



443RDMEETING OF THE
MACKENZIE DISTRICT COUNCIL

TO THE MAYOR AND COUNCILLORS OF THE MACKENZIE DISTRICT COUNCIL

Membership of the Council:

Mayor Claire Barlow
Cr Russell Armstrong
Cr Murray Cox
Cr Noel Jackson
Cr James Leslie
Cr Graham Smith
Cr Evan Williams

*Notice is given of a meeting of the Mackenzie District Council to
be held on Tuesday March 31, 2015, at 9.30am.*

VENUE: Council Chambers, Fairlie

BUSINESS: As per the attached agenda.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER



MACKENZIE DISTRICT COUNCIL

Agenda for Tuesday March 31, 2015, at 9.30am

VISITORS

OPENING AND APOLOGIES

DECLARATIONS OF INTEREST

BEREAVEMENTS

REPORTS:

A) REPORT FROM CHRISTCHURCH AND CANTERBURY TOURISM FOR THE QUARTER DECEMBER 1, 2014, TO MARCH 13, 2015 (ATTACHED).	4
B) COMMON SEAL (ATTACHED)	7
C) LONG TERM PLAN – ADOPT BUDGET (BUDGET TO BE REVIEWED AT COUNCILLOR WORKSHOP THEN CIRCULATED AND ADOPTED AT MEETING)	8
D) LONG TERM PLAN – FINANCIAL STRATEGY (ATTACHED)	9
E) LONG TERM PLAN – REVENUE AND FINANCING POLICY (ATTACHED)	18
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G) FINANCIAL CONTRIBUTION POLICY FINAL DRAFT	58

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

The Twizel and Tekapo Community Board meetings held on March 9 and the Fairlie Community Board meeting held on March 16:

A) COMMUNITY BOARD RECOMMENDATIONS	64
B) TWIZEL COMMUNITY BOARD MINUTES	67
C) TEKAPO COMMUNITY BOARD MINUTES	72
D) FAIRLIE COMMUNITY BOARD MINUTES	77

RECEIVE COMMITTEE MINUTES:

Receive the minutes of the committee meetings held on March 17, 2015, including parts taken with the public excluded:

A) FORESTRY BOARD MINUTES	84
B) FINANCE COMMITTEE MINUTES	87
C) ASSET AND SERVICES COMMITTEE MINUTES	90
D) PLANNING AND REGULATION COMMITTEE MINUTES	97

CONFIRM COUNCIL MINUTES: 100
 Confirm and adopt the minutes of the Mackenzie District Council meeting held on February 17, 2015, as the correct record of the meeting, including those parts taken in public excluded.

CONFIRM EXTRAORDINARY COUNCIL MINUTES: 117
 Confirm and adopt the minutes of the Extraordinary Mackenzie District Council meeting held on March 10, 2015, as the correct record of the meeting.

PUBLIC EXCLUDED:

Resolve that the public be excluded from the following part of the proceedings of this meeting namely:

- A) SALE OF SURPLUS LAND (ATTACHED) 125
 B) PREVIOUS MINUTES ASSET AND SERVICES COMMITTEE
 C) PREVIOUS MINUTES COUNCIL FEBRUARY 17

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Sale of Surplus Land	Enable commercial negotiations	48(1)(a)(i)
Previous minutes Asset and Services Committee	Maintain legal professional privilege	48(1)(a)(i)
Previous minutes Council February 17	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Sale of Surplus Land and Previous minutes Council Feb 17 under Section 7(2)(i). Previous minutes Asset and Services Committee under section 7(2)(g).*

ADJOURNMENTS:

- 10.30AM MORNING TEA
 12.00PM LUNCH
 3:00PM AFTERNOON TEA

Christchurch & Canterbury Tourism Report to Mackenzie District Council on Marketing Activity, March 2015

Overview

Administration

The current two-year Memorandum of Understanding (MOU) between MDC and CCT continues until 30 June 2016.

This report summarises the agreed activity outlined in the current MOU for the past quarter 1 December, 2014 – 13 March, 2015. The next quarterly report will be provided in June 2015 as a written report and verbal presentation of the total activity for the 2014/15 financial year.

Breakdown by Activity

Industry Communications

Industry Newsletter

The fortnightly Industry Newsletter is currently sent to 292 Mackenzie tourism operators. For the period 1 December – 13 March, seven newsletters have been sent with an average open rate at 53%. The key topics covered include:

- Christchurch Airport news
- Regional events
- Tourism New Zealand statistics
- TNZ & CCT campaign information
- Christchurch & Canterbury Chinese OVG
- Australian Market Insights review
- ICC Cricket World Cup 2015
- China Connections Conference
- Tourism New Zealand webinars and market updates
- Emerging and special interest markets

Monthly Columns in Local Publications

Columns in the Fairlie Accessible and Twizel Update continue to be submitted on a monthly basis. They provide a good avenue to communicate with the wider region on key marketing activity.

Drop in Sessions

Drop in sessions are an open invitation and provide the regions tourism operators the opportunity to have one-on-one time with the Mackenzie District Marketing Coordinator. In the last quarter, 2 drop in sessions have been held in Mount Cook and Lake Tekapo. Topics discussed with operators who visited included tourist behaviours, familiarisation activity, website assistance and product updates.

Industry Training

Due to this reporting period being the peak Summer months for operators, the next Industry Workshop will be held in Lake Tekapo at the end of March. The topic is on Website Management, Entry Level.

Online Presence and Content Development

The following updates/improvements have been made to the website in the last quarter:

- Research is ongoing for development of a mobile-friendly solution for mtcooknz.com
- Five new business listings have been set up and 31 listing updates have been made on mtcooknz.com.
- The ‘Mackenzie Winter’ facebook page that was managed under the Mackenzie Winter Marketing Group has been re-named as ‘Aoraki Mount Cook Mackenzie Region NZ’. The new name better reflects the content added throughout the year rather than suggesting it is only focused on winter.

The Mackenzie Marketing Coordinator has posted regularly on social media platforms – Twitter and Facebook. It is important to have ongoing and interesting activity on these platforms to enhance reach and engagement across social media. There has been no paid activity to date so all growth is relying on organic reach.

Trade Activity

Mackenzie Coordinator Travel Trade Activity

The first travel trade event for 2015 was Australia Market Insights held in Sydney on 24-25 February. Facilitated by Tourism New Zealand, the Mackenzie District Marketing Coordinator completed 16 one-on-one meetings with key Australian travel wholesalers and the Tourism New Zealand Australian media and trade teams.

CCT Travel Trade Activity

MDC have agreed within the MoU, a sum of money will be allocated towards the Mackenzie District’s representation by Christchurch & Canterbury Marketing at international trade training events and sales calls.



International trade activity conducted in the last quarter includes:

Trade Activity	Market	Action	Date
Perth Holiday & Travel Expo (Trade Show & Agent visits)	Perth	Promote the region and Sth Island touring	31 – 4 Feb
The ASTA Sunday Mail Holiday Expo (Trade Show & Agent visits)	Adelaide	Promote the region and Sth Island touring	5 – 9 Feb
Thai International Travel Fair	Thailand’s largest international travel fair. Draw 800,000 per year.	Promote the region and Sth Island touring	25 Feb – 1 March
Swain Roadshow - Consumer & Trade	United States	Promoting luxury product to prestigious travel trade partners and affluent consumers	5 – 12 March

Media Activity

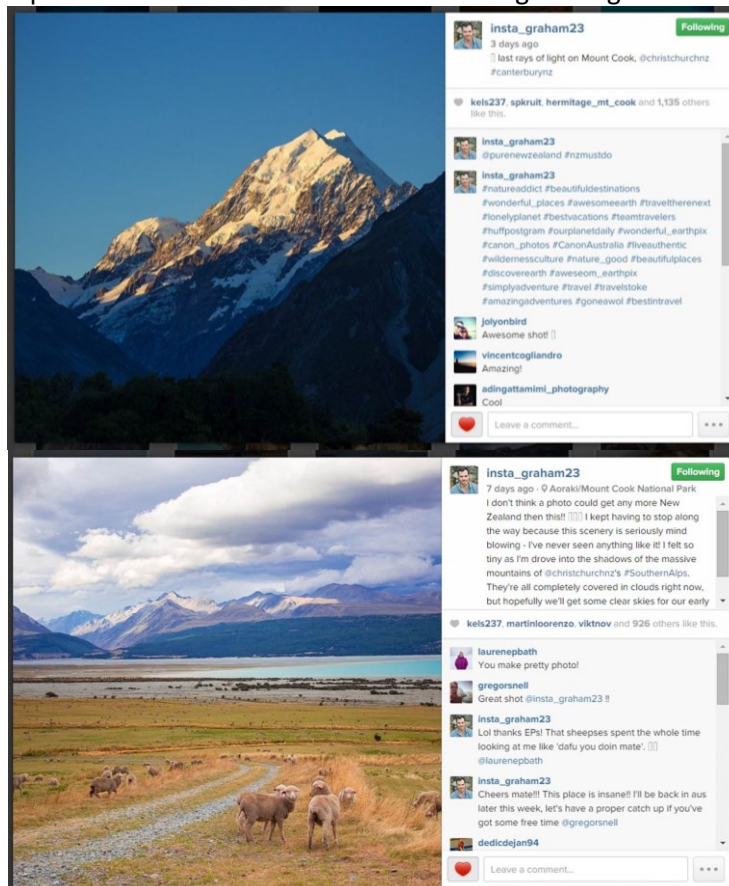
International Markets

International media programme famils (IMP) are organised through TNZ. The cost of these are covered by TNZ, however the Mackenzie component of the famils are often hosted by the Mackenzie Marketing Coordinator or the CCT media team.

Since 1 December the following media have visited the Mackenzie District:

Famil Name	Market	Reach	Medium	Timing	TNZ IMP
Mynavi News	Japan	19,300,000	Print/Online	3 December	TNZ
Unbelievable	Japan	6,000,000	Broadcast	27 January	TNZ
BIBA	France	1,106,000	Print/Online	11 February	TNZ
DPA – South Island Road Trip	Germany	1,000,000	Print/Online	15 February	TNZ
Koizumi Blogger	Japan		Online	6 March	TNZ
Gear Patrol	US	1,630,738	Print/Online	7 March	TNZ
InstaGRAHAM	Australia	41,000	Online	10 March	CCT
BS11	Japan	4,000,000	Broadcast	11 March	TNZ

Below are two of the posts InstaGRAHAM created while visiting the region:



Annabelle Bray
Mackenzie District Marketing Coordinator
Christchurch & Canterbury Tourism

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: COMMON SEAL AND AUTHORISED SIGNATURES

MEETING DATE: MARCH 31, 2015

REF: PAD 15/7

FROM: COMMITTEE CLERK

ENDORSED BY: CHIEF EXECUTIVE OFFICER

PURPOSE OF REPORT:

To advise of the documents signed under the Common Seal from February 10 to March 23, 2015.

STAFF RECOMMENDATIONS:

1. That the report be received.
2. That the affixing of the Common Seal to documents 797 to 801 be endorsed.

Number	Detail of Document	Date Signed & Sealed
797	Deed Of Assignment Of Lease, Joyce Fraser Assignor (Departing Lessee), Justin & Nicola Roake Assignees (New Lessees) and Mackenzie District Council (Lessor).	10 February 2015
798	Licence To Occupy Council Land, Part Section 1 SO 20261, Part Lake Tekapo Domain. Between Anthony John Greenwood and Mackenzie District Council. (Segway off road rides).	16 February 2015
799	Deed of Lease, Part of RES 4663 4812 5196 BLK III OPAWA SD-RECREATION RESERVE	23 February 2015
800	Agreement for Sale and Purchase of Real Estate, Village Centre, Tekapo, Lot 4 Part Identifier 4250, between Mackenzie District Council and Youth Hostels Assn. NZ Inc.	26 February 2015
801	Deed of Lease, Lot 433, DP48408, The Mackenzie District Council (Lessor) and Royal NZ Plunket Society-Mid South Canterbury Area (Lessee).	23 March 2015

JULIE JONGEN
COMMITTEE CLERK

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: LONG TERM PLAN DRAFT BUDGET APPROVAL
DATE: March 31, 2015
FROM: PAUL MORRIS, FINANCE MANAGER

REASON FOR REPORT

To provide and adopt the Mackenzie District Council Draft Budget as part of the framework for the 2015-2025 Long Term Plan and consultation document.

