the bus could divert past the fire station. The chairman agreed this was a good idea. He will discuss this further with Norm Blakemore at BP.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 7.56pm**

CHAIRMAN: _____

DATE: _____

Unconfirmed

New Courtyard Layout at the Mackenzie District Council Fairlie Offices and Community Hall, Main Street, Fairlie.

1. The Site.

The MDC offices and chambers, and Mackenzie District Community Hall share a common courtyard area. The longer site boundaries run east west. Entry to the Council offices is via the roof canopy on the south side of the courtyard whilst entry to the Community Hall is on a centreline of the remainder of site width and located toward the back (west) of the site. The neighbouring church adjacent to the northern boundary produces winter frost shading and the large oak nearby provides good summer shading to the courtyard.

2. Amenity Planting and Existing Design.

The existing raised garden beds of painted timber posts and flitches have reached their used by date and need upgrading. They seem to be at least twenty years old?

The existing raised gardens tend to be obstructive and too complex and generally cast quite deep shadow lines from the low winter sun hence the useable walkway/circulation areas are reduced during frosty weather.

The plantings also seem to be in need of renewal.

3. Proposed Scheme

Designed to increase winter sunlight across the site;

- new deciduous tree planting along north boundary replacing existing larger trees
- generally simplified garden layout and removal of raised gardens. New gardens to be generally at ground level to reduce shading of paved areas meaning safer access routes

Designed to be more user friendly;

- seating!
 - seating located to catch winter sun for lunchtime breaks etc
 - seating located for summer shade
 - seating located at Community Hall entrance for visitors
 - seating located at Main Street for visitors waiting for vehicles etc
- simpler garden layout and new grass areas give more space for larger gatherings, funerals etc

Designed to enhance;

- axis from Community Hall entrance to Main Street footpath. That is, processional aspect and arrival sequence maintained for funerals etc. as well as Hall entry visual connection to street. Hall signage is relocated to align across site with Council offices roof canopy entry.
- simpler view/connection of North Elevation of Council building and upper deck and wisteria pergola - quite nice really.

Designed to identify/connect with the Fairlie Village Green opposite on Main Street;

- by addition of new grassed areas
- ground level grassed areas will also easily accommodate various falls and rainwater drainage slopes of existing paved areas
- new bollard lighting may be used in a similar way as the Village Green ?
- existing courtyard lighting is probably inadequate - type and amenity values need to be clarified.

Designed to include a new deck to the Community Hall meeting room

- provides interaction with the open courtyard areas.
- The Community Hall entrance roof canopy to be extended to shelter all six steps as the new adjacent deck will otherwise increase frost shading in winter.
- Timber handrails should be added to both sides of the Community Hall steps.

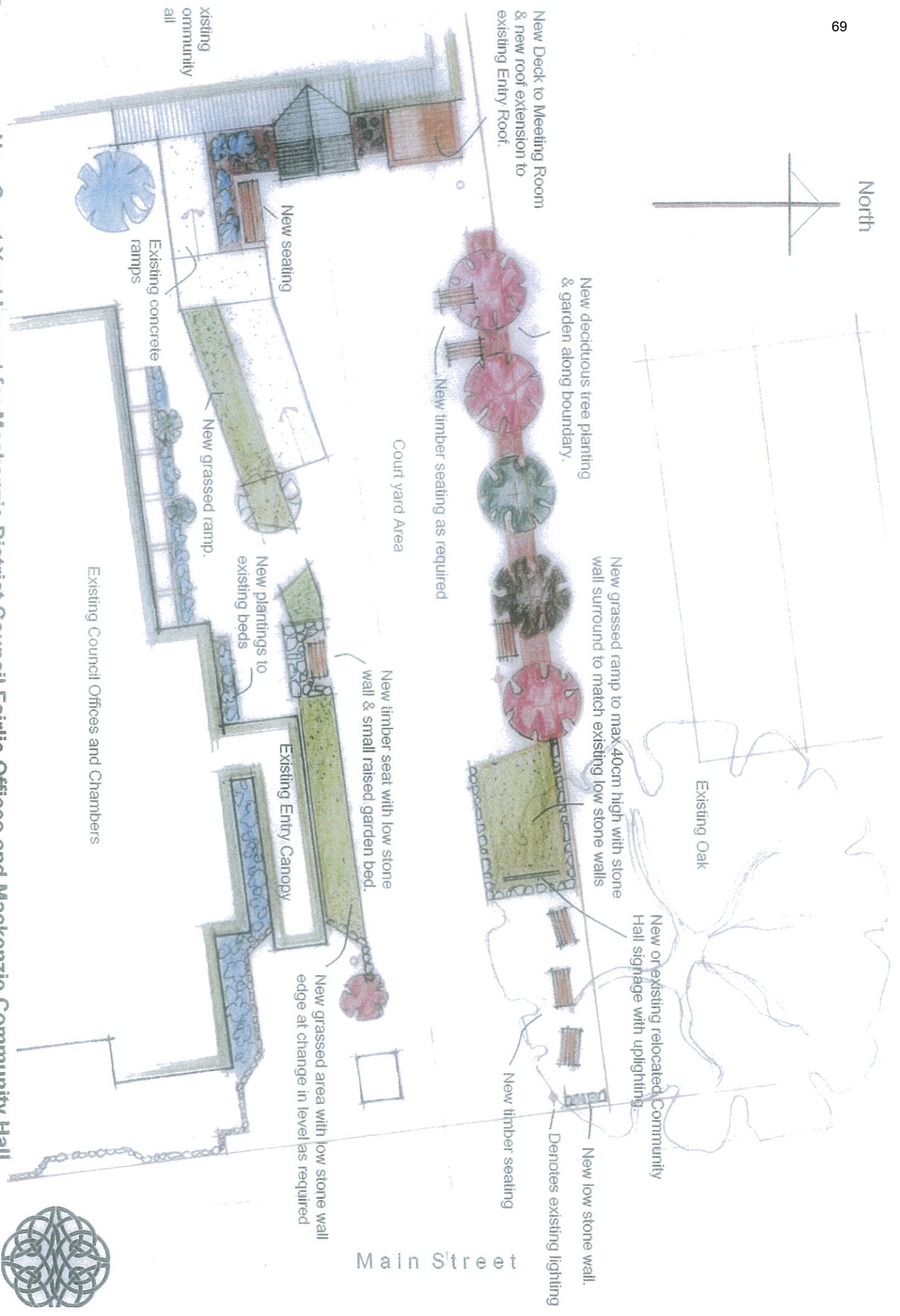
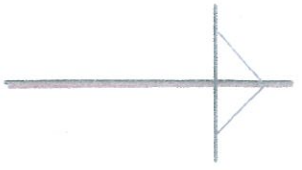
LC. 8th June 2014

braided river solar
architectural design



Louis Campbell 467 Hamilton Road RD17 Fairlie
South Canterbury 7987 ph/fax 03 685 8477

North



New Court Yard Layout for Mackenzie District Council Fairlie Offices and Mackenzie Community Hall

Plan View: not to scale



MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE FORESTRY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY, JUNE 10, 2014, AT 9.00 AM

PRESENT:

Cr Graham Smith (Chairman)
Cr Murray Cox
Cr Noel Jackson – from 9.05am

IN ATTENDANCE:

Claire Barlow (Mayor)
Paul Morris (Manager – Finance and Administration)
Wayne Barnett (Chief Executive)
Kevin O'Neil (Forestry Manager)
Arlene Goss (Committee Clerk)

APOLOGIES:

Resolved that an apology be received from Cr Evan Williams and Cr Noel Jackson who apologised for lateness.

Graham Smith/Murray Cox

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITORS:

Howard and Sharon Jackson were at the meeting to speak regarding the public excluded item 'Forestry Block, Corner Clayton and Perry Roads'. The chairman invited them to speak in the public session, with council debate to occur later under public excluded.

The Jacksons have approached the Forestry Board offering to buy the forestry block on the corner of Clayton and Perry Roads, which is bordered on both sides by their farm.

Howard Jackson introduced himself and outlined his existing farming operations.

Cr Jackson joined the meeting at 9.05am.

The chairman said this is freehold land. It is a strategic asset and consequently council couldn't sell it without some public consultation. The full council would need to make the decision to sell, but the role of the Forestry Board was to recommend to council whether it be sold or not.