RECOMMENDATIONS:

1. That the report be received.
2. That the 'Draft Budget 2015-2025' be adopted by Council subject to audit changes.

ATTACHMENTS

The Draft Budget 2015-2025 is not attached to this report because councillors intend to further review the budget at a workshop on Saturday, March 28. It will be circulated at the council meeting on March 31 and attached to the minutes of the meeting.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: LONG TERM PLAN FINANCIAL STRATEGY
DATE: March 31, 2015
FROM: PAUL MORRIS, FINANCE MANAGER

REASON FOR REPORT

To provide and adopt the Mackenzie District Council Financial Strategy as part of the framework for the 2015-2025 Long Term Plan and consultation document.

RECOMMENDATIONS:

1. That the report be received.
2. That the 'Financial Strategy 2015-2025' be adopted by Council subject to audit changes and the updating of rates information once the Long Term Plan 2015-25 Draft Budget has been set.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

Financial Strategy 2015-2025

We are required to specify the factors expected to have a significant impact on Council for the period covered by this plan.

We have outlined below the factors we consider to be significant:

- a) Implementation of the Drinking Water Standards
- b) Levels of internal debt currently held by Council and plans to repay that debt over a 25 year period.
- c) Reduction in Central Government roading subsidy contribution.

We are also required to cover the following:

- a) Expected changes in population and changes in the use of land within the District and the impact on operating and capital costs of providing those changes;
- b) The expected capital expenditure on network infrastructure required to maintain existing levels of service currently provided by Council; and
- c) Other significant factors affecting our ability to maintain existing levels of service and to meet additional demands for service.

We must as part of this strategy

- a) Place a quantified limit on rates, rate increases and borrowing
- b) Assess our ability to provide and maintain existing levels of service and to meet additional demands for service within those limits
- c) Detail our policy on the giving of securities and
- d) Specify our objectives for holding and managing financial investments and equity securities.

Each of these are discussed in more detail below.

FACTORS EXPECTED TO HAVE A SIGNIFICANT IMPACT

Implementation of the Drinking Water Standards

The Health (Drinking Water) Amendment Act 2007 requires water suppliers to take all practical steps to comply with the (previously voluntary) NZ Drinking Water Standards. To comply with the Act, Council must have in place a public health risk management plan which is approved by the Ministry of Health for each water supply. Dates for compliance with the Act are staggered depending on the size of the community.

For Fairlie, Tekapo and Twizel the compliance date was 1 July 2014. For Burkes Pass, Allandale and Albury, the compliance date is 1 July 2016. (The Albury Water Supply is managed by the Albury Rural Water Supply Society Inc under an agreement with Council, and expenditure on this scheme is not included in the LTP). Fairlie is the main area where Council currently does not comply with the drinking water standards.

The expected capital outlay to enable Council to comply is expected to be approximately \$2.459 million for the Fairlie town supply.

Level of Internal Debt Currently Held By Council

Council has two types of internal debt; being operational and capital.

Capital debt has been incurred where capital expenditure has occurred in advance of capital receipts. This tends to occur where larger infrastructure costs are incurred ahead of rate funded depreciation. It is a buy now/pay later mentality that effectively spreads the cost of the asset over its useful life. The issue is interest is being charged over a longer period than is prudent and there is no likelihood of the debt being repaid as the capital debt is constantly renewed over time through additional capital expenditure.

Operational debt tends to occur when an activity is not appropriately funded so that it creates an operational deficit. This means current ratepayers have received a benefit (a lower cost service) at the expense of future generations. Current policy does not require a monetary cost (interest) on this type of debt.

Council's proposal is to commence a programme of repayment of these debts. It is proposed capital debt will be repaid over a period of 25 years, which may increase the levels of rates paid to ensure the repayment timetables are being met. Operational debt will be repaid over a period of 10 years, which will increase the level of rates paid to ensure repayment schedules are met.

Intergenerational Equity

Council had to balance the equitable sharing of debt load over the life of its assets compared with the interest burden of that is associated with long term debt. Repaying debt over 25 years on assets that have a longer life than that was considered by Council to be a reasonable compromise.

Reduction of Central Government Roothing Subsidy

We currently undertake our roading programme based on a contribution from our ratepayers augmented by a larger contribution from central government through the New Zealand Transport Agency (NZTA).

The funding assistance rate (FAR) is currently set at 53%. We expect this to decrease to be 51% by the end of our Long Term Plan for 2015-2025. This reduction will place a greater burden on our ratepayers to be able to fund current levels of service. Based on the current proposed programme, a 1% decrease in subsidy requires an additional \$27,000 of rate funding.

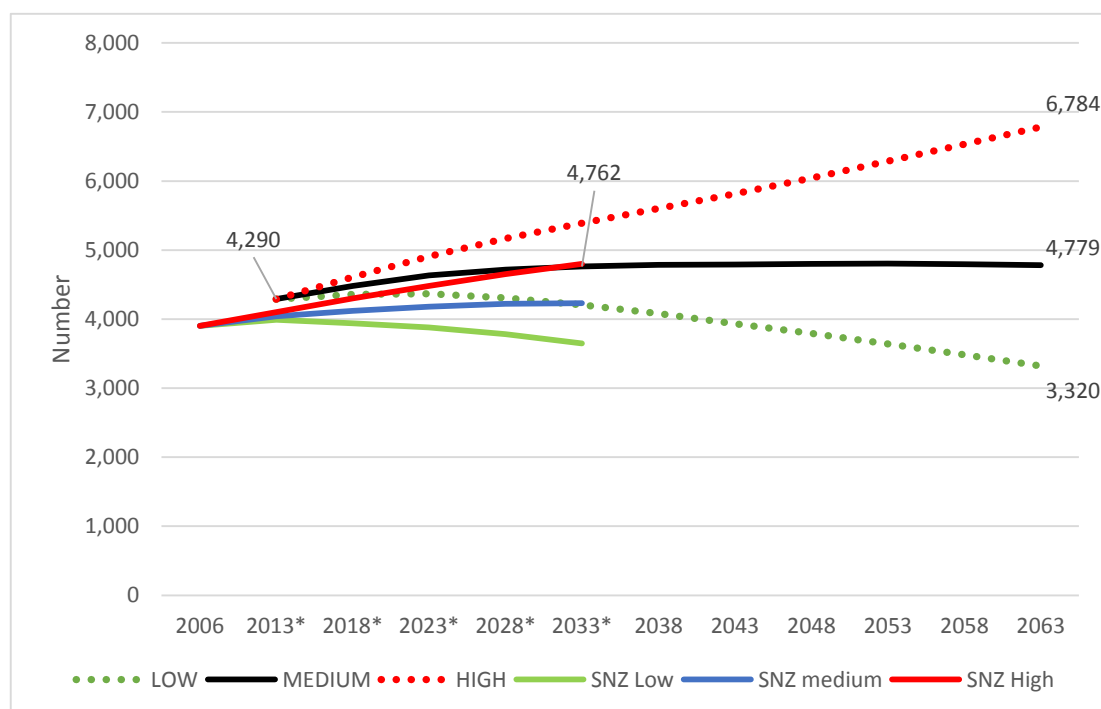
Property Sales

There are risks and additional effects associated with adopting such a financial strategy, particularly that, in addition to balancing affordability, community needs and aspirations, with the proposed capital expenditure outlays, the success of the strategy hinges on the sale of subdivided land and a build up of significant cash reserves by 2025.

Population Changes

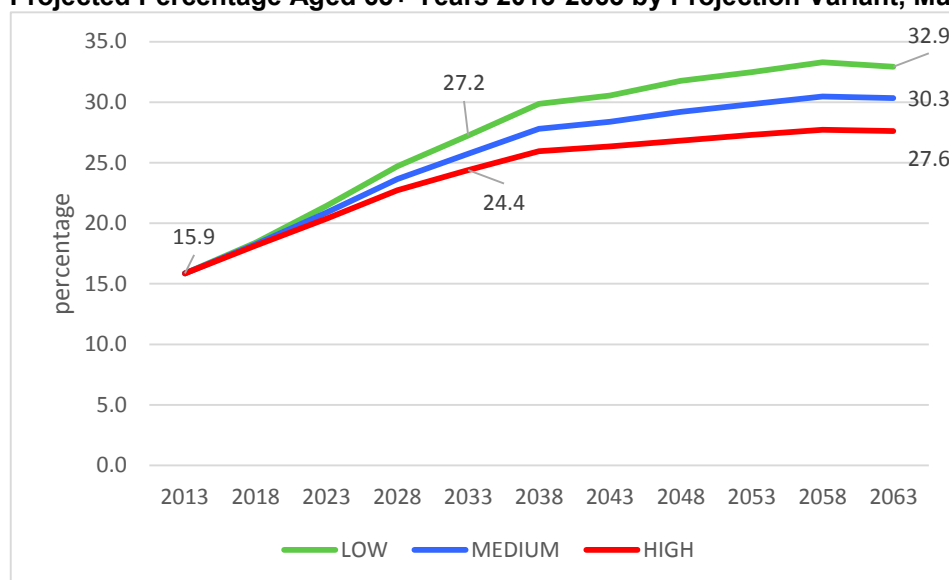
The Long Term Plan has been prepared on the basis that population will continue to grow. We have used the population projections from the 2013 census as a base for the period of the Long Term Plan. The following graph shows the population projection for the Mackenzie District between now and 2063. It comes from a population study conducted by Natalie Jackson at the University of Waikato.

Projected Population of the Mackenzie District 2013-2063 and Comparison with Statistics New Zealand Projections (2006-2031), by Projection Variant



It is acknowledged that the population of the Mackenzie is older than the national average and that the percentage of people aged over 65 is growing. This presents issues around ensuring there are appropriate facilities and services for older people. We are committed to providing buildings for medical centres to ensure that health services are adequately provided to the community. The following graph shows the growth in the older population.

Projected Percentage Aged 65+ Years 2013-2063 by Projection Variant, Mackenzie District

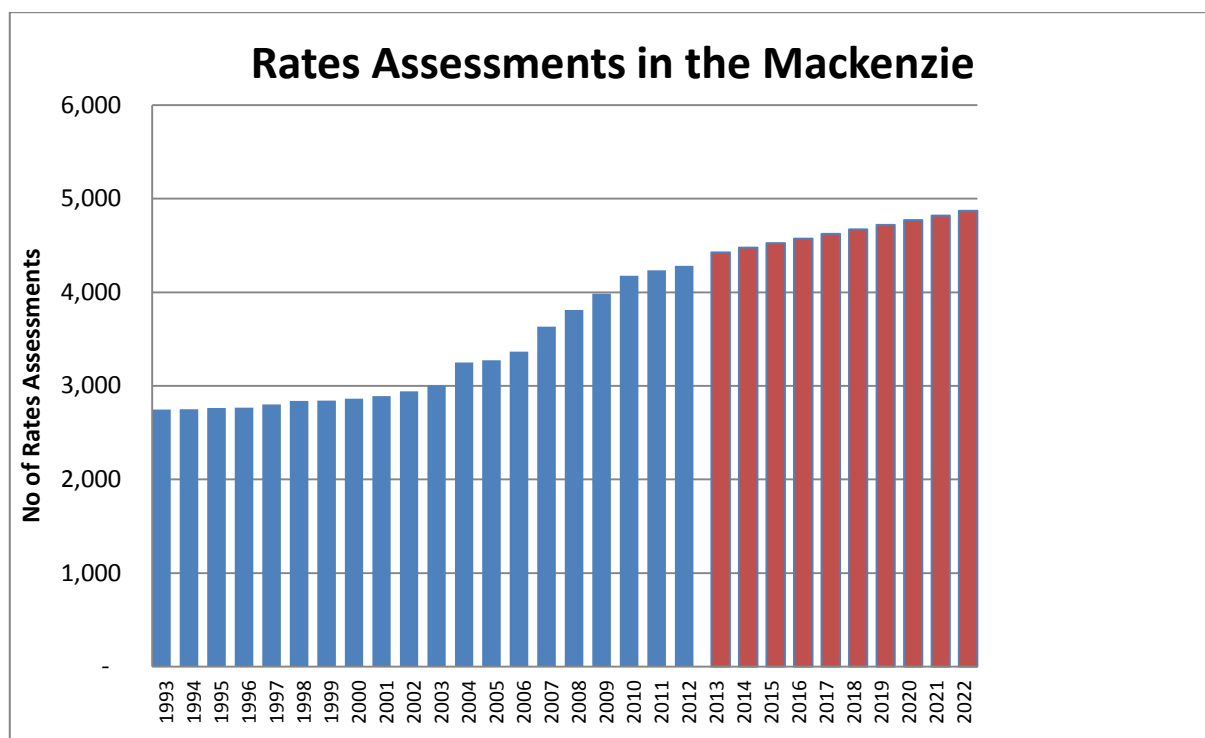


The problem with using the census figures is that Mackenzie has a high proportion of absentee ratepayers. It is difficult to plan using the census figures as they do not account for this.

A more appropriate measure is to use rate demands issued as this accounts for absentee ratepayers.

The table below highlights the growth in rate demands experienced by Mackenzie since 1993 (blue) which has equated to a 56% increase over that period or 76 additional rate demands per

year. We expect this level of growth to continue but have applied a discount factor of 0.6 which produces a more conservative result.



We consider our infrastructure networks to have sufficient capacity so as not to require any capital or operational expenditure to increase that capacity over the next ten years.

Land Use Changes

The Mackenzie District has historically been an agriculture based district; primarily beef and sheep. Over the past ten years, there have been marked changes to the use of land throughout the District.

The growth in tourism has resulted in increased number of accommodation providers and other businesses associated with tourism, as well as more holiday homes.

The Fairlie Basin has seen an increase in the number of dairy farms and that trend is likely to increase if access to further irrigation can be secured.

There is considerable uncertainty associated with future changes in land use within the District. Additionally, any land use change will most likely be between similar categories that have limited impact on infrastructural services (eg converting from pastoral farming to dairy). We therefore have made no allowance for this in this Financial Strategy.

LEVELS OF SERVICE

Capital Expenditure Programme

Capital expenditure requirements for our infrastructural assets and roads are dictated by the levels outlined in our asset management plans (AMPs) for each activity. The AMPs are updated on a regular basis to ensure that various changes to the plan in the interim period are accounted for.

The table below details our capital expenditure programme for major infrastructure required to maintain our existing levels of service.

Network Activity	30 Jun 16 (\$000)	30 Jun 17 (\$000)	30 Jun 18 (\$000)	30 Jun 19 (\$000)	30 Jun 20 (\$000)	30 Jun 21 (\$000)	30 Jun 22 (\$000)	30 Jun 23 (\$000)	30 Jun 24 (\$000)	30 Jun 25 (\$000)
Water	751	421	3,394	550	585	1,944	1,930	321	830	361
Sewer	902	31	343	17	398	1,189	306	0	626	0
Stormwater	0	0	666	17	0	150	0	57	222	0
Roading	2,108	2,138	2,642	2,228	2,294	2,739	1,903	1,952	2,293	2,583
Other	653	169	845	648	726	158	157	231	125	90
	====	====	====	====	====	====	====	====	====	====
	4,414	2,759	7,890	3,460	4,003	6,180	4,296	2,561	4,096	3,034

We have prepared this strategy expecting there will be no impediments to providing services in maintaining our existing levels of service for our infrastructural assets. However the Long Term Plan Consultation Document will be asking questions about levels of service in these areas and may prompt changes.

Rates

In general terms, we try to minimize the overall rate increase each year. We do not use the Consumers Price Index (CPI) as our absolute target but more as a guide. This is because the inputs used by Council tend to increase by more than the CPI. The actual increases in rates from an organisational point of view do change from year to year depending on the funding options chosen and also the fact that there are operational costs that are not carried out every year, but need to be funded in the year they are incurred. As a result, as the overall rates increase is an amalgam of many individual rate increases, we intend to set the rates at the level that is required, rather than to ensure the overall rate increase matches inflation.

The Mackenzie District has a small population (one of the smallest in New Zealand), and because of this, relatively minor factors can have a marked effect on the rate increases in any one year as there are fewer people to share the cost. As a result, there is an allowance for any rate increases being higher than the level of inflation due to extraordinary items. These items include, but are not limited to, the following:

- Capital expenditure requirements, which increase the level of debt, both internal and external.
- Increased expenditure due to compliance with new legislation.
- Increases in input costs (as measured by the Local Government Construction Index).

When determining the overall rate increase, an allowance has been made for a \$58 million increase in capital value of the district over ten years. This may be reviewed if there are significant areas of growth experienced in excess of this. The increase is applied to all capital values.

Because of the structure of our rating system, the overall increase in rates will not be consistent for each property throughout the District. It will depend on the targeted rates that are charged to that particular property and also the capital value of the property. We monitor the relative rate impacts on 32 sample properties from throughout the District. We have used the same 32 properties for years as this gives us a good indication of the impact of increases across the different communities and house values.

Rate Increases

All Councils are required to set a limit on rates increases over the 10 year period of the Long Term Plan. There are no rules around how we are to determine what limits are appropriate.

Options

There are a number of options available to us, for instance:

- Linking rate increases to an inflation rate
- Setting a percentage increase
- Setting an increase based on known factors and assumptions

We felt that setting rate increase limits based on an arbitrary rate of inflation was not consistent to the assessment of the proposed costs outlined in the LTP. This is because it did not take into account items such as new capital expenditure, which could result in a necessary increase in rates to fund the work, which could exceed the overall increase in rates.

Setting a percentage increase per annum again did not reflect the assessment of the proposed costs in the long term. Furthermore, as the rates for individual communities can increase at varying amounts due to various factors, it was difficult to set a percentage increase that reflected these factors adequately.

As a result, we have decided to set any increases based on known factors and assumptions.

Quantified Limits on Rate Increases

(This section will be completed after the adoption of the draft budget)

Council's Long Term Plan shows rates increases from \$?? million in the 2015 year to \$?? million or \$?? million over the 10 year period. This equates to an average rate increase of ??%. Therefore we have set our annual rate increase to be no more than an average of ??% per year over the 10 years. A ceiling of ??% increase will apply in any one year with the exception of the first two years of the plan when Council will set the rate increases at ??% and ??% for the 2015/16 and 2016/17 years respectively. These higher levels are due to ...

There may be times where strict adherence to the average increase is not possible. This may occur due to bringing expenditure forward or deferring some expenditure. We have allowed a contingency of +2.5% in any one year as long as the total for 10 years is not exceeded.

Borrowing

We do not anticipate taking on any external debt in the next 10 years. If we do, the following ratios will be used to limit the level of debt we can incur.

- a) Debt will not be more than two times our rate income
- b) Debt will not be more than 100% of total operating revenue (excluding property sales, capital type contributions or vested assets).
- c) Financing costs will not be more than 10% of total rate income.

The following table details Council's maximum levels of debt and financing costs compared to levels proposed in the plan.

(This section will be completed after the adoption of the draft budget)

	2012/13 (\$000)	2013/14 (\$000)	2014/15 (\$000)	2015/16 (\$000)	2016/17 (\$000)	2017/18 (\$000)	2018/19 (\$000)	2019/20 (\$000)	2020/21 (\$000)	2021/22 (\$000)
Maximum debt level (2x rates level or 100% of operating revenue)										
Debt levels predicted in this plan										
Maximum level financing costs										
Financing costs predicted in this plan										

We consider these to be appropriate affordability measures.

Security

Council has the ability to offer as security a charge against rates. This allows us to offer strong security and should help secure lower interest rates.

Depending on the type of debt we take on we may need to prepare a debenture trust deed. The policy details are provided in our external liability management policy.

TARGETS FOR INVESTMENTS

Cash Investments

During the period of the last Long Term Plan, we have managed to build up our cash reserves to a significant level. The Council will be undertaking significant capital projects during the period. These cash reserves will be used to fund those programmes, in the form of an internal loan to that activity or project. The loans will be repaid over a 25 year period. The cash investment income along with the interest earned on internal loans are used to offset the district-wide general rate.

Equity Investments

Currently, we hold one equity investment being 4.96% share in Alpine Energy Ltd. This asset is not readily tradeable on the open market, but our objective is to retain ownership of this investment.

Forestry Investments

We hold approximately 1,040 hectares of trees. Some of the key plantations are due for milling during the life of this plan. Forestry assets are held as long term investments on the basis of net positive discounted cash flows, factoring in projected market prices and annual maintenance and cutting costs. All income from forestry is included in the statement of comprehensive income, and this is used to fund replanting of the land. Where there is an excess of funds, we may distribute this in a manner we see fit.

During this Long Term Plan period Council is proposing to sell three blocks of forestry land in the Opuha Ward and maintain the balance of its forestry operation.

IMPLICATIONS OF MACKENZIE'S FINANCIAL STRATEGY

Assessment of our ability to provide and maintain existing levels of service and to meet additional demands for service within those rate increase limits:

We face potential issues in the future in regards to the level of funding that is expected to be provided for roading from NZTA as discussed previously in this financial strategy. This shortfall will be required to be funded by rates or levels of service may be cut back. We will also face potential issues relating to future borrowing requirements for renewal of infrastructural assets (water, stormwater and sewer). Rates affordability in the townships may have an implication on our ability to fund large water infrastructure projects.

Assessment of our ability to provide and maintain existing levels of service and to meet additional demands for service within those debt limits:

We are not contemplating taking on any debt. However, if required the maximum amount of interest expected to be charged on the external debt is budgeted at less than \$0.329m. Therefore, our assessment is that we do have the ability to maintain the existing levels of service and to meet additional demands for service within those debt limits.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: REVENUE AND FINANCING POLICY
LONG TERM PLAN SUPPORTING INFORMATION

DATE: March 31 2015

FROM: Toni Morrison, Senior Policy Planner
Paul Morris, Finance Manager

REASON FOR REPORT

To provide and adopt the draft Revenue and Financing Policy for public consultation simultaneously with consultation period for the LTP Consultation Document, as part of the framework for the 2015-2025 Long Term Plan.

RECOMMENDATIONS:

1. That the report be received.
2. That the draft Revenue and Financing Policy be adopted by Council for public consultation, subject to audit changes and the updating of rates information once the Long Term Plan 2015-25 Draft Budget has been set.

WAYNE BARNETT

CHIEF EXECUTIVE OFFICER

ATTACHMENTS:

Attachment 1: Draft Revenue and Financing Policy.

BACKGROUND:

The Local Government Act 2002 requires the Council to include a Revenue and Financing Policy in the Long Term Plan. The Council must consult with the public on its draft Revenue and Financing Policy prior to adopting it for inclusion in the LTP.

It is recommended that the Council adopt the draft policy for consultation alongside the consultation for the LTP Consultation Document. The public consultation period runs from April 29 to May 29. Copies of the policy will be made available in the community and on our website.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION:

In accordance with Council's Significance and Engagement Policy, this matter has been assessed as significant because the decision relates to consulting with the public on a draft policy that is to be included in the Long Term Plan 2015-25.

ISSUES & OPTIONS:

This process is currently progressing under tight timeframes. Council must adopt the draft Policy to enable the consultation period to take place in May, so the final Policy can be included in the Long Term Plan to be adopted on June 30. The consequences of not adopting the Long Term Plan by June 30 include a delay in striking the rates for the new financial year, resulting in a loss of income to Council.

The options available to Council are to either:

1. Approve the draft Revenue and Financing Policy as contained in this report, subject to updates following the adoption of the draft budget and audit approval, OR
2. Amend and approve the draft Revenue and Financing Policy, subject to updates following the adoption of the draft budget and audit approval.