Cr Jackson asked what the Jackson's long term plans for the land were. Mr Jackson said it would not be kept as a forestry block. His plan was to irrigate and milk cows on half the land and winter cows on the other half. Irrigation would be by centre pivot.

Cr Cox asked if the Jacksons considered it better to buy the land with the trees on it or for council to remove the trees first. Mr Jackson said this and other issues would need to be worked through.

The Mayor asked if the Jacksons were aware of the changes coming regarding nutrient loading. Mr Jackson said yes and at the moment he has a low nitrogen load on his farm.

The Jacksons are currently farming on both sides of this block with an agreed access through the plantation.

Finance Manager Paul Morris said any sale of a strategic asset is difficult because of consultation process. It would be best to do this process as part of the Long Term Plan. His research on this land shows it is subject to some interests including Mining Act and the Coal Mines Act, but he couldn't find these Acts so assume they have been repealed. This land is also subject to the Climate Change Response Act 2002 so is included in council's carbon credit policy.

The trees are 24 years old and have been valued at \$576,000 today, which is a third of the value if they were fully grown, assuming log prices are the same then as today.

The Jacksons are aware of the need to put this through the Long Term Plan next year and are in agreement on this.

The chairman said the council needs to consider what forestry is worth to the community as a forest and what its worth to the community as cash. Also issues around cutting down trees and climate change.

The chairman thanked the Jacksons for coming to the meeting and for their proposal. The Jacksons left the meeting so a discussion could be held in public excluded.

PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. Discussion of the previous minutes of the Mackenzie Forestry Board, March 20, 2014, taken in public excluded session.
2. Forestry Block, Corner Clayton and Perry Roads.
3. Lease agreement Wreford's Block.
4. Forestry Block, Corner Hamilton and Strathallan Roads.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous minutes of the Mackenzie Forestry Board, March 20, 2014.	Commercial sensitivity	48(1)(a)(i)
Forestry Block, Corner Clayton and Perry Roads.	Enable commercial negotiations	48(1)(a)(i)
Lease agreement Wreford's Block	Enable commercial negotiations	48(1)(a)(i)
Forestry Block, Corner Hamilton and Strathallan Roads	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes of the Mackenzie Forestry Board under section 7(2)(b)(ii)*. All other items under section 7(2)(i).

Murray Cox/Graham Smith

The meeting continued in public session.

MINUTES:

Some corrections to the previous minutes were noted by Forestry Manager Kevin O'Neil.

On page 6 of the agenda, in the top paragraph, the clause that we would pay to fix the fence if trees fall down over it needs to have added that council would only take responsibility for trees going over the fence, not for animals pushing through the fence.

On page 5 of the agenda under the item Maps of Mackenzie Forestry for new Members the following changes are to be made:

Paragraph 3: "...noted that some trees at Twizel are not suitable for anything except firewood." The correct version is "...noted that some trees at Simons Pass are not suitable for anything except firewood, namely *Muricata*."

Paragraph 3: "The next stream of income would be pruning Corsican Pine..." The correct version is "The next stream of income would be thinning Corsican Pine."

Paragraph 5: "It received some wind damage a few years ago and was thinned out." The correct version is "It received some wind damage a few years ago and was milled and replanted."

Resolved that the minutes of the meeting of the Mackenzie Forestry Board held on March 20, 2014, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting subject to the changes noted above.

Graham Smith/Murray Cox

MATTERS ARISING:

Cr Smith has spoken to IT Manager Stephen Barlow regarding maps for the forestry board members and has not seen these yet.

Regarding the milling of Forresters Block, this has not happened yet due to difficulties with Alpine Energy. The chairman is disappointed about this. Now the ground is wet and the adjoining property has been sold. Terry O'Neill said his dealings on this matter are noted in his report to the board.

The chairman has not seen a lease for Wreford Block yet. He would like to settle this lease before this is re-planted. Spraying has not occurred due to bad weather. However, the fence has been stock proofed.

REPORTS:

FORESTRY MANAGERS REPORT TO DECEMBER, 2013:

The Forestry Manager went through his report with the board.

FINANCE MANAGERS REPORT:

The Finance Manager asked for any questions. The planting and milling costs are above budget because council didn't anticipate winds blowing over trees that then needed to be milled and re planted. The figures look good. Council sits in credit with its forestry. Cr Cox asked whether wind damage is a risk that can be insured. The only insurance we have is for fire. Wind is considered an act of God.

Resolved that the report be received.

Graham Smith/Murray Cox

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 10.00am

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON THURSDAY, JUNE 12, 2014, AT 9.30AM

PRESENT:

Cr Graham Smith (Chairman)
 Claire Barlow (Mayor)
 Cr Murray Cox
 Cr Russell Armstrong
 Cr James Leslie

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Paul Morris (Finance and Administration Manager)
 Nathan Hole (Planning and Regulation Manager)
 Arlene Goss (Committee Clerk)

APOLOGIES:

Apologies were received from Cr Noel Jackson and Cr Evan Williams.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Finance Committee held on May 6, 2014, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Murray Cox

MATTERS ARISING:

The chairman questioned whether councillors need to have a workshop to review council's insurance risks. Paul Morris agreed. Decisions need to be made on whether some assets need to be insured for full replacement. Council has already done a preliminary exercise to pull out items that are worth less than the excess. Need to look at whether LAP is a better option.

Resolved that council holds a workshop regarding insurance and risk.

Claire Barlow/Murray Cox

Regarding the LGNZ communications proposal, the chairman reported that at the provincial meeting this was not supported by many councils and has been dropped. The Mayor has had a conversation with the chairs and supports

doing this out of the existing LGNZ budget. The chairman noted that minutes from the provincial conference have been sent to councillors by email.

SUB COMMITTEE MINUTES:

Resolved that the minutes of the meeting of the Tekapo Property Group held on June 4, 2014, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

REPORTS:

FINANCIAL ACTIVITY REPORT TO APRIL, 2014:

Resolved that the report be received.

Claire Barlow/Russell Armstrong

Finance and Administration Manager Paul Morris drew councillor's attention to page 43, which is the part of the report that details the planning area. Nathan Hole, Planning and Regulation Manager, was at the meeting to discuss this.

The chairman said this area shows money is not being spent and he is concerned that work is not being done. Mr Hole said a planner finished work a week ago and her position is being advertised. He hopes to be able to find the right person to replace her.

A lot of background work has been done and he is expecting to launch into some workshops with councillors to go through some issues. Due to the resignation of the planner, work has stopped on this but he hopes there won't be more than a few months delay.

The Mayor said this is a critical role and she would rather wait for the right person to be recruited.

The chairman asked how much time would be lost. Nathan Hole said a few months, but not 12 months. He is also considering using an external resource if the right person cannot be found in the recruitment process.

Continuing to have discussions with Ecan on how they can provide assistance. Nathan Hole prefers an internal resource doing the consultation with the community.

Cr Cox said an MOU between Ecan and council needs to be drawn up with clear objectives outlined by both parties. Toni Morrison is working on this.

Paul Morris said the planning deficit is \$46,000. The reason why that looks good is due to receiving reserve contributions from developers. This is a little misleading if you are looking at the bottom line.

The Finance meeting halted consideration of the financial report to welcome Wendy Smith and Raewyn Bell from ADBT.

REPORT FROM AORAKI DEVELOPMENT BUSINESS AND TOURISM

Wendy Smith and Raewyn Bell from Aoraki Development Business and Tourism (ADBT) attended the meeting at 10am to present the ADBT report to council. The chairman welcomed them to the meeting and introduced them to councillors.

Wendy Smith spoke to her report at page 19 in the agenda. ADBT has been thrilled with the response from Mackenzie businesses. Raewyn Bell comes to the district monthly to visit businesses and makes phone contact with them. Business information in the report is anonymous to respect commercial sensitivity.

The website www.southcanterbury.org.nz is used as a portal for many businesses who pay to have a profile on the site. It is also used as a place for the business excellence awards to be voted on. There has been a rise in business partners from the Mackenzie District joining the site.

ADBT has run China workshops for businesses, which have been very successful. Details were provided on how ADBT supports businesses and their projects or issues.

The Mayor asked regarding the Twizel profile on the website. This and the Mount Cook sections are still being developed. The Mayor suggested putting an advert in the local newsletters encouraging businesses to use the website and services.