CONSIDERATIONS:***Legal***

This process is guided by the Local Government Act and its amendments.

Financial

As stated above there is a financial risk to Council if the Long Term Plan process does not meet its tight deadlines and adoption is delayed until after June 30, 2015.

CONCLUSION:

The Council is required to have adopted a final Revenue and Financial Policy prior to the adoption of the LTP. The LGA requires that the Council consult with the public on the draft Policy prior to adopting it. This paper seeks the adoption of the draft Policy, to enable public consultation to be undertaken simultaneously with the period of consultation on the Consultation Document for the LTP.

Revenue and Financing Policy 2015

Introduction

The Local Government Act 2002 provides that a local authority must include a revenue and financing policy as part of its long-term plan.

The policy must state the funding sources for both Council's operating expenses and capital expenditure.

In determining the funding sources for each activity, in relation to each of its activities the Council must consider -

- the community outcomes to which the activity primarily contributes; and
- the distribution of benefits between the community as a whole, any identifiable part of the community, and individuals; and
- the period in or over which those benefits are expected to occur; and
- the extent to which the actions or inactions of particular individuals or a group contribute to the need to undertake the activity; and
- the costs and benefits, including consequences for transparency and accountability, of funding the activity distinctly from other activities.

The Council must also consider the overall impact of any allocation of liability for revenue needs on the community.

The Council is able to fund operating expenditure from the following sources:

- General rates, including uniform annual general charge
- Targeted rates
- Fees and charges
- Interest and dividends from investments
- Grants and subsidies from central government and other external sources
- Other operating revenue

Council has determined the proportion of operating expenditure to be funded from each of the sources listed above, and the method for apportioning rates and other charges. This policy explains how those decisions have been made and provides information on how operating expenditure is funded for each activity – see Group Activity Tables section.

Council usually funds capital expenditure from capital reserves. These capital reserves are built up from funded depreciation and any shortfalls in funding capital expenditure are treated as internal loans.

Other funds are available to finance capital expenditure. These other funds include:

- Borrowing
- Financial contributions levied under the Resource Management Act 1991
- Contributions towards capital expenditure from external parties, such as the NZ Transport Agency
- Proceeds from the sale of assets
- Operating surpluses

Our Approach

The Council will manage its financial affairs prudently and in a manner that promotes the current and future interests of the community. The aim of its policy is to promote consistent, prudent, effective and sustainable financial management of the Council and to fund its activities from the most appropriate source after consideration of who benefits from each activity.

The Group Activity Tables on the following pages show the rationale that Council has used to determine how the costs are funded. In general, the funding hierarchy for the activity is:

- Fees and charges
- Any other income
- Targeted rates
- General rates

In determining its selection of funding tools, the Council has been guided by the following principles.

Where it is realistic to collect fees and charges for a particular service, the Council will attempt to recover a proportion of operating costs equal to its assessment of the % of private good that service provides.

Given there are four distinct communities of interest in the Mackenzie, rates for general township and rural services are targeted geographically into four types of works and services rates. However, the Council has assessed long term sustainable needs in relation to roading, and this activity is now funded District wide as a targeted rate.

The use of a uniform charge for general and targeted rating including works and services rating is based upon a judgment on how regressive or progressive the incidence of rates should be.

Water and sewerage services are provided directly to properties and therefore are targeted through separate rates for each service. The charges are further differentiated into treatment and infrastructure costs to target those receiving the service and those capable of so doing. Apart from extraordinary usage, the service is provided equally to each property, making a uniform charge most appropriate.

Another targeted rate is the Twizel Community Facilities Rate which gathers a contribution from those dwellings within the Twizel Community area that don't otherwise pay the Twizel Works and Services Rate.

The use of the general rate is generally reserved for activities of a District wide nature or for activities where it has judged that the service is better funded by way of a form of local taxation rather than a type of user charge rating.

In some instances, ratepayer sector groups may fund more of the costs of an activity than they may directly benefit from. Council has taken into account the overall impact of any allocation of liability for revenue needs on the community in its considerations. In general, operating expenditure is for the current year and will be funded over the current year. In some exceptional cases reserve funding may be used to ease and spread the rate burden. All capital expenditure is funded from capital reserves. These capital reserves are built up from funded depreciation and any shortfalls in funding capital expenditure are treated as internal loans.

Valuation System

Councils are able to rate properties based on land value or capital value. The Council has chosen to use a capital value basis for its rating system, following consideration of the following advantages and disadvantages:

Capital Value Rating	
Advantages	Disadvantages
<ul style="list-style-type: none"> • It is easy to establish capital values for property. The use of this capital value reflects the ratepayers' total investment in the property. • There is a larger growth factor in the rating base during the years through new development. • Ratepayers understand how capital values relate to their property. • In newly developing areas the ability to pay principle is more relevant, as ratepayers will not generally purchase in areas they cannot afford. • Capital values reduce the need for differentials, as the market values are relative to the size, use and marketability of land and property. 	<ul style="list-style-type: none"> • Capital value rating requires more frequent roll maintenance. Improvements require a revalue. • Capital value rating is thought to be a deterrent to improvements. This could result in illegal buildings or improvements being made. • There is no encouragement for landowners to develop their land. • There is an assumption being made that those with the greater capital value have a greater ability to pay and as such a portion of the rates charged by way of capital value is seen as a tax, rather than a direct charge for the provision of a service.

Council's Differentials

Council's main differential is the one set for its three main hydro dams owned by Genesis Energy Limited and Meridian Energy Limited, which is described in detail in the rating policies. The only other differentials relate to ... for the purposes of funding marketing, economic development and tourism.
[to be completed following adoption of budgets]

All properties in a rating area are charged on a consistent basis.

The Funding Mix

Each service or activity of Council has been identified and grouped with similar services or activities under one "significant" activity. A significant activity may not necessarily be financially significant in terms of its overall expenditure, but the significance recognises the importance of the activity to the residents and ratepayers.

The following table shows how the Group Activities are funded. Further detail is provided in the Group Activity Tables below.

Group Activity	General Rate	Targeted Rate	Fees, Charges and Other Income (incl Use of Reserves)
Governance	√	√	
Water Supply		√	√
Sewerage		√	√
Stormwater		√	√
Roading		√	√
Solid Waste	√	√	√
Building Control	√		√
Resource Management	√		√
Regulatory Services	√	√	√
Community Services	√	√	√
Recreational Facilities	√	√	√
Commercial Activities	√	√	√
Corporate Services	√		√

GROUP ACTIVITY TABLES

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting and Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Governance	Democracy and consultation for Mackenzie District as a whole	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ All individuals can become involved. ▪ Equitable representation and recognition of communities. ▪ Elected members are available to all ratepayers. ▪ Community board members are available to all ratepayers within the relevant urban areas. ▪ Liaison with central government and other agencies occurs on behalf of residents. ▪ Community board liaison with the District Council on issues relating to the particular urban area. 	<p>This is a core activity with a high impact on community well-being. The cost of the Council will be collected by way of general rate.</p> <p>The cost of the community boards will be collected as part of the works and services rate for each township.</p> <p>This activity is classified as providing 100% public benefit.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ All ratepayers benefit from the activities of Council, so it is appropriate to fund the activity from general rates levied on capital value. ▪ The benefits of community boards are more localised so the township works and services rates are the more appropriate funding sources. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Water Supply	Provision of utility services	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Allows community to further develop. ▪ Assists economic development of the area. ▪ Safeguards public health. ▪ Fire protection measure. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Households connected to potable water supply. ▪ Systems in place to cope with heavy draw downs by large users e.g. industrial and commercial users. ▪ Systems in place to cope with provision of water for stock and agricultural use. <p>For funding purposes, the Council believes 100% of the costs should be recovered from the beneficiaries.</p>	<p>There are four urban water schemes within the District. [to be completed following adoption of budgets]</p> <p>Connections fees are levied to meet the actual costs of each new connection.</p> <p>The costs relating to the treatment of the urban water supplies are charged equally to those properties that are physically connected to a supply. All infrastructural costs, including depreciation, interest, reticulation maintenance, staff support costs etc, are charged to all properties that have the ability to connect.</p> <p>All costs relating to the rural water supplies are charged equally to consumers in accordance with the resolution of the individual water supply committees.</p> <p>Metering is recognised as one of the most effective means of assisting water conservation, by valuing water and ensuring that those who use it in greater quantities are charged accordingly. Metering charges are utilised for high users.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Excess water charges and recoverable services. ▪ Targeted uniform charges recovered from properties receiving the service within a scheme area. ▪ Targeted uniform charges to cover infrastructural costs levied against properties able to connect to a scheme <p>Capital - Future Generations</p> <ul style="list-style-type: none"> ▪ Financial contributions. ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. <p>External borrowing when specifically authorised by Council resolution.</p>