Cr Leslie asked how he could assist ADBT in Twizel as a local councillor. Wendy Smith suggested walking around with a guide to business services, but ADBT is reaching a level where they need to be careful not to over commit.

The chairman said this was originally a trial to see if businesses and the community would respond well.

The chief executive suggested that ADBT recommend to local business people that they speak to an elected member about the service they receive. If the people using the service can provide informal feedback to elected members, they will be more comfortable to fund this further.

Wendy Smith continued to speak to the items in the report including the South Canterbury brand mark.

There was discussion held on the freedom camping bylaw. There is a need to have this by early November so it can be printed by ADBT in their guide, and this can also go on their website.

There will be strong representation from the Mackenzie District in this year's business excellence awards.

Raewyn Bell spoke regarding her experiences with businesses and the types of enquiries they had.

A two day health and safety workshop in Tekapo was well received. A disciplinary process workshop in Tekapo was held yesterday and this was a smaller group. The expert was able to talk to businesses one-on-one about their disciplinary issues.

The chairman congratulated ADBT on what has been achieved so far. A referral arrangement with CCT is working well.

Cr Cox asked if they were getting enquiries from people who want to move to South Canterbury. Yes some. A lot of our own businesses are growing. Do they get enquiries from potential investors? Yes at times. Not really set up to manage investors so will point people in the right direction if they have an area of interest. If an investor is from offshore ADBT go to government agencies to validate them.

The meeting adjourned for morning tea at 10.30am and reconvened at 10.50am.

PRESENTATION FROM EDUCATION SOUTH CANTERBURY:

A presentation was made by Julie McLean, chairperson of Education South Canterbury, on the Education South Canterbury Strategic Plan. A copy of the plan was handed to councillors.

This group hosts international fee paying students and offers international education. They are looking to have a coordinated marketing plan for South Canterbury offering a wide range of schools to larger markets than what schools would reach individually.

International students are worth \$11 million to South Canterbury. Every student brings their family who frequently stay and visit the region. They are often wealthy individuals who also look at business opportunities. The social and cultural aspect that students bring to the district is also important.

One of the main purposes of the Strategic Plan is to secure further funding to go out to our main markets.

Mackenzie College is not a member of Education South Canterbury and has not hosted fee paying international students for some time.

Julie McLean said she is not asking for money. She would like a letter or statement from council to say it supports in principal what they are trying to do for the region. She requested a letter of support in the next week or two, which would go to Education New Zealand.

The Mayor asked regarding collaboration between the Mackenzie District and the Chinese market. Exchange students and fee paying students are two different things. Exchanges and scholarships cost money for the schools and the district and don't necessarily lead to fee paying students. Economic returns are from students who stay 1-2 years or longer and are fee paying.

Can the schools in the region provide the quality of education that fee paying students want? Yes they go through the NCEA programme and we have an understanding of what they need to do to enter university in their own countries when they return.

Julie McLean said she is planning to talk to Mackenzie and Twizel High Schools. She thanked council for the opportunity to speak. The chairman thanked Julie McLean for the presentation.

Julie McLean and Wendy Smith left the meeting at 11.12am. The committee went back to considering the Financial Activity Report.

FINANCIAL ACTIVITY REPORT TO APRIL, 2014:

Election costs were discussed. The chairman said some election activities could have been done in-house. Paul Morris explained that election costs are rated over three years and spent in one year. There is benefit in doing some election activities in-house but the time required by some staff would be significant.

Corporate services. The chairman asked regarding the Audit NZ fees. On roading on page 40 Paul Morris commented that roading expenditure is above budget. Next year is the critical year to spend NZTA money as it is the last year of the NZTA programme. There was some discussion on the spending of NZTA money.

The chairman noted that the next financial report will be an important one as council nears the end of the financial year.

ALPINE ENERGY LTD DRAFT STATEMENT OF CORPORATE INTENT 2014/17:

Paul Morris apologised for the lateness of this report. The chairman attended the meeting of Alpine Energy at which this Statement of Intent was adopted. Alpine Energy is increasing their dividend. At the same time they have also increased their debt and reduced capital expenditure. This financial year the council received a dividend of \$378,000 from Alpine Energy, and will get an extra \$20,000 next year.

Resolved :

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That the draft Alpine Energy Statement of Corporate Intent for the year ended 30 June, 2015 and two subsequent years be adopted.

Claire Barlow/James Leslie

EXEMPTION MACKENZIE HOLDINGS LTD UNDER SECTION 7(3) OF THE LOCAL GOVERNMENT ACT:

Paul Morris said this organisation arose as part of the Pukaki Airport Land Development. Council thought it would be good for this company to develop the airport and sell the land around it. However, when you create a council controlled organisation it has tax liabilities. So council brought the development back in house and created the Pukaki Airport Board to manage it. The board has three commercial directors/members appointed and a councillor who is Cr Leslie. This has left the company as a shelf company. Mr Morris is asking council to exempt the company from the full rules of the Local Government Act to avoid a complex tax situation.

There was a discussion regarding the tax and GST responsibilities of the company. The company has tax losses sitting in it. Paul Morris cannot think of any reason why council would want a council controlled information with tax losses for any reason in the future. Council is tax exempt.

Resolved:

1. That the report be received.

Russell Armstrong/Murray Cox
2. That council considers Mackenzie Holdings Ltd to be a small organisation that is not a council-controlled trading organisation. As Mackenzie Holdings Ltd does not provide any activity on behalf of the council, and that benefits, in terms of cost savings, will accrue to council and ultimately, the community, that an exemption under Section 7(3) of the Local Government Act 2002 be granted in respect of Mackenzie Holdings Ltd.

Claire Barlow/James Leslie

FUNDING REQUEST FROM FAIRLIE COMMUNITY BOARD:

Paul Morris said the land subdivision reserve is an amount of money generated when residential developers undertake subdivisions. The Resource Management Act says council can ask for land for reserves up to 5% of the value of the subdivision, or cash to the same value. This allows council to put in social amenities like playgrounds. Council tends to require the cash so we can spend it on reserve works.

On page 43 of the agenda, a line item called 'reserve contributions' stands at \$153,000. This money is the land subdivision reserve. This is a district wide fund allocated on merit rather than by location.

The chairman says the village green has had a lot of community support and has enhanced Fairlie. Cr Leslie asked questions regarding the design, the potential for vandalism and the timeline. These questions were answered by the chairman and the Mayor.

Resolved:

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That council provides a maximum of \$5,200 funding from the Lands Subdivision Reserve toward this project.

Graham Smith/Russell Armstrong

3. That the project be run through the Fairlie Township Account.

Graham Smith/Russell Armstrong

PUBLIC EXCLUDED:

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

1. Public excluded minutes of the Finance Committee meeting held on May 6, 2014, taken in public excluded session.
2. Public excluded minutes of the Tekapo Property Group meeting held on June 4, 2014, taken in public excluded session.
3. Loan - Mackenzie Tourism Development Trust (attached).
4. Lot 26 DP52089 26 Glen Lyon Road (attached).
5. Tekapo Parking and Landscape Review Proposal (attached).
6. Aurecon Subdivision Fee Proposal (attached).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Previous minutes of the Finance Committee, May 6, 2014	Enable commercial negotiations	48(1)(a)(i)
Previous minutes of the Tekapo Property Group, June 4, 2014	Commercial sensitivity Maintain legal professional privilege	48(1)(a)(i)
Loan – Mackenzie	Maintain legal	48(1)(a)(i)

Tourism Development Trust	professional privilege	
Lot 26 DP52089 26 Glen Lyon Road	Enable commercial negotiations	48(1)(a)(i)
Tekapo Parking and Landscape Review	Commercial sensitivity	48(1)(a)(i)
Aurecon Subdivision Fee Proposal	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes of the Finance Committee under section 7(2)(i), previous minutes of the Tekapo Property Group under section 7(2)(b)(ii) and 7(2)(g), Loan – Mackenzie Tourism Development Trust under section 7(2)(g), Lot 26 DP52089 26 Glen Lyon Rd under section 7(2)(i). Tekapo Parking and Landscape Review and Aurecon Subdivision Fee Proposal under section 7(2)(b)(ii).*

Murray Cox/Russell Armstrong

The Finance Committee continued in open meeting. The following minutes relate to a matter discussed in the public excluded session that is to be confirmed in open meeting.

LOAN – MACKENZIE TOURISM DEVELOPMENT TRUST:

The Mayor asked why this item was in public excluded. Paul Morris said this was due to the tax advice discussed in the report being subject to legal professional privilege.

Mr Morris provided background information on this issue. MTDT is no longer trading but has a liability to council. It was council's intention to wind this up. Trustees are personally liable and this is an issue for the two trustees. This write-off is the last part of the jigsaw. This has taken a long time due to being done in a tax effective manner, and so the trustees don't get any issues.

The Mayor said council gave an assurance to the trustees there would be no liability on them. She would like to allow them to finish their job and tidy up the trust. Council will still have an amount on its books to deal with but this will tidy things for the trustees. Cr Leslie asked what happened to the vehicle. It was sold.

Resolved:

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That the Council write-off the loan of \$255,000 issued to MTDT immediately.

Graham Smith/James Leslie

3. That the Council instruct the Trustees of MTDT to dissolve the Trust.

Graham Smith/James Leslie

4. That the Council write-off the settled amount of \$27,637 in MTDT as a consequence of there being no assets in the Trust to repay the settled amount.

Graham Smith/James Leslie

The Mayor would like to confirm these resolutions in the public session.

Resolved that the minutes regarding the winding up of the Mackenzie Tourism Development Trust loan be confirmed in the public part of the meeting.

Claire Barlow/James Leslie

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 12.22PM

CHAIRMAN: _____

DATE: _____

Unconfirmed

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON THURSDAY, JUNE 12, 2014, AT 1.05pm

PRESENT:

Cr Murray Cox (Chairman)
 Claire Barlow (Mayor)
 Cr Graham Smith
 Cr James Leslie

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Nathan Hole (Planning and Regulation Manager)
 Toni Morrison (Planning and Regulation)
 Arlene Goss (Committee Clerk)
 Andrew Feierabend (Meridian Energy)
 Jim Walker (Meridian Energy)
 Rebecca Larking (Genesis Energy)

APOLOGIES:

Resolved that an apology be received from Cr Evan Williams and Cr Noel Jackson.

Graham Smith/Russell Armstrong

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITORS:

Andrew Feierabend and Jim Walker from Meridian Energy, and Rebecca Larking from Genesis Energy attended at 1pm for a discussion regarding Plan Change 13.

PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely a discussion with Meridian Energy and Genesis Energy regarding Plan Change 13.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Discussion with Meridian Energy and Genesis Energy	Maintain legal professional privilege	48(1)(a)(i)

regarding Plan
Change 13.

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Discussion with Meridian Energy and Genesis Energy regarding Plan Change 13 under section 7(2)(g).*

Claire Barlow/Russell Armstrong

The Planning and Regulation Committee continued in open meeting.

MINUTES:

Resolved that the minutes of the meeting of the Planning and Regulation Committee held on April 29, 2014, be confirmed and adopted as the correct record of the meeting.

Graham Smith/Russell Armstrong

REPORTS:

PLANNING AND REGULATION MANAGER'S ACTIVITY REPORT:

Nathan Hole said resource consents are at a lower level but still in the same numbers as council has seen previously. A subdivision consent at Manuka Tce was declined due to the number of lots connected to a right-of-way. This subdivision wanted to add three extra lots to an already existing 15 lots. The more permissions you get on a right-of-way the harder it is to turn it into a road at a later date, so there are good reasons for restricting the number of lots using a right-of-way.

Council had a civil defence exercise involving staff and using EMIS – Emergency Management Information System. The benefit of EMIS is that the software is nationally consistent. This gives us access to help at a national level.

The Albury Fire Tanker has been commissioned and is operational. Rob Hands is due to speak to council at a future meeting.

The Mayor suggested highlighting to the public the fact that our building inspectors are very restricted in what they can allow. They are not as flexible as they used to be.

Nathan Hole spoke about the building consent process being enduring and about protecting building owners of the future, rather than just about the current owner wanting to overcome an obstacle.

Resolved that the report be received.

Claire Barlow/Graham Smith

PROPOSED ROAD NAME – RM050060

Resolved:

1. That the report be received.

Claire Barlow/James Leslie

2. That the committee agrees to “The Terrace” being the name of the road to vest from RM050060.

Claire Barlow/Graham Smith

REPORT FROM UPPER WAITAKI WATER ZONE COMMITTEE

Cr Cox said the Upper Waitaki Water Zone Committee is still looking at catchment load limits to meet the targets of the Canterbury Water Management Plan. Public workshops will be held in Tekapo on July 30 and Omarama on July 31. Councillors are invited to attend.

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 2.37pm**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE ASSET AND SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON THURSDAY, JUNE 12, 2014, AT 2.50PM

PRESENT:

James Leslie (Chairman)
 Claire Barlow (Mayor)
 Cr Graham Smith
 Cr Murray Cox

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Bernie Haar (Asset Manager)
 Suzy Ratahi (Roading Manager)
 Geoff Horler (Water Manager)
 Arlene Goss (Committee Clerk)

APOLOGIES:

An apology was received from Cr Evan Williams and Cr Noel Jackson.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Asset and Services Committee held on April 29, 2014, be confirmed as an accurate record.

Murray Cox/Graham Smith

SUB COMMITTEE MINUTES:

Resolved that the minutes of the following rural water supply meetings be received:

- The meeting of the Ashwick/Opuha Water Race Committee on May 6, 2014.
- The meeting of the Kimbell Water Supply Committee on May 8, 2014.
- The meeting of the School Road Water Race Committee on May 8, 2014.
- The meeting of the Allandale Water Supply Committee on May 8, 2014.

Graham Smith/Murray Cox

REPORTS:

ASSET MANAGERS MONTHLY REPORT – JUNE 2014:

The Asset Manager discussed his report on page 27 of the agenda. The following matters were included in the discussion:

Roading: Roading manager Suzy Ratahi said the recent rain has caused some big pot holes, but the damage is not too bad. Biggest problem to note is farmers

continuing to put their cows out. She will put an article in the Accessible regarding this. It's good to have cows grazing roadsides over summer when they don't cause damage to culverts and drains, but not in winter.

The bridge replacement programme has been delayed due to the Land and Water Regional Plan being repealed. Can't wait any longer or council won't get the construction done in this NZTA funding period. The money needs to be spent.

Bernie Haar said the NZ Army have bought some heavy vehicles for use for training. Axle loadings are nine tonne on the front and ten tonne on the back axle. There is concern regarding the potential damage to Braemar Road that they could cause. We need to understand if structures like bridges can take the load, so we are investigating this.

The chairman congratulated Suzy on decreasing the cost of unsealed road grading. She said she has reduced the frequency of grading on some roads that were graded too frequently. Councillors asked questions regarding work carried out, or planned for, individual roads.

Essential Services: Water Manager Geoff Horler spoke. Wastewater is on budget at this stage. The Fairlie supply is having blow outs. There are still some fragile lines that haven't been replaced. Once you fix one line the others blow because the pressure goes on them.

In Tekapo there is an issue with the bakery water supply going through the motel meter - this will be sorted next week. This issue have been going on a number of years so a separate meter will be installed for each business.

In Twizel samples have been taken of asbestos concrete pipes to gauge the condition of the pipes. One line is in very poor condition. Another sample will be taken to assess the extent of the problem. Cr Smith asked if pipes have blown out in Twizel. No but we shouldn't wait for them to blow out. Chlorine is not affecting their life span. Bernie Haar outlined the need for future planning on pipe replacement.

Geoff Horler described a new radio communication system to keep track of the water systems. Council is collaborating with Timaru District Council on this.

Solid Waste: Bernie Haar has received an annual report from the Paper for Trees programme. He has not yet heard from ESL regarding construction work in Twizel. Waste cartage volume is dropping as it always does at this time of year.

The chairman thanked Bernie Haar and his team for their reports.

Resolved that the report be received.

Graham Smith/Murray Cox

ALBURY DOMAIN RESERVE:

Community facilities manager Garth Nixon said this item is to gain approval for what has been happening for some time. An arrangement was made in 1989 that the Albury School Board grow trees on this reserve land, and they are now requesting permission to replant. He suggests that council gives permission to replant and set it up with a lease. The school is using this income for the community so this is a good outcome.