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Sewerage	Provision of utility services	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Maintains sanitation which safeguards health of District. ▪ Environmental protection. ▪ Treatment process avoids significant adverse effects on land and waterbodies. ▪ Recognises cultural sensitivity and values. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Reticulation allows removal of sewage from individual property. <p>For funding purposes, the Council believes that 100% of costs should be recovered from beneficiaries.</p>	<p>Exacerbator:</p> <ul style="list-style-type: none"> ▪ Potential for dangerous substances to be discarded through sewerage system. ▪ Urbanisation. <p>There are four separate sewerage systems within the District; Twizel, Lake Tekapo, Burkes Pass and Fairlie. [to be completed following adoption of budgets]</p> <p>The costs relating to treatment are charged equally to all properties connected to a sewerage system. All infrastructural costs, including depreciation, interest, reticulation maintenance, staff support costs etc are charged to all properties with the ability to connect to a system. Non-residential properties have a higher usage and are therefore charged per pan for both infrastructural and treatment costs.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Connection fees recover the actual cost of each new connection. ▪ Targeted uniform charges for treatment recovered from properties connected to any sewerage system. ▪ Targeted uniform charges for infrastructural costs recovered from properties able to connect to any sewerage scheme. ▪ Use of reserves to offset rate requirement and accrual of interest to capital reserves. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Financial contributions. ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Stormwater	Provision of utility services	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Enhanced public health and safety. ▪ Protection of roading network. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individual property owners. ▪ Provides protection of private property. ▪ Enhanced land development / opportunities. 	<p>While it is theoretically possible to identify the private beneficiaries of any one project, it is very difficult to quantify the value of the benefit derived from each individual and as a result, the amount of benefit cannot be accurately measured and charged for. In the same way, while it may be theoretically possible to determine the source of the water, and thereby charge the exacerbator to control their own negative effects, in practice, this is rarely possible. In most instances, surface water accumulates from a wide range of properties, and is collected together at the lowest point. As a result, although most of the beneficiaries of a stormwater system could be considered private, there is no practical way of quantifying the benefit and charging for it. The service therefore defaults to being a 100% public good.</p> <p><i>[to be completed following adoption of budgets]</i></p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ The costs of operating all stormwater systems are funded from a new targeted rate. ▪ Other income. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Financial contributions. ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Roading	Provision of utility services	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Universally available. ▪ Part of national network. ▪ Provides access corridors for services e.g. electricity, water, sewer and telecommunications. ▪ Provides access. ▪ Provides emergency services access. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individual property access ▪ High tourist traffic benefits tourism. <p>The Council's view is that the ideal split between the public and private benefits of roading is 23% to 77%. However, proxies for user charges such as Land Transport New Zealand subsidies are insufficient and Council has had to settle for a lesser split.</p>	<p>Exacerbator:</p> <ul style="list-style-type: none"> ▪ Number of vehicles and cyclists utilising local roads. ▪ Different costs incurred to maintain network particularly with heavy goods vehicles, for example those in the forestry and rural sectors. ▪ Council agreed that the rural, industrial and commercial properties largely benefit from roading. ▪ Footpath network including street lighting in urban areas is essential for the social well-being of the community. ▪ Car parking places are provided to benefit individuals and commercial businesses. ▪ In order to secure long term funding sustainability and to achieve a more efficient spend of ratepayer and subsidy dollars, Council funds all of its roading activity from a targeted rate. This recognises that the roading network is open to all and the costs of maintenance are better met if they are widely spread as possible. 	Ongoing and long term.	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Targeted roading rate. ▪ NZ Transport Agency subsidy. ▪ Petroleum tax and other contributions. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Annually recurring capital costs will be funded from the targeted roading rate. ▪ NZ Transport Agency subsidy. ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Solid Waste	Provision of utility services	<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Helps promote clean green environment, which is a common national initiative. ▪ Environmental protection. ▪ Enhances social responsibility. ▪ Ability to sort and recycle material at resource recovery parks. ▪ Public health. ▪ Regional waste studies undertaken on behalf of District. ▪ Prevention of leakage and environmental contamination. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals depositing solid waste. ▪ Household waste recycled/reused and/or minimised. ▪ Individuals do not have to dispose of waste. ▪ Individuals refuse collected. ▪ Controlled disposal of rubbish. <p>Benefits for future generations</p> <ul style="list-style-type: none"> ▪ Future generations do not have to clear up waste caused by previous generations. 	<p>Council provides wheelie bins for household refuse collection, and contracts out the service to a private supplier. It has determined that the costs of the wheelie bin collection should be met 100% by those able to utilise it and that the remaining costs should be met by a contribution from the General Rate which recognises a degree of public benefit in encouraging recycling and litter removal in the area. Currently the General Rate portion has been calculated at 26%.</p> <p>The full cost of the collection and disposal service is regarded as a private benefit and is met through a targeted uniform charge levied against all those properties who are able to use the service. The balance comes from the targeted General Rate.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ General rate levied on capital value. ▪ Targeted uniform rates levied to each serviced property within all urban area for refuse collection. ▪ Fees and charges for the disposal of refuse at the resource recovery parks. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Building Control	Protection of the environment	<p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Present and future owners of buildings and their insurance companies e.g. work is undertaken to required standards. <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Neighbours, visitors can rely on safety standards; public safety standards on buildings are met. ▪ General advice provided to all irrespective of building. 	For funding purposes, the Council believes 100% of the costs of processing and monitoring building consents should be recovered from the consent applicants. The building consent fees are set to recover as close to 100% of the operating costs as it is possible to predict.	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Fees and charges and other income.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Resource Management	Protection of the environment	<p>Overall Benefits</p> <p>Resource Management</p> <ul style="list-style-type: none"> ▪ Controls in District Plan. ▪ Contributes to sustainable use of resources. ▪ Environmental safeguards to the public as a whole e.g. consents for discharge. ▪ Contributes to protection and enhancement of environment. ▪ Planning staff available to provide advisory service. <p>District Plan</p> <ul style="list-style-type: none"> ▪ Utilised for resource management issues. ▪ Enhances public health and safety. ▪ Contributes to environmental management. ▪ Monitoring impact of development. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals who apply for consents. <p>Inter-Generational Benefit for Future Generations</p> <ul style="list-style-type: none"> ▪ Benefits fall over life of plan. 	<p>Council has to ensure compliance with statutes specifically the Resource Management Act 1991 and other sustainable policies.</p> <p>The public share of planning will be recovered from the general rate. This decision reflects that the benefits of planning accrue across the District and in different proportions to different people.</p> <p>The assessed level of private benefit is currently <i>[to be completed following adoption of budgets]</i> . This is the target that fees are set to achieve, through cost recovery from applicants for resource consents.</p> <p>The public benefit is met by way of the general rate levied on capital value.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Fees and charges. ▪ General rate levied on capital value. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Sub-Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Regulatory Services	Provision of safety services	<p>Civil Defence</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Trained teams to react if emergency occurs. ▪ Public health and safety. ▪ Provides certainty and assurance. ▪ Recovery programmes are put in place for civil defence. <p>Rural Fire Control</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Trained teams to react if emergency occurs. ▪ Public health and safety. ▪ Fire stopped from spreading to residential areas. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Services able to assist out of control fire on property. <p>Animal Control</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Management of dogs and stock in public places and an ability to respond to community complaints. ▪ Dog owner accountability. ▪ Stock control. ▪ Provide community safety. ▪ Address nuisance of fouling. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals do not suffer nuisance or danger from stray or out of control animals. ▪ Registration allows legal ownership of dogs. ▪ Designated dog exercise areas for owners use. 	<p>Council recognises that civil defence has a high impact on the community.</p> <p>The Council will meet the cost of civil defence from the general rate levied across the capital value of the District. This decision reflects the area over which the benefit is provided (property and stock), which can be protected if sufficient warning is given.</p> <p>The cost of rural fire control will be collected from the rural works and services rate. This decision reflects that the service is only delivered to the rural area.</p> <p>Exacerbator – Some owners allow animals to stray and become a nuisance and/or a road safety hazard. Wandering stock issues are managed under the Impounding Act, and wandering dogs under the Dog Control Act.</p> <p>Council will charge a reasonable fee but recognises the social value of having a dog. Farm dogs create less of a nuisance than urban dogs and charges reflect this.</p> <p>Its current policy is to recover 90% of the costs of the operation from dog fees and other recoveries. The</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ General rate levied on capital value. ▪ The cost relating to rural fire control will be charged to the rural works and services rate ▪ Registration fees to dog owner and other income ▪ Fees and charges. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

		<p><u>Sale of Alcohol and Environmental Health</u></p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Public health and safety. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals who apply for licenses 	<p>public component will come from the general rate.</p> <p>For funding purposes, the Council believes 100% of the costs of processing licenses should be recovered from the applicants as the beneficiaries.</p>		
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Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Community Services	Provision of community services and promotion of community well-being	<p>Grants</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increased opportunity for social interaction. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> • Individuals and groups who received money. <p>Pensioner Housing</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Retains the character of the community and also social mix. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals who rent the properties. ▪ Access to affordable accommodation for elderly people. <p>Cemeteries</p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Provision of burial sites. ▪ Controlled land utilisation. ▪ Recognises historic/cultural reserve needs of visitors. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Space provided for an individual and descendants. ▪ Presentable maintained grounds for family visits. <p>Benefits for future generations</p> <ul style="list-style-type: none"> ▪ Records maintained for future generations. ▪ Maintenance of plots. 	<p>Included in community services are grants made to groups by the District Council as a whole though the general rate and by community boards through works and services rates.</p> <p>Mackenzie like other districts has an ageing population, and there is an expectation that older people will continue be able to live in the District. Council recognises the need to retain the character of the community, which is derived from a balanced social mix.</p> <p>The Council does make a cash surplus on the operation of the facilities. The depreciation expense is funded and deposited in capital reserves. Any further surplus is offset against the general rate. Any deficits are funded by the general rate.</p> <p>The Council considers that the public input to cemeteries will be made from the general rate as it recognises the general benefit to all persons. Such benefits are best funded through a type of general rating taxation rather than a targeted charge. Fees are set to recover 70% of operational costs.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ General rate levied on capital value ▪ Works and services rates ▪ Rental income and other income <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group	Strategic	Identified Benefits	Considerations - Supporting	Period of	Council Funding Mechanism
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Activity or Activity	Aim		Transparency and Accountability of Council	Benefit	
Community Services Cont...	Provision of community services and promotion of community well-being	<p><u>Medical Centres</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Provides incentives for the medical practices to retain their service in Twizel and Fairlie. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ The medical practices which lease the medical centre buildings <p><u>Public Toilets</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Minimise adverse effects on the environment and avoid pollution. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals using toilet receives benefit. ▪ Supports increase of visitors 	<p>The Council owns the medical centres in Fairlie and Twizel, and has been providing the facilities to the medical practices at a discounted rental. The High Country Medical Trust is currently constructing a new medical centre at Twizel. The Council has agreed to provide support to this and will retain a financial interest in the new building.</p> <p>Excluding depreciation, the rentals received covers most of the costs associated with the medical centres. Funded depreciation is now being introduced in a staged manner. The public share of expenditure is funded by the general rate.</p> <p>Council wants public toilet facilities to be available to all. There is a public expectation that these will be provided. The public share of the toilets will be borne by the general rate. This decision reflects the fact that the rate contribution is made for environmental and public health reasons and should be collected like a tax.</p> <p>Some public toilets have donation boxes and donations towards the cost of operations are encouraged.</p>		

Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Recreational Facilities	Provision of community services and promotion of community well-being	<p><u>Swimming Pools</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Opportunities for recreation and leisure. ▪ Enhanced health and well-being of community. ▪ Opportunity for social interaction and meetings near to where people reside. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals or groups utilising facilities e.g. pool users. ▪ Enhanced water education and leisure for individuals. <p><u>Halls and Community Centres</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Opportunities for recreation and leisure. ▪ Enhanced health and well-being of community. ▪ Opportunity for social interaction and meetings near to where people reside. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals or groups utilising facilities e.g. hall users. 	<p>Council considers that the primary users of these facilities are the residents of the townships, while recognising that swimming pools are used by more than just the residents of the townships. Council has supplemented the township contribution by way of community facility rates in both Fairlie and Twizel.</p> <p>The public share of operating the community centres and halls throughout the District will be borne by the community works and services rates. This policy recognises the varying standards each community will have for their centre or hall and the investment each community has made in the facility.</p> <p>With the increased development of lifestyle sections outside the community rating boundaries, the Council supplements the township contribution through community facility rates in Fairlie and Twizel.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ General rate levied on capital value. ▪ Works and Services Rate and Community Facilities Rate ▪ Rental income, pool charges, hall charges and other income. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing. ▪ External borrowing when specifically authorised by Council resolution.

Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Recreational Facilities Cont...	Provision of community services and promotion of community well-being	<p><u>Parks, Reserves and Amenity Areas</u></p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Preserve public areas. ▪ Opportunity for social interaction. ▪ Enhance beauty and image of the District ▪ Provision for leisure and passive recreational activities for residents and tourists. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Those individuals utilising reserves. <p><u>Alps 2 Ocean Cycleway</u></p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Opportunity for social interaction. ▪ Enhance beauty and image of the District. ▪ Provision for leisure and passive recreational activities for residents and tourists. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Those individuals utilising the cycleway. <p><u>Libraries</u></p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases literacy and educational levels of the population. ▪ Access to information irrespective of social, cultural or economic circumstances. <p>Private or other sector benefits</p> <ul style="list-style-type: none"> ▪ Individuals accessing books and information. 	<p>The Council considers that different communities within the District had different expectations and aspirations for their reserves. As such the Council collects the public portion of the cost of maintaining the reserves through community works and services rates.</p> <p>Some of the reserve land is leased and the private portion of funding comes from rent.</p> <p><i>[to be completed after the budgets are adopted]</i></p> <p>Council recognises the benefit of libraries to community well-being over the whole District. The Council has entered into agreements with Mackenzie College and Twizel Area School for the provision of community libraries in both Fairlie and Twizel in which the Council contributes approximately half of the operational</p>		

		▪ Researchers.	costs through the general rates.		
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Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Commercial Activities	Economic growth for the District	<p><u>Investments</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases health/wealth of District. ▪ Increases the cash reserves of the Council. <p><u>Forestry Board</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases health/wealth of District. ▪ Increases the cash reserves of the Council. ▪ Increases the value of the District. <p><u>Real Estate</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases health/wealth of District. ▪ Increases the cash reserves of the Council. ▪ Increases the value of the District. <p><u>Rental Properties</u> Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases health/wealth of District. ▪ Increases the Cash Reserves of the Council. ▪ Increases the value of the District. 	<p>The investment income derived from the Council's cash and equity investments is actively used to offset the General Rate requirement . This is split per rating area in proportion to the rating area's capital value as opposed to the rest of the District.</p> <p>There are no rating inputs for the Forestry Board although a rental charge is paid to Council and distributed to communities.</p> <p>There are no rating inputs for the real estate activity.</p> <p>The surpluses gained from the Council's rental properties are simply used to offset the general rate.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ General rates ▪ Targeted rates ▪ Sales of real estate, rental charged, sale of timber, interest & dividends and other income

Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Commercial Activities Cont...	Economic growth for the District	<p><u>Marketing, Economic Development and Tourism</u></p> <p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ Increases health/wealth of District. ▪ Increases employment opportunity and growth of business. ▪ Facilitates sustainable growth. ▪ Increase the value of the District. <p>Private or other sector benefits.</p> <ul style="list-style-type: none"> ▪ Increased tourism means increased sales and opportunities for the commercial sector. <p>Private or other sector benefits.</p> <ul style="list-style-type: none"> ▪ Increased tourism means increased sales and opportunities for the commercial sector. 	<p>Whilst bringing positive benefits to the community, tourists place additional burdens on Council infrastructure. Council has to balance this with the high impact on community well-being.</p> <p>The activity is funded from [to be completed following adoption of budgets]</p>		

Group Activity or Activity	Strategic Aim	Identified Benefits	Considerations - Supporting Transparency and Accountability of Council	Period of Benefit	Council Funding Mechanism
Corporate Services		<p>Overall Benefits</p> <ul style="list-style-type: none"> ▪ The efficient running of the local authority. 	<p>Council believes these costs are not related to any one activity and should be distributed throughout the activities as overheads. Income is first used to offset this expenditure.</p> <p>Such costs include: administration; information technology support; Council buildings; Chief Executive Officer's department; asset management; roading business unit; and community facilities management.</p>	Ongoing and long term	<p>Operating Current</p> <ul style="list-style-type: none"> ▪ Fees and charges (minimal) General Rate. ▪ Any balance is funded by allocation of overheads to other activities. <p>Capital – Future Generations</p> <ul style="list-style-type: none"> ▪ Capital reserves with the provisions to allow shortfalls in capital funding to be funded by internal borrowing ▪ External borrowing when specifically authorised by Council resolution.