Resolved:

1. That the report be received.

Graham Smith/Russell Armstrong

2. That Council approve of the ongoing use of the Albury domain land by the Albury School Board for forestry.

Claire Barlow/Graham Smith

3. That a lease be established with the Albury School Board for the forestry and that a lease be established for the balance of the land.

Claire Barlow/Graham Smith

PUBLIC EXCLUDED:

Resolved that the public, be excluded from the following part of the proceedings of this meeting namely:

1. South Canterbury Rooding Collaboration (attached).
2. Twizel Water Upgrade Fee Approval (attached).

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
South Canterbury Rooding Collaboration	Commercial sensitivity	48(1)(a)(i)
Twizel Water Upgrade Fee Approval	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *South Canterbury Rooding Collaboration and Twizel Water Upgrade Fee Approval under section 7(2)(b)(ii).*

Graham Smith/Claire Barlow

The Asset and Services Committee continued in open meeting.

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 3.45PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE TWIZEL SERVICE CENTRE, ON TUESDAY MAY 13, 2014, AT 9.30AM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie – from 9.48am
Cr Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Arlene Goss (Committee Clerk)

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGIES:

An apology was received from Cr Russell Armstrong.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

BEREAVEMENTS:

The Mayor noted the following bereavements:

- Sholto Hamilton Georgeson (Dick), husband of Anna Wilson and formerly of Irishman Creek Station. A well-known New Zealand record holder in gliding.
- Ngaire Paton Willis, mother of Ian, Peter, Carolyn and Rodney. A long term resident of Fairlie and former Fairlie High School teacher.
- Stephen Henry Waller, husband of Toni. A former Mackenzie District Council building/health inspector who is remembered by many at the council.
- Colleen Kearns, late of Twizel.
- Anthony Walter John Lancaster, husband of the late Margaret, late of Twizel.
- Jo Heal, late of Twizel.
- Elaine Kelligan, who passed away in a car accident, late of Twizel.

A moment of silence was observed.

MAYOR'S REPORT:

This was the report of Mayoral activities from April 2, 2014 to May 12, 2014.

Cr Smith asked for details of the Mayor's meeting with the University of Canterbury. The Mayor said the university is working with Earth and Sky and there is no threat to the long term running of the operation at Mt John. It would be helpful to look at ways the council and the university can help each other promote the region as a location for astronomy.

The Mayor has also met with various constituents on different issues.

Cr Williams asked what concerns were expressed by one constituent regarding the resource consent process. This person's concern was about not being told up front what would be required to get a resource consent, and if they had known they may not have gone down that path. They felt they were a test case and were concerned about the costs. There was dissatisfaction with the consent process. The Mayor said these concerns need to be addressed in the district plan review process.

Resolved that the report be received.

Noel Jackson/Graham Smith

Cr James Leslie joined the meeting at 9.48am.

REPORTS:

CHIEF EXECUTIVE'S ACTIVITIES:

This was the report of chief executive activity from April 2 to May 12, 2014. A correction was noted that Cr Smith did not attend the CCT function on April 28 with Cr Cox.

Cr Smith asked for more information regarding meetings the chief executive has held with Tony Alden (Waimate DC) and Peter Nixon (Timaru DC). These meetings were to discuss shared services in the area of roading. No problems at present. They are currently focussing on what each of the three councils do and asking if doing this individually is appropriate. If we are doing things the same, can we do it together? Also looking at joint purchasing and the alignment of contract documents.

Cr Smith said the Mackenzie roading contracts will always be different to the other districts due to the colder climate in the Mackenzie district causing frost heave in the roads. Our road base and thickness needs to be better. The timing of roading work is also different. We can't seal sometimes when they can. The chief executive said an independent party from Opus is acting as a

project manager. He is consulting with staff and will write up a report to come back to council. Can move forward from there.

Cr Jackson asked if all the repair work goes to one contractor. The chief executive said the re-sealing of current roads is normally a separate contract.

Councillors were concerned that joining the other councils in a larger contract would squeeze out the smaller contractors working in the district.

The Mayor said it had been indicated to her that when the larger companies win a tender they may sub contract some of the work to smaller local companies who are already working in the area and more able to perform maintenance. One of the issues to consider will be the impact on small local companies.

The Mayor asked the chief executive how his meeting with the union representative went, and the chief executive provided a summary of the discussion to councillors.

Resolved that the report be received.

Murray Cox/Evan Williams

PROPOSAL TO CLOSE ROADS OFF BRAEMAR ROAD:

Councillors discussed whether the Army could be asked to contribute towards the maintenance of public roads in that area.

Nobody uses this paper road because it's on a firing range. It might have been used by people accessing DOC land, but an alternative route is available and there is a safety issue involved.

Councillors agreed to invite Sam Staley from the Army Camp to a future meeting to discuss the situation with roads and public access in that area.

Resolved:

1. That the report be received.

Evan Williams/Murray Cox

2. That the roads identified on the attached maps be temporarily closed in the interest of public safety for the period of 14th May 2014 to 14th May 2015 in accordance with the provisions of the Local Government Act 1974 Section 11c.

Graham Smith/Evan Williams

APPOINTMENT TO AORAKI FOUNDATION:

The Mayor said Leon O’Sullivan has stepped back after doing great work on the Aoraki Foundation, which included securing money for the Tekapo foot bridge, the swimming pool and the Twizel Medical Centre. He has suggested Lesley Roy, who used to chair the Mackenzie Tourism Trust, as a good person to replace him. She would be a good advocate for the district and is happy to do it.

Resolved:

1. That the report be received.

Murray Cox/Graham Smith

2. That Lesley Roy be appointed as council’s representative on the Aoraki Foundation.

Graham Smith/Evan Williams

COMMON SEAL AND AUTHORISED SIGNATURES:

This report advised councillors of documents signed under the common seal from March 22, 2014, to May 6, 2014.

Resolved:

1. That the report be received.

Evan Williams/James Leslie

2. That the affixing of the Common Seal to document number 782 be endorsed.

Evan Williams/James Leslie

GENERAL BUSINESS:

UPDATE ON OLD LIBRARY CAFÉ:

The chief executive said the re-build of the old library café has been put out to tender. The original intent was to ask four local building companies to tender. But two local companies have said they don’t want to. Therefore the chief executive has invited tenders from two Timaru companies and two local ones. One of these is too busy to complete the work in the timeframe, so council is expecting to receive three tenders. The closing date is soon and council will then be in a position to make a decision.

Cr Smith said council is in a worse position now than it was three years ago because costs keep going up. He believed the public consultation process was unfortunate in delaying the work. The Mayor said the hold-up has been in

getting specialist engineering information, not due to public consultation. She supported the public consultation process.

UPDATE ON GUDEX ROAD:

The chief executive updated councillors on the progress of making legal road alterations at Gudex Road. This is at the final stage in the process which involves sending it to LINZ and then for ministerial sign off. Our solicitors have submitted it to LINZ where there appears to be a delay. Our solicitors have experienced frustration in finding out what point the application is stuck at in the LINZ process. This is being followed up by solicitors. The delay is not creating extra costs for council.

Cr Smith said he can't believe that the process of closing this road has been on the agenda ever since he has been on the council.

PUBLIC EXCLUDED: UPDATE ON THE PUKAKI INFORMATION CENTRE

Resolved that the public be excluded from the following part of the proceedings of this meeting, namely an update on the Pukaki Information Centre, due to the commercial sensitivity of the information to be discussed.

Claire Barlow/James Leslie

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987, and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Update on the Pukaki Information Centre under under section 7(2)(b)(ii).*

OPEN MEETING:

Resolved that the council meeting continue in open meeting.

James Leslie/Murray Cox

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

This report from the Chief Executive was accompanied by the minutes of the meetings of the Tekapo and Twizel Community Boards on April 22, and the Fairlie Community Board on April 28, 2014.

Resolved: that the report be received.

Evan Williams/Graham Smith

TEKAPO COMMUNITY BOARD:

Council **noted** the following resolution regarding the allocation of a grant to the Tekapo School board of trustees to bring the Garden City Band to Tekapo as a fundraiser for the school:

That the community board approve a grant to pay the total amount of the hall hire for the event.

Alan Hayman/Lyn Martin

Council **noted** the following resolution regarding an application for a grant from the Tekapo Solar System project committee:

That the Tekapo Community Board decline the request from the Lake Tekapo Solar System Project Committee for \$2,200 and request a further application with more detail be submitted for consideration under the projects budget.