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
SUBJECT: LONG TERM PLAN CONSULTATION DOCUMENT
DATE: March 31, 2015
FROM: Arlene Goss, Long Term Plan Project
ENDORSED BY: Paul Morris, Finance Manager

REASON FOR REPORT

To consider and approve the structure and content of the draft Long Term Plan 2015-25 Consultation Document and to decide on Council's key issues and preferred options.

RECOMMENDATIONS:

1. That the report be received.
2. That Council considers the funding of roading infrastructure to be a key issue to be included in the Consultation Document for the Long Term Plan 2015-25.
3. That Council resolves to consult the public on the funding of roading infrastructure.
4. That Council identifies which of the options below is its preferred option to address the issue of funding roading infrastructure:
Option 1: Increase rates to meet the shortfall and maintain the roads in their current state.
OR
Option 2: Maintain funding at current levels resulting in a reduced level of service, including greater degradation of roads and possible road closures.
5. That Council considers the funding of upgrades to water, wastewater and stormwater infrastructure to be a key issue to be included in the Consultation Document for the Long Term Plan 2015-25.
6. That Council resolves to consult the public on the funding of water, wastewater and stormwater infrastructure (3 Waters).

7. That Council identifies which of the options below is its preferred option to address the issue of funding water, wastewater and stormwater infrastructure:
Option 1: Make a decision not to meet the drinking water standards or upgrade 3 Water infrastructure in towns that cannot afford it.
 OR
Option 2: Maintain the status quo, which is townships paying for their own 3 Water upgrades, even if this means high rate rises.
 OR
Option 3: Spread the costs of 3 Water infrastructure across the townships so all the township users pay the same amount and receive the same level of service.
 OR
Option 4: Spread the costs of 3 Water infrastructure across the whole district
8. That Council considers the selling of three blocks of forestry land to be a key issue to be included in the Consultation Document for the Long Term Plan 2015-25.
9. That Council resolves to consult the public on the selling of three blocks of forestry land.
10. That Council identifies which of the options below is its preferred option to address the issue of selling of some forestry land:
Option 1: Status Quo. Keep all forestry investments and wait for them to mature.
 OR
Option 2: Sell three blocks of forestry land in the Opuha Ward and invest the money, with the interest helping to pay for the costs of essential services.
11. That Council resolves to include the following 'Other Matters' in the Consultation Document for the Long Term Plan 2015-25:
- Disposal of Goodman's and Grampians Bridges
 - Manuka Terrace Water Supply
 - Changing how we rate the Tekapo A Power Station
 - Changing how we rate for tourism, economic development and Alps2Ocean.
12. That Council resolves **NOT** to include the following matters in the Consultation Document for the Long Term Plan 2015-25:
- Cass River Bridge Replacement
 - Fraser Road Bridge No 2
 - Single Hill Bridge
 - Otama Road Bridge
 - Coal Pit Road no 2 Bridge
 - District Plan Review and Plan Changes
 - Two New Tankers for Rural Fire
 - Tekapo Public Toilets
 - Twizel Medical Centre
 - Fairlie Cemetery Expansion
 - Alps2Ocean Change in Activity to be Funded – Hayman Road
 - Solid Waste Repayment of Debt

- Wilding Pine Control
 - Potential Policy Change Around Investments
 - Monitoring and Enforcement Capability
 - Mitigation of Fire Risk in Twizel
 - Level of Investment in Tourism and Economic Development
13. That Council approves the draft structure and content of the Long Term Plan 2015-25 Consultation Document, subject to audit changes.

PAUL MORRIS
FINANCE MANAGER

ATTACHMENTS:

Attachment 1: Issues Recommended to be Included in the Consultation Document.

Attachment 2: Other Matters Considered for the Consultation Document.

Attachment 3: Draft Structure and Content of Consultation Document.

Attachment 4: Mock-up of what the Consultation Document will look like.

BACKGROUND:

The Local Government Act 2002 requires local authorities to develop a consultation document as the primary vehicle for public consultation on their proposed Long Term Plan (LTP). The consultation document and supporting information are audited by Audit New Zealand before final adoption for public consultation.

The purpose of the consultation document is to provide an effective basis for public participation in the LTP decision-making process. It must be easily understood and contain:

- A description of the significant issues facing the district over the 10 years of the plan.
- Options for addressing each of these issues, the proposed option (if any) and the implications of each option.
- Consequences for rates, debt and service levels.
- Overview of Financial Strategy.
- Overview of Infrastructure Strategy.

It also provides information on how members of the public can engage, including a submission form.

Once Council has agreed on the key issues the consultation document will be drafted and forwarded to Audit New Zealand for their formal review. The final consultation document will include an opinion from Audit New Zealand and will be considered by council for adoption on April 28.

The public consultation period runs from April 29 to May 29. Copies of the consultation document will be made available in the community and on our website. Public meetings are also planned for Twizel, Tekapo and Fairlie.

POLICY STATUS:

The Council's Significance and Engagement Policy is relevant in assessing key matters for inclusion in the Consultation Document.

SIGNIFICANCE OF DECISION:

In accordance with Council's Significance and Engagement Policy, this matter has been assessed as significant because the decision relates to the process for consulting with the public on critical decisions that will be included in the Long Term Plan 2015-25.

ISSUES & OPTIONS:

This process is currently progressing under tight timeframes. Council must adopt the final version of the Consultation Document on April 28 to enable the consultation period to take place in May so changes can be made to the Long Term Plan before it is adopted on June

30. The consequences of not adopting the Long Term Plan by June 30 include a delay in striking the rates for the new financial year, resulting in a loss of income to Council.

The options available to Council are to either:

1. Approve the draft structure and content of the consultation document as contained in this report, subject to audit approval, OR
2. Amend and approve the draft structure and content of the consultation document, subject to audit approval.

Councillors may wish to make amendments to the suggested content. Any amendments must fit within the parameters set by the Local Government Act to provide a fair representation of the matters proposed for inclusion in the Long-Term Plan.

Any substantive amendments may cause delays in getting the documents to Audit New Zealand, which may delay the audit period and have flow-on effects for the public consultation timeline.

CONSIDERATIONS:

Legal

This process is guided by the Local Government Act and its amendments.

Financial

As stated above there is a financial risk to Council if the Long Term Plan process does not meet its tight deadlines and adoption is delayed until after June 30, 2015.

CONCLUSION:

Council has the option of adding, deleting or changing the key issues and options that are proposed to be consulted on, but any changes need to take into account the provisions of the Local Government Act and Council's own Significance and Engagement Policy.

When it comes to choosing Council's preferred option, Council has full discretion. Choosing a preferred option for publication in the consultation document does not commit Council to going with that option in the Long Term Plan. It is expected that the public consultation process will influence Council's decisions on the key issues before the Long Term Plan is adopted in June.

Issues Recommended to be Included in the Draft Consultation Document

Issue	Options	Ask the Community
Community Outcomes	Our community outcomes	Have we got our community outcomes right?
<p data-bbox="150 421 328 517">Key Issue: Rates Affordability</p> <p data-bbox="150 555 368 987">(These matters are considered to be of significance due to their degree of impact on the community and also meet most of the criteria under Council's Significance and Engagement Policy)</p>	<p data-bbox="397 421 644 452">Paying for Roads</p> <p data-bbox="397 454 919 551">Option 1: Increase rates to meet the shortfall and maintain the roads in their current state.</p> <p data-bbox="397 553 919 685">Option 2: Maintain funding at current levels resulting in a reduced level of service including greater degradation of roads and possible road closures.</p> <p data-bbox="397 687 836 757">Paying for the 3 Waters (Water/wastewater/stormwater)</p> <p data-bbox="397 759 900 891">Option 1: Make a decision not to meet the drinking water standards or upgrade infrastructure in towns that cannot afford it.</p> <p data-bbox="397 893 919 1025">Option 2: Maintain the status quo which is townships paying for their own 3 Water upgrades, even if this means high rate rises.</p> <p data-bbox="397 1028 900 1189">Option 3: Spread the costs of 3 Water infrastructure across the townships so all the township users pay the same amount and receive the same level of service.</p> <p data-bbox="397 1191 900 1261">Option 4: Spread the costs of 3 water infrastructure across the whole district.</p> <p data-bbox="397 1263 775 1294">Do We Sell Forestry Land?</p> <p data-bbox="397 1296 919 1393">Option 1: Status Quo. Keep all forestry investments and wait for them to mature.</p> <p data-bbox="397 1395 919 1527">Option 2: Sell three blocks of forestry land in the Opuha Ward and invest the money, with the interest helping to pay for the costs of essential services.</p>	<p data-bbox="943 421 1289 490">We prefer Option ?. What do you think?</p> <p data-bbox="943 687 1289 757">We prefer Option ?. What do you think?</p> <p data-bbox="943 1263 1289 1332">We prefer Option ?. What do you think?</p>

<p>Other Matters to be included in the Consultation Document</p>	<p>Disposal of Goodmans and Grampians Bridges Council would like to dispose of these bridges as they reach the end of their useful life. The Council is required to include any proposal to dispose of a strategic asset in the Consultation Document.</p>
	<p>Manuka Terrace Water Supply Council is considering providing a community water supply to Manuka Terrace residents in Twizel. Council is currently carrying out a separate consultation process with Manuka Terrace residents on this issue. This activity may also fall under section 97 of the LGA, which requires any proposal to commence a significant activity to be included in the Consultation Document.</p>
	<p>Rating for the Tekapo A Power Station The proposal is to change the way Tekapo A is rated, from the Tekapo Works & Services rate to the Rural Works & Services Rate. This will involve the introduction of a new differential to the RW&S rate. Such changes are required to be included in the Consultation Document.</p>
	<p>Rating for Tourism, Economic Development and Alps2Ocean There is a proposal to change the way these activities are funded from a stepped rating system based on capital value to a capital value system which will have two new differentials. Such changes are required to be included in the Consultation Document.</p>

Other Matters Considered for the Draft Consultation Document

The following matters have been identified following Council workshops and analysis of the Activity Management Plans and Infrastructure Strategy, for Council's consideration. For the reasons outlined below these are not recommended to be included in the Consultation Document.