Alan Hayman/Murray Cox

TWIZEL COMMUNITY BOARD:

Council **noted** the following resolutions regarding a request from the Twizel Community Care Trust for a review of the grant it receives from the board:

That Bruce White represent the Twizel Community Board on the Twizel Community Care Trust Board.

John Bishop/Pat Shuker

That The Twizel Community Board decline this request in the interim and seek further information.

John Bishop/Russell Armstrong

Council **noted** the following resolution regarding a request from the TPDA for a grant:

That the Twizel Community Board approves a partial grant of \$200 towards the cost of the hall hire for the Twizel 30 Year Celebrations.

Russell Armstrong/Bruce White

Council **noted and considered** the following resolution regarding a request for a grant from Students Against Drink Driving in Twizel:

Resolved that the Twizel Community Board approve the request from the Students Against Drink Driving and grant 50% of the request at \$243.75, and request that council fund the other 50%, subject to

Students Against Drink Driving coming to the working bee at Northwest Arch.

Russell Armstrong/Pat Shuker

Bruce White abstained from voting due to his conflict of interest.

Council Resolution

Resolved that council fund 50% of the request for a grant from Students Against Drink Driving at \$243.75.

Claire Barlow/James Leslie

Council **noted** the following resolution in response to a letter from the Twizel Swimming Club asking for help with pool hire costs:

Resolved that the report be received and no action is taken while Garth Nixon discusses alternative funding opportunities with the swimming club.

John Bishop/Russell Armstrong

FAIRLIE COMMUNITY BOARD

Council **noted and considered** the following resolution regarding funding towards the covering of the stage on the Village Green:

Resolved that the Fairlie Community Board uses the money currently in the village green account towards the covering of the stage on the Village Green, and applies to council for non-ratepayer funds to fund the balance.

Les Blacklock/Warren Barker

Council requested that a report on this issue be provided at the next meeting of the Finance Committee.

RURAL TRAVEL FUND ALLOCATION GROUP MINUTES:

Resolved that the minutes of the meeting of the Rural Travel Fund Allocation Group held on April 15, 2014, be received.

Evan Williams/Graham Smith

CREATIVE COMMUNITIES ASSESSMENT GROUP MINUTES:

Resolved that the minutes of the meeting of the Creative Communities Assessment Group held on April 16, 2014, be received.

Evan Williams/Graham Smith

COMMITTEE MINUTES:

Resolved that the minutes of the meeting of the Asset and Services Committee held on April 29, 2014, be received.

Graham Smith/James Leslie

Resolved that the minutes of the meeting of the Planning and Regulation Committee held on April 29, 2014, be received.

Graham Smith/James Leslie

Resolved that the minutes of the meeting of the Finance Committee held on May 6, 2014, including such parts as were taken with the public excluded, be received.

Graham Smith/James Leslie

MINUTES AND MATTERS UNDER ACTION:

Resolved that the minutes of the meeting of the Mackenzie District Council held on April 1, 2014, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Graham Smith

MATTERS UNDER ACTION

Councillors discussed the items listed under Matters Under Action. Discretionary funding has not been included in the draft budget. The chief executive is to raise this in the Annual Plan process. Councillors would like to be updated on progress with the item "missing soldiers names on memorials". Screens for the Lake Tekapo Community Centre have been done. Fairlie Community Centre Courtyard - awaiting proper plans. This is currently underway.

MINUTES:

Resolved that the minutes of the Extraordinary Meeting of the Mackenzie District Council held on April 29, 2014, be confirmed and adopted as the correct record of the meeting.

Claire Barlow/Noel Jackson

PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- A) SALE OF LAND TO MERIDIAN ENERGY.
- B) PREVIOUS MINUTES TWIZEL COMMUNITY BOARD, APRIL 22.

- C) PREVIOUS MINUTES FINANCE COMMITTEE, MAY 6.
D) PREVIOUS MINUTES COUNCIL, APRIL 1.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Sale of Land to Meridian Energy	Enable commercial negotiations	48(1)(a)(i)
Previous minutes Twizel Community Board	Commercial sensitivity	48(1)(a)(i)
Previous minutes Finance Committee	Enable commercial negotiations	48(1)(a)(i)
Previous minutes Council	Commercial sensitivity	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Previous minutes Twizel Community Board and Previous Minutes Council under section 7(2)(b)(ii). Sale of Land to Meridian Energy and Previous Minutes Finance Committee under section 7(2)(i).*

Evan Williams/James Leslie

The Mackenzie District Council meeting continued in open meeting.

THE MAYOR DECLARED THE MEETING CLOSED AT 11.54am.

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY JUNE 10, 2014, AT 10.00AM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Finance and Administration Manager)
Garth Nixon (Community Facilities Manager)
Bernie Haar (Asset Manager)
Geoff Horler (Water Manager)
Arlene Goss (Committee Clerk)
Former Mayor Neil Anderson (observing)
A media representative from the Timaru Herald

The meeting was also attended by those speaking to their submissions as follows:

10:00-10:15am	Mackenzie Rugby Club: Mitch Taylor (Submission 5)
10:15-10:30am	Julie Greig & Jan Zyzalo (Submission 6)
10:45-11:00am	Federated Farmers: Greg Anderson, Neil Campbell (10)
11.00-11.15am	Stan Taylor (Submission 11)
11.15-11.30am	Peter Maxwell (Submission 7)

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGY:

Resolved that an apology be received from Cr Evan Williams.

Graham Smith/Noel Jackson

DECLARATION OF INTEREST:

Cr Noel Jackson declared a conflict of interest on Submission 12, which has been submitted by his wife Pauline Jackson.

HEARING OF SUBMISSIONS TO THE ANNUAL PLAN 2014/15:

The purpose of this meeting was to consider public submissions to the Draft Annual Plan 2014/15.

Resolved:

1. That the report be received.

Russell Armstrong/Murray Cox

2. That the submissions for the Annual Plan 2014/15 be considered.

Russell Armstrong/Murray Cox

MACKENZIE RUGBY CLUB: SUBMISSION 5

Mitch Taylor from the Mackenzie Rugby Club introduced the club. He said water charges have been increasing over time and the water is only used in the kitchen and for showering. The club asked the council to repeal the water charges to help keep costs down.

The Mayor asked how much money this was. Last year it was \$774.

Cr Smith asked if the rugby club applies for grants from other organisations. Yes they apply for lottery grants and others. This is getting harder with more people applying. Cr Smith pointed out that council money is from rates, so Mr Taylor was asking the whole district to pay for the rugby club's water. Mr Taylor said the rugby club contributes a lot to the community.

There was a question regarding the amount of water being used as it seemed a lot. Water manager Geoff Horler was asked to check on the amount of water used by the club. He left the meeting to do this at 10.10am.

Cr Leslie asked if the club had approached the community board for a grant. No.

Could they charge players more? Players already pay a \$150 sub. Charging more might deter people from playing rugby.

Geoff Horler returned to the meeting at 10.14am. He was unable to get water rating information immediately but it would be available later in the meeting.

The Mayor thanked Mr Taylor for his submission and he left the meeting.

ADJOURNMENT:

The meeting adjourned for morning tea at 10.15am and reconvened at 10.30am.

JULIE GREIG AND JAN ZYZALO: SUBMISSION 6

Julie Greig attended the meeting to speak in support of her submission regarding public toilets in Burkes Pass. This has been a problem for years but with more visitors stopping at Burkes Pass it is now an increasing problem.

She said people have been using a toilet on her property but there are risks involved and problems with access.

She read an email from Jane Batchelor which suggested a possible site for a council toilet. Other suggestions were for a composting toilet or long drop, and would council consider a partnership with the community. Suggestions were made regarding a design, and this could also be coin operated.

The Mayor said it was good to have positive suggestions on how the council and community could work together.

Cr Smith asked if the signatures on the petition were local people. No they are visitors to Burkes Pass. What length of time has the petition been out? Two months with 219 signatures collected.

Cr Smith asked if there was any estimate on costs. No this is just a starting point to open the dialogue. There are builders in Burkes Pass who could build the toilet.

Cr Jackson asked if the Burkes Pass community were proposing to maintain or clean the toilets. Julie Greig said they could maintain the building but were not offering to clean the toilets.

The Mayor thanked Julie Greig for her submission and asked for a copy of the email and photos she referred to.