Matter		Staff recommendation
Cass River Bridge Replacement	This bridge is likely to need replacement in the next 5 – 10 years. The magnitude of cost or impact is as yet unknown, as a full options report is being commissioned. This will be established following all information and options being considered. Annual inspections will assess bridge safety and ensure that the maximum life of the asset is achieved.	Overall at this stage, it is not considered significant in accordance with the Council's Significance & Engagement Policy. This may become significant in the next LTP round, depending on decisions made.
Fraser Road Bridge No 2	This bridge is proposed for replacement in 2017/18. It is to be funded out of the renewals budget, with Council's 49% portion funded from targeted rates and depreciation.	The proposal is not considered significant under the Significance & Engagement Policy.
<ul style="list-style-type: none"> • Single Hill Bridge • Otama Road Bridge • Coal Pit Rd no 2 Bridge 	These bridges are proposed for replacement in 2019/20, 2022/23, and 2024/25. They are to be funded out of the Minor Improvements programme, with Council's 49% portion funded from targeted rates and depreciation.	The impact over the term of the LTP is not considered significant.
District plan review and plan changes	The Council is required to undertake this regulatory function. This cost is to be funded using existing council policy relating to capital reserves. This spreads the payment out over a 25 year period.	The proposal to fund the activity in this way is not considered significant under the Council's Significance & Engagement Policy.
Two new tankers – Rural Fire	The tankers are required to maintain level of service and the ability to respond adequately to rural fire. Funded through depreciation.	This is not significant under the Council's Significance & Engagement Policy.
Tekapo Public Toilets	The proposal is to replace the current public toilets in Tekapo with new ones, to coincide with the Tekapo commercial development. The cost will be \$460,000 in the 2015/16 year, funded from capital reserves, and was signalled in the previous LTP.	This is not significant under the Council's Significance & Engagement Policy.
Twizel Medical Centre	It is proposed to put aside \$100,000 in 2015/16 for subdivision costs associated with the development of the new Twizel Medical Centre. This is to be funded from the sale of land and buildings of the existing medical centre facility.	The impacts are not significant under the Council's Significance & Engagement Policy.
Fairlie Cemetery Expansion	\$100,000 is set aside in the 2016/17 year to provide for the expansion of available area within the Fairlie Cemetery, to enable the existing site to be fully utilised. This is to be funded from the real estate reserve.	This is not considered significant under the Significance & Engagement Policy.
Alps 2 Ocean change in activity	This involves funding being reallocated over time to Hayman Road improvements	This is not considered significant under the Council's Significance

to be funded – off-roading Hayman Road	and has no funding or rates impacts. We have also budgeted for two thirds of this cost to be funded from outside sources.	& Engagement Policy.
Solid Waste repayment of debt	This activity area involves the continuation of repayments at \$31k per year. This cost is minimal in terms of rates impact and continues current practice.	This is not considered significant under the Council's Significance & Engagement Policy.

Other Matters Raised by Council	Comment
Wilding pine control	This activity area is not currently included in the current LTP as there are no firm proposals as yet. The Council has indicated its intention to investigate this issue in workshops and develop proposals for consultation at a later stage.
Investment issues – potential policy change around investments	This review is not currently included in the current LTP as the Council has indicated its intention to investigate investments and associated policy in a separate process.
Monitoring and enforcement capability and capacity	This relates to the question of whether the community wants and is prepared to pay for more compliance activity to proactively monitor bylaws, regulations and plans e.g. freedom camping activity, SOE monitoring, lighting, etc. The Council has indicated its intention to investigate this issue in workshops and develop proposals for consultation.
Mitigation of fire risk in Twizel	To be addressed by a new bylaw.
Level of investment in Tourism and Economic Development	There are mixed views on whether this matter attracts enough public interest to make it qualify under the Significance and Engagement Policy. Historically there has been a lot of community debate on the extent to which council should invest in tourism and economic development, however recently this debate has gone quiet. Council may wish to decide whether the level of public interest in this warrants it being consulted on in the Consultation Document. If yes, the community would be asked if they support maintaining, increasing or decreasing the level of investment in these two areas.

Draft Structure and Content of Consultation Document

Page	Title	Content
Cover	Mackenzie – it's time to talk	Name of document Council name and logo
1	Contents and Introduction	Reason for document What it contains Snapshot of key issues
2	Welcome	Message from the Mayor and Chief Executive Role of Papatipu Runanga
3	How to have your say	Outline of public consultation process Dates How to make a submission What happens to submissions Date/time/place of public meetings
4	Community Outcomes	Our community outcomes
5-6	What we earn and spend	Graphs on what we earn and spend Predictions for the next 10 years List of the services we supply to the community
7-8	What we expect in the future	People who live here – what will happen to our resident population? People who visit here – what will happen to visitor numbers? Forecasting assumptions – what else will impact on council's services and finances?
9-15	Key Issue 1 Rates Affordability	Paying for Roads Paying for the 3 Waters Do We Sell Forestry Land?
	Key Issue 2 Tourism and Economic Development	Investing in Tourism and Economic Development
16-23	Key Strategies	Summary of the 30-Year Infrastructure Strategy Summary of the Financial Strategy
24-28	Other Matters	Disposal of Goodman's and Grampians Bridges Manuka Terrace Water Supply Rating the Tekapo A Power Station Rating for Tourism, Economic Development and Alps2Ocean
29	Audit Opinion	To be provided by Audit NZ
30	Contact Us	Contact details for council/website Phone numbers of councillors and community board members
Attached	Submission Form (Also available as an online form via our website)	How to make a submission Where to send the form Hearing date and process Questions we need answers to Privacy waiver Plenty of room for people to write

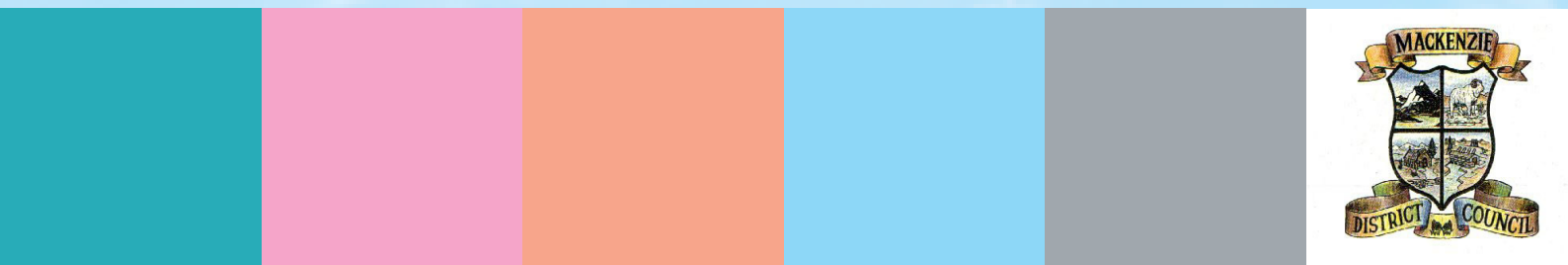
Attached for your information is a "Mock Up" of what the Consultation Document will look like.

DRAFT

Mackenzie

it's time to talk

2015-2025 LONG TERM PLAN
Consultation Document



CONTENTS DRAFT

1. Introduction	.00
2. Community Outcomes	.00
3. Key Issues	.00
4. Key Strategies and Policies	.00
5. What else is going on at Council?	.00
6. Audit Opinion	.00

INTRODUCTION

Introduction - in a snapshot

This document is designed to promote consultation with the community on the 2015-25 Draft Long Term Plan. This plan outlines the council's directions for the next 10 years.

All the matters in this consultation document are open to public comment, but the council has identified some key issues that we believe are of particular importance to our whole community.

Our Key Issues

Keeping rates affordable is the biggest challenge facing the Mackenzie District Council in the next 10 years. Mackenzie currently has the lowest rates in the country. This has an impact on the services that council can provide. Keeping rates affordable and maintaining services at current levels is a difficult balancing act.

The Mayor and councillors are looking at some ideas to help keep rates at an affordable level. They would like your views on the following key issues:

Issue 1 –
Issue 2 –
Issue 3 –
Issue 4 –

In the section “**What else is going on at Council**” (see page #) we have identified a number of hot topics which cover a range of issues and opportunities that Council considers are likely to be of interest to our community – we want to hear your thoughts on these.

We would also like your views on “**Our Community Outcomes**” (see page #). These are the outcomes that we are working to at the moment. We want to know if they represent the aspirations of the community.

WELCOME DRAFT

It is with pride that we present to you the Consultation Document for the 2015-2025 Draft Long Term Plan (LTP).

Over the past few months we have been working hard to find affordable and viable solutions for the issues facing our community over the next 10 years. This Consultation Document will provide you with an overview of the key issues and our suggested options. It also includes summaries of some important strategies and policies. We need to hear from you on whether we have got it right.

This year's Long Term Plan is the first to be produced under the amended Local Government Act 2002. There are a number of changes, first and foremost the introduction of a 'Consultation Document'. In previous Long Term Plan consultations, a full draft has been sent out to the public. Central government considered that this did not result in meaningful engagement and has instructed councils to produce a Consultation Document which is informed and supported by a suite of supporting documents. These supporting documents are publically available on our website. We would encourage you to take the time to read and understand the information available to you and let us know your thoughts.

As a Council, we believe the biggest challenge facing our community over the next 10 years will be keeping rates at an affordable level in the face of rising costs and expectations. We have come up with a draft budget and some ideas to help keep rates rises at affordable levels.

What we are proposing will result in ...

For year one (2015/2016), we need to increase our total rates income from \$ to \$

This works out to be an average rate increase of #% per property, but individual increases will depend on where the property is located, and what type of property it is (for example, residential or commercial).

Information about how you can have your say on the Key Issues and anything else that fits under Council's responsibility can be found later in this document. We want to ensure our Long Term Plan works for you, so have a look at what we are proposing and please feel free to contact us if you have any queries.

On behalf of our council, we are proud to be working for all of our residents and ratepayers to make Mackenzie a more vibrant and beautiful district. We look forward to hearing your thoughts.

Claire Barlow, Mayor and Wayne Barnett, Chief Executive

Papatipu Runanga

There are three Papatipu Runanga that have an interest in the Mackenzie District: Te Runanga o Arowhenua based at Arowhenua, Temuka, Te Runanga o Waihao based just north of the Waitaki River, South Canterbury, and Te Runanga O Moeraki based at Moeraki. The Council considers it important to better establish relationships with these Runanga, as these are seen as key relationships in terms of the contribution of Maori to the decision-making process. The Council will endeavour to extend and promote opportunities for involvement as far as practicable, and as available resources allow.

Te Runanga o Ngai Tahu is the governing tribal council of Ngai Tahu and is based in Christchurch. At present the Council engages with Te Runanga O Ngai Tahu on a case by case basis, on individual matters. Closer liaison will be sought as appropriate, to maintain an ongoing and active relationship.

HOW TO HAVE YOUR SAY

This Consultation Document was released for public consideration on Wednesday, April 29, 2015, and is currently open for submissions until 5pm on Friday, May 29, 2015.

During this time there are a number of ways you can find out more information about any aspect of this document or the wider Long Term Plan (LTP) process. Public discussions will be held in each major township. Details are listed below. Council's website also holds the supporting documents that have informed this consultation document.

During the consultation period, council staff and elected members will be available to speak to any ratepayer or resident about the issues outlined in this document. If you wish to make an appointment with a council officer, please contact the council by phone on 03 685 9010 or email info@mackenzie.govt.nz. If you wish to speak to an elected member then please contact them directly. Their contact details can be found on the last page of this document.

Submissions close at 5pm on Friday, May 29 2015. Submitters are encouraged to prepare their submission using the submission form which is available at the end of this document or can be downloaded from our website at www.mackenzie.govt.nz. Copies are also available from council offices and libraries.

Submitters who wish to speak to their submission will have the opportunity to be heard on June 11 2015. Deliberation on all submissions will then take place. The final LTP needs to be adopted by Council before 30 June 2015.

Your submission needs to be in before 5pm on May 29

If you ask to speak, Council will allocate you a hearing time

Councillors and staff read every submission

The hearing of submissions is scheduled for June 11

Council staff will make recommendations

Elected councillors will listen to you and make decisions

The Long Term Plan will be finalised

The Long Term Plan will be adopted before 30 June 2015

- 00 MAY 2015**
Fairlie Discussion
5-7pm, Council Chambers
- 00 MAY 2015**
Tekapo Discussion
5-7pm, Tekapo Hall
- 00 MAY 2015**
Twizel Discussion
5-7pm, Twizel Events Centre



Photo George Empson

COMMUNITY OUTCOMES

DRAFT

Since our last Long Term Plan the legislation related to Community Outcomes has changed.

Section 10 of the Local Government Act now says the purpose of Council is to:

- Enable democratic local decision making and action by, and on behalf of communities; and
- To meet the current and future needs of communities for good-quality local infrastructure, local public services and performance of regulatory functions in a way that is most cost effective for households and businesses.

In 2012 Council endorsed the following six outcomes as representing the aspirations of the community. We would like you to tell us if these outcomes remain the same or have changed.

1. An attractive and highly valued natural environment.

The outstanding natural features of the district need to be preserved, enhanced, accessible and promoted.

Anyone who has lived in the Mackenzie or who has visited understands that the natural environment is our greatest asset. Council's role in supporting this outcome is as a regulator through its District Plan. This provides a detailed framework for managing the natural and physical resources of the district.

Council also provides and funds local reserves, and acts as an advocate for environmental issues. It has also joined other councils in protecting our lakes and streams for generations to come under the Canterbury Water Management Strategy.

2. A thriving economy.

We need to have a well-balanced economy, providing employment and investment opportunities, and sustaining a full range of support services.

Our prosperity is based on farming, hydro-electric power generation and tourism. Council's role in economic development is to provide a regulatory environment that facilitates growth. Council has also contracted with Aoraki Business and Development

Trust to promote and encourage economic growth in the district, and with Christchurch and Canterbury Tourism to market the district's attractions to both overseas visitors and New Zealanders.

3. A democracy that upholds the rights of the individual.

The district needs a council which represents its community while respecting the rights of the individual.

The Mackenzie District, with an estimated population of 4,300 is represented by 19 elected representatives who continue a long tradition of championing a vigorous local democracy. The role of elected members is to represent the district and their community, make decisions on its behalf, and advocate when required.

4. A fit and healthy community.

We need a variety of sporting, recreational, cultural, spiritual, health, welfare and education resources available to help sustain and enrich our lives.

Council is one of the major providers of recreational and community facilities such as sports grounds and community halls. It works alongside local clubs and volunteers to help promote a fit and healthy community. It also supports the provision of medical and other social services and will act as an advocate where required on behalf of the community.

5. Safe, effective and sustainable infrastructure.

Council will be the prime provider and funder of essential services including roads, drinking water, sewage treatment, storm water disposal, refuse collection and recycling. This is very much the council's "bread and butter".

6. A supportive and contributing community.

Council seeks to foster this and encourage people to continue to use their skills for the benefit of the wider community.

The supportive nature of the Mackenzie community is one of its unique advantages and is recognised and valued by those who live here. Council plays mainly a supportive role in this area, advocating on behalf of community groups when required and facilitating local initiatives.

have your say...

What do you think?

- Have we got our Community Outcomes right?
- Are we missing something, or focusing on something we shouldn't be?

DRAFT

Mackenzie District Councillors

Claire Barlow
(Mayor)
Ph. 027 437 7448

Graham Smith
(Deputy Mayor)
Ph. 027 228 5588

Noel Jackson
(Opuha Ward)
Ph. 03 685 8627

Russell Armstrong
(Pukaki Ward)
Ph. 027 431 3775

James Leslie
(Pukaki Ward)
Ph. 021 435 3112

Evan Williams
(Opuha Ward)
Ph. 027 483 8265

Murray Cox
(Pukaki Ward)
Ph. 027 685 5650

Tekapo Community Board

Peter Munro
(Chair)
Ph. 021 168 5388

Lyn Martin
Ph. 03 680 6537

Stella Sweney
Ph. 021 046 0886

Alan Hayman
Ph. 021 254 4741

Murray Cox
(Pukaki Ward)
Ph. 027 685 5650

Twizel Community Board

John Bishop
(Chair)
Ph. 027 364 8156

Pat Shuker
Ph. 022 010 7320

Phil Rive
Ph. 027 671 1859

Bruce White
Ph. 027 435 0031

Russell Armstrong
(Pukaki Ward)
Ph. 027 431 3775

Fairlie Community Board

Owen Hunter
(Chair)
Ph. 027 438 8332

Les Blacklock
Ph. 027 252 2227

Trish Willis
Ph. 027 444 1955

Warren Barker
Ph. 027 610 0931

Noel Jackson
(Opuha Ward)
Ph. 03 685 8627

2015-2025 LONG TERM PLAN

Consultation Document



Contact Us

Mackenzie District Council
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For more information about the LTP go to
www.mackenzie.govt.nz

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL

SUBJECT: POLICY ON DEVELOPMENT CONTRIBUTIONS AND FINANCIAL CONTRIBUTIONS

DATE: March 31 2015

FROM: Toni Morrison, Senior Policy Planner
Paul Morris, Finance Manager

REASON FOR REPORT

To provide and adopt the draft Policy on Development Contributions and Financial Contributions for public consultation simultaneously with consultation period for the LTP Consultation Document, as part of the framework for the 2015-2025 Long Term Plan.

RECOMMENDATIONS:

1. That the report be received.
2. That the draft Policy on Development Contributions and Financial Contributions be adopted by Council for public consultation, subject to the updating of rates information once the Long Term Plan 2015-25 Draft Budget has been set.

WAYNE BARNETT**CHIEF EXECUTIVE OFFICER**

ATTACHMENTS:

Attachment 1: Draft Policy on Development Contributions and Financial Contributions.

BACKGROUND:

The Local Government Act 2002 requires the Council to have a Policy on Development Contributions and Financial Contributions. These must be reviewed every three years, and the Council's current policy is due for review. The Council must consult with the public on its draft Policy prior to adopting it.

It is recommended that the Council adopt the draft policy for consultation alongside the consultation for the draft Revenue & Financing Policy and the LTP Consultation Document. The public consultation period runs from April 29 to May 29. Copies of the policy will be made available in the community and on our website.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISION:

In accordance with Council's Significance and Engagement Policy, this matter has been assessed as significant because the decision relates to consulting with the public on a draft policy that is support information for the Long Term Plan 2015-25.

ISSUES & OPTIONS:

If the Council seeks to run a concurrent consultation process, which would be most efficient, the Council must adopt the draft Policy to enable the consultation period to take place in May.

The options available to Council are to either:

1. Approve the draft Policy on Development Contributions and Financial Contributions as contained in this report, subject to updates following the adoption of the draft budget, OR
2. Amend and approve the draft Policy on Development Contributions and Financial Contributions, subject to updates following the adoption of the draft budget.

CONSIDERATIONS:***Legal***

This process is guided by the Local Government Act.

Financial

The Policy on Development Contributions and Financial Contributions underpins the Council's ability to charge financial contributions. The Policy will need to be finalised by its required review date of June 2015, otherwise the Council's ability to require financial contributions may be impaired.

CONCLUSION:

The Council is required to have current Policy on Development Contributions and Financial Contributions. A review is required before June 2015. The LGA requires that the Council consult with the public on the draft Policy prior to adopting it. This paper seeks the adoption of the draft Policy, to enable public consultation to be undertaken simultaneously with the period of consultation on the Consultation Document for the LTP.

Policy on Development Contributions & Financial Contributions

DRAFT

1. DEVELOPMENT CONTRIBUTIONS

The Council has chosen not to levy any development contributions under the provisions of the Local Government Act 2002.

2. FINANCIAL CONTRIBUTIONS

Financial contributions are levied under the provisions of the Resource Management Act 1991 and incorporated in the relevant sections of the Mackenzie District Plan. Financial contributions are required for the purposes set out below.

2.1 Reserves Contributions

Reserves contributions for open space and recreation areas are required under the provision of the Resource Management Act 1991 and the District Plan. Under this Policy, contributions are required from all residential subdivision, regardless of zoning.

The contribution is 5% of average cash value of the allotments created, except in the rural zone, where it is limited to 5% of the average value of 1500m² of each lot.

The policy also applies to new or additional residential units and visitor accommodation.

For residential units, the contribution is based on the value of 20m² of land for each additional unit created.

For visitor accommodation, the contribution is based on the value of 2m² of land per 100m² of floor area covered.

In both areas a credit is given for any contribution made at the time of previous subdivision.

Full details are given in the Council's District Plan.

2.2 Water, Sewer and Stormwater Contributions

The Council also levies financial contributions for water, sewer and stormwater. These contributions are paid when new sections are created.

A key issue from the provisions of the District Plan is the costs of infrastructure. It is recognised that development facilitated by subdivision adds incrementally to demands on the infrastructure of the District. The Plan's rules are designed to require each new development to contribute a fair and reasonable sum towards the cost of that demand unless it is replacing an existing development. A fair and reasonable share of costs needs to recognise:

- That to manage and develop land (a natural resource) in an orderly and efficient way, it is appropriate to install public utility services (a physical resource) for whole catchments in anticipation of development.

- That there is a need to provide for people and communities' economic and social wellbeing by equitable sharing of costs of utility services over time.
- That works and the costs required for servicing specific areas or developments should be borne by the developers to the extent attributable to the development.

Subdivision of land provides a framework of services for subsequent purchasers of new allotments who have an expectation that services will be available. New subdivision may also give rise to demands for upgrading of existing services which is a direct consequence of the subdivision.

The provision of services within the subdivision is a cost recoverable from the sale of allotments and can be imposed on a subdivider at the time of subdivision development. Furthermore, where a subdivision creates a demand for upgrading services outside of the subdivision, the Council is justified in recovering costs attributable to the subdivision itself.

Financial contributions may be required for developments as well as subdivision. For this purpose a development means the construction, erection of an industrial, service, commercial, recreational community activity or visitor accommodation with a value of \$100,000 or more, or more than one residential unit or lot.

Where adequate public utilities are already in place, it is considered appropriate to enable people and communities to provide for their social and economic benefit, that all users of public utility services (eg water supply, sewerage and stormwater drainage) contribute to these services. New ratepayers otherwise "freeload" on the value and capacity of the asset provided by earlier generations and developers. In this way the Council can confidently plan its servicing to provide for the reasonably foreseeable needs of current and future generations. Financial contributions towards existing infrastructure are based on a "recognised equity" model involving contributions by developers equivalent to the equity held by existing ratepayers in the existing utility service infrastructure. If new reticulated areas are created by the Council beyond the existing systems in any of the serviced areas, the equity formula shall apply and a new cost structure added to the newly created assets in these areas.

Contributions are set according to rules to ensure a reasonable degree of certainty for developers.

The formula used to calculate the contributions is $\frac{V+L}{R}$

Where:

V = Latest independent valuation of the water supply/sewerage system/stormwater system plus the value of any capital additions made since that time and less the value of depreciation charged since the date of the valuation.

L = Capital reserve balance with water supply/sewerage system/stormwater system as at 1 July each year. (The reserve may be in funds or overdrawn resulting in a positive or negative balance.)

R= Number of connectable properties (or properties for stormwater) contributing to the asset as at 1 July each year.

Schedule of Financial Contributions as at 1 July 2015 (GST excl)

[FIGURES TO BE INSERTED FOLLOWING ADOPTION OF BUDGET]

Utility	Water	Sewer	Stormwater
Fairlie			
Tekapo			
Twizel			

Policy on Development Contributions and Financial Contributions

Adopted by: **Council**

Adopted date: **XX**

Review date: **XX**

MACKENZIE DISTRICT COUNCIL

REPORT TO: MACKENZIE DISTRICT COUNCIL
FROM: CHIEF EXECUTIVE OFFICER
SUBJECT: COMMUNITY BOARD RECOMMENDATIONS
MEETING DATE: MARCH 31, 2015
REF: PAD 5

PURPOSE OF REPORT:

To consider the recommendations made by community boards.

RECOMMENDATIONS:

1. That the report be received.

TWIZEL COMMUNITY BOARD:

2. That council **notes and considers