FEDERATED FARMERS FAIRLIE: SUBMISSION 10

Neil Campbell and Greg Anderson from Federated Farmers were welcomed to the meeting. Greg Anderson introduced himself as chairman.

Federated Farmers acknowledges the hard work by staff and elected members in preparing the annual plan.

Regarding the general rate, Mr Anderson was concerned that council is moving further away from targeted rates and more towards general rates.

They have asked for a break down on how the general rate was spent. They would like to see a break down on how rates are spent included on the rates demand.

Roading is one of council's core businesses and the rural area survives on roading. Federated Farmers have a concern with district wide roading. They feel these funds are being manipulated politically. Mr Anderson questioned how the rates were worked out by staff and believed it was unfair. He

questioned differences between what was predicted in the long term plan, and what was included in the annual plan in terms of rates for rural properties.

Mr Anderson was concerned that council was behind in roading maintenance. He would like to know where the money in the rural roading reserve has been spent.

Regarding investments, he was concerned that investments have gone down from 9 million to 3.2 million dollars. Last year's annual plan includes 2.4 million dollars in property sales but he was concerned that there is nowhere in this year's plan that accounts for that money. He would like to know where it has gone.

Federated Farmers submitted last year to get a better understanding of the figures. He would like some figures included in the annual plan so they can scrutinise how the money is spent.

Public toilets have become a bottomless pit with \$599,000 negative in the public toilets account, with more to spend at Tekapo. Mr Anderson would like council to investigate other ways to fund public toilets. Very few locals use the toilets.

Cr Smith asked where Mr Anderson had got the investment figures from. Mr Anderson said from the plan. Paul Morris said investments represent council's bond portfolio. As they have matured council has not reinvested in the bond market because the return is low. Council has been putting the money into term deposits at 90 days. Council is also using internal cash to fund the Twizel water upgrade and earning interest on that. This is why the amount of money invested appears to have reduced.

The Mayor asked Mr Anderson about his concern that rural people are not benefitting from district wide roading amalgamation. Mr Anderson said it looks like the \$20 rate has been removed to soften the rates in other districts.

Neil Campbell then spoke. He is a member of Federated Farmers. He was concerned the administration of council makes up 20% of the running costs. Anything spent on administration is not being spent on core services. He would like the administration spend to be better monitored and see council measure staff time to drive more efficiencies. He would like to see more information on where administration costs are spent.

Federated Farmers would like council to gain efficiencies in administration. The other point he would like council to act on is to lobby for DOC to pay rates. DOC land is on public roads and they should pay rates to maintain those roads. He would like a collective approach with other councils using LGNZ to progress this issue.

Cr Smith said last week he was at the provincial councils meeting and they looked at possibly being able to rate DOC.

The Mayor asked Mr Campbell and Mr Anderson for their notes so a detailed reply can be sent in response. The Mayor thanked them for their submission.

STAN TAYLOR: SUBMISSION 11

Stan Taylor addressed councillors regarding his submission on page 39 of the agenda.

He said Ecan did some tests on a local stream and picked up a high nutrient level in that stream, and consequently it was handed back to residents to do more testing. He has been paying for this.

He is seeking council support regarding the catchment group. Council staff have been assisting Mr Taylor.

His group are lobbying Ecan and getting some sympathy. He believes this is a community issue.

The Mayor said in the plan this year there is a new salaried position to work with farmers on these issues.

Cr Cox asked if Mr Taylor had discussed things with the water zone committee. Yes this is being driven by them. The water zone committee can liaise with Ecan on his behalf. Mr Taylor wants to move ahead quickly.

Cr Smith thanked Mr Taylor for raising the issue. Councillors are aware of it and will do what they can to support water quality. The Mayor thanked Mr Taylor for his submission.

PETER MAXWELL: SUBMISSION 7

Peter Maxwell said there is a Tourism Plan which aims to increase tourism to New Zealand. He said this strategy runs on the same timeline as the council's long term plan. Tourism is estimated to be worth \$200 million to the region. This is serious money and council cannot let the operators do all the work.

He read from his notes regarding the need for the region to be out in front so the brand of the region is not eroded. He said the two strengths of the region are tourism and agriculture. He believes farming intensification needs to happen, but taking water is difficult. He gave examples of situations where water demand is creating uncertainty.

Speaking on tourism he wants the right plan put in place to ensure the strengthening of tourism. He urged council to get the tourism industry involved in the long-term plan process.

Mr Maxwell suggested the tourism rate be charged on the number of beds rather than on capital value. He suggested it as a way for the rate to be

charge on a fairer basis. He also commented that council is not getting enough from its relationship with Christchurch and Canterbury Tourism, which was very focussed on Christchurch. He said there was some advertising using a photo of Aoraki Mount Cook to advertise Christchurch.

Council is probably getting good value from CCT but are they offering the best package of services or is there something better, and would it be better to have a mix between what they provide and something local?

It was suggested that council re-vist the CCT package in the long-term plan process. The Mayor said CCT have put some recommendations to council on how we can improve things.

Cr Smith said Tim Hunter from CCT spoke to council on tourism and the concern was that visitors are spending 25% less now than they were five years ago. We are having to service more people for less spend. Mr Maxwell said that is of concern and a number of factors are causing it. He said Lake Tekapo was one of the most expensive places in NZ to stay the night. He saw this as a positive thing and talked about the need to provide value for spend.

The Mayor thanked Mr Maxwell for his submission and asked him to leave his notes.

CONSIDERATION OF GENERAL SUBMISSIONS:

1. Community and Public Health.

Resolved that the submission be accepted.

James Leslie/Russell Armstrong

2. Alasdiar Chapman, Twizel.

Some of these matters do not relate to the Annual Plan. The major issue he raises is the 13% rates rise. This is driven by the water upgrade and this cost is what the users need to pay.

Resolved that the submission be declined.

Claire Barlow/Graham Smith

3. Colin McNeilly, Mosgiel.

This is not an annual plan submission but is more of a district plan submission, as it is a planning issue.

Resolved that the submission be declined as part of the Annual Plan process, but be referred to the next meeting of the Planning and Regulation committee.

Clair Barlow/Noel Jackson

4. Phil Keene, NZ Landcare Trust.

This organisation has involvement with the OOPs Water Zone committee. Cr Williams suggested they send an application to council for funding. The chief executive said he has discussed this with Mr Keene who suggested about \$2000 a year was an appropriate amount.

The Mayor asked whether council's recent decision to put aside staff resource for this work would be a contribution. Cr Cox said we are already spending a lot of money on water zone committees. There are a lot of catchment groups popping up and he doesn't know where they fit in terms of their role and where their money comes from.

Cr Smith feels that council's contribution should be in staff and services rather than funding. The staff resource will be worth more than \$2000. The Mayor said there is also the Biodiversity First Steps funding from Ecan available.

Resolved that the submission be accepted with the response highlighting Mackenzie District Council's current contributions to this work through the support of the zone committees and the provision of a staff resource in this annual plan. The Mackenzie contribution should be a contribution in kind, rather than a cash contribution.

Graham Smith/Russell Armstrong

5. Mackenzie Rugby Club

Water manager Geoff Horler presented water use figures for the Mackenzie Rugby Club. These show they have consistently been using more than the 700 cubic meters of water allowed. In 2010 they used 1,858 cubic meters, in 2011 it was 2,717 cubic meters, in 2012 it was 2,282 cubic meters and in 2013 it was 3,732 cubic meters.

Geoff Horler said there may be an issue with urinals running all summer or a leak in the system. The showers are also magnificent and pour a lot of water down the drain. There may be ways for the club to reduce their water use.

The Mayor asked if council can offer the club advice on improving their water efficiency. Yes this would be possible.

The law says water charges cannot be changed for one person, only for everyone who pays this rate. If council wanted to reduce the amount it would have to be by giving a grant rather than changing a fixed charge.

Resolved that the submission be declined and that council instruct staff to work with the rugby club to see if their water use can be reduced, and suggest that the club present a grant application to the Fairlie Community Board for any further assistance.

Graham Smith/Russell Armstrong

6. Julie Grieg/Jan Zyzalo, Burkes Pass.

Cr Cox says this raises the question of public toilets in small towns. Overall it's a good thing, but if there are businesses offering a stop and a coffee, there is a responsibility for them to provide a service. He would like to look at a partnership between council, Burkes Pass businesses and trusts to raise the money.

Council would need a staff report on where to locate toilets.

Cr Jackson said a business that supplies coffee or food should supply toilets. The Mayor said what about people who are not stopping for coffee. People are wandering onto private property to relieve themselves.

Garth Nixon said a basic long drop costs \$8,000-\$10,000. For something connected to a sewer the cost is about \$30,000. He said there is an advantage to having a sewer in Burkes Pass that is suitable. One clean a day at \$30 is \$12,000 a year for cleaning.

Regarding pay toilets, they encourage public urination. In France pay toilets have a trough around the back that is free.

Councillors would like to do some further work with the Heritage Trust. Practical solutions are needed on things like cleaning and where the money would come from.

Resolved that the submission be declined as a submission to the Annual Plan, but council instructs staff to investigate further and engage with the Burkes Pass community with a view to including this within the Long Term Plan Process.

Murray Cox/Noel Jackson

7. Peter Maxwell, Lake Tekapo.

Cr Cox said there are anomalies in the system regarding using the use of capital value to determine the rates. In some places the capital value of the entire property is not the same as the amount of property being used.

Paul Morris said he doesn't think the rating system can be set up to do a bed tax.

Resolved that the submission be accepted in part and note that council will have further discussion on how it rates for tourism as part of the long term plan process.

Claire Barlow/Graham Smith

8. Owen Hunter, Fairlie.

This is regarding the removal of the fixed portion of the roading rate to ease the situation in Twizel.

Cr Smith said council has let the rural sector down in the dropping of the fixed charge for amalgamation. Both this submission and the Federated Farmers submission refer to it.

Cr Cox said council would probably do the same if it happened to other towns.

Cr Leslie said reversing this in the annual plan would result in a rates increase for Twizel and this would be hard to change now.

The Mayor said two and a half years ago when council did the long term plan process it did not communicate enough with the Twizel community and there was not enough information for Twizel people to make informed decisions. She is prepared to stand on the decision that was made, but in the future she would not like to see communities pitted against each other. She would like to decline the submission from Owen Hunter.

The other option is to put the \$20 rate back into play, which would bump the Twizel rates up to 14 percent.

Cr Smith said Federated Farmers feel they have been let down by council in the dropping of this charge. It was said to them there would be amalgamated roading and the whole district would contribute.

Paul Morris said the \$20 has been used to flatten the roading rate across the district. In this situation council is using rates in one area, roads, to offset rates in another area, water.

The Mayor asked regarding emergency reinstatement work on rural roads, what is the ratepayer contribution. \$160,000 in the last financial year, plus \$150,000 so far this year. This is not about favouritism but about making it work as a district. Rural are benefitting from this and it comes from all ratepayers.

Cr Cox said we also used other reserves to offset Twizel. Yes, general funded.

Paul Morris suggested re-introducing the \$20 rate and softening the Uniform Annual General Charge so it is shared by everybody. Discussion was held on the benefits and disadvantages of doing this.

The chief executive said there are two levels to consider – the overall objective of what you are trying to do, and the detail on how to do it. Federated Farmers and Owen Hunter say there was an important agreement to amalgamate the systems and council is changing an overall objective. Is the deal that was done before sacrosanct and not able to be changed? If that is the case it affects your ability to spread out the Twizel effect. If the overall achievement of a reasonable rate increase is prominent, you stick with it. Re-

introducing the \$20 on roading and taking the money from somewhere else is shuffling the cards to get the same result, and wouldn't be seen to be transparent by the community.

Paul Morris suggested a compromise with a \$10 charge. Do we need to have policy around what we can adjust to balance rates out in the future?

The Mayor asked for a lunch adjournment and for Paul Morris to bring back figures on the projected impact of a \$10 or \$20 rate for discussion after lunch.

ADJOURNMENT:

The meeting adjourned for lunch at 12.15pm and reconvened at 12.38pm.

CONSIDERATION OF GENERAL SUBMISSIONS CONTINUED:

Paul Morris presented figures to explain the different in rates with the \$20 charge added. He then changed the spreadsheet to show a \$10 rate as a comparison.

Cr Leslie said council made a decision it was now re-considering. Adopting a compromise would mean council was not keeping to its principles and is trying to make everybody happy. He believed council needed to 'stick to its guns'.

The Mayor said the purpose of public consultation was to suggest change. Cr Cox said the rural area was targeted to help pay for Twizel. Cr Smith said it wasn't fair for rural to be at a 1% rates increase while Twizel was at 20%. But he still thinks there should be a uniform charge of \$20. He questioned whether this was a tool that could be used to level rates, and could it be used every year or not.

The Mayor said a decision needs to be made. She recommended that the submission be declined and this was seconded by Cr Leslie. A vote was taken and the resolution was agreed by all except Cr Smith.

Resolved that the submission be declined.

Claire Barlow/James Leslie

9. Cancer Society/Heart Foundation

Cr Cox suggested that smokefree status be included in the landscape design for the Tekapo Lakefront Development.

Resolved that the submission be received.

Graham Smith/Russell Armstrong

10. Federated Farmers

Councillors agreed to go through these points one at a time.

Point 1 – Is a comment rather than a submission. This is a legislative requirement.

Point 2 – A decision has been made. Declined.

Point 3 – Raised due to a lack of understanding. Declined.

Point 4 – Reject with an explanation. Declined.

Point 5 – It is incorrect that locals do use public toilets. Declined.

Point 6 – Accepted but this is not an annual plan issue.

Councillors received the submission and noted that Federated Farmers had not asked council to take specific action in their submission. However it was important to talk to Federated Farmers about each of the issues raised.

One request was to include a breakdown on the rates bill showing where the money is spent. Paul Morris said this may not be technically possible on the rates bill but could be included in the Mackenzie Messenger which goes out with every rates bill. It could also go on the website. He will look into this.

Resolved that the submission be declined with no action taken on the Annual Plan, and a response is sent to Federated Farmers giving an explanation on the points raised.

Graham Smith/Noel Jackson

11. Stan Taylor.

Resolved that the submission be received.

Claire Barlow/Russell Armstrong

12. Pauline Jackson, Fairlie

Cr Jackson declared a conflict of interest. He did not debate or vote on this matter.

Bernie Haar spoke regarding this submission. He said events had overtaken the submission because contractors had filled in behind the curbs last week, however the submission also raises issues about sealing urban streets and they need to be done at some point. There is a need to fix up the utilities before the roads are sealed. He suggested this be a proposal in the long-term plan.

The Mayor asked if the community board would be asked to develop a strategy on this. No it's a council decision, but council can ask for guidance from the community boards.

Resolved that the submission be received and the issues related to the state highway be referred to NZTA, and also that the district wide issue of unsealed roads be considered in the long term plan process.

Graham Smith/James Leslie

13. Verna Parker, Sport Canterbury.

Resolved that the submission be accepted.

James Leslie/Murray Cox

AMENDMENT TO THE ANNUAL PLAN

This report from the Finance and Administration Manager requested changes to the Annual Plan that have come up since the draft plan was released to the public.

Resolved:

1. That the report be received.

Graham Smith/Murray Cox

2. That council accepts the Ashwick/Opuha Water Race Committee recommendation to set the water rate at \$225 (inclusive of GST) and amend the Annual Plan according.

Graham Smith/Murray Cox

3. That council accepts the adjustment for the Downlands Water Scheme and increase the per serviced unit rate to \$327 per unit and increase the per unit rate to \$131.00.

Graham Smith/Murray Cox

THE MAYOR DECLARED THE MEETING CLOSED AT 1.20pm

MAYOR: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY JUNE 10, 2014, AT 1.20PM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Paul Morris (Finance and Administration Manager)
Arlene Goss (Committee Clerk)

APOLOGY:

Resolved that an apology be received from Cr Evan Williams.

Graham Smith/Noel Jackson

DECLARATION OF INTEREST:

There were no declarations of interest.

ADOPTION OF THE ANNUAL PLAN:

Resolved that council adopt the Annual Plan 2014/15, subject to changes as detailed in the submission hearing process, with a final sign-off, once changes are made, delegated to Mayor Claire Barlow and Cr Noel Jackson.

Graham Smith/Russell Armstrong

THE MAYOR DECLARED THE MEETING CLOSED AT 1.22pm

MAYOR: _____

DATE: _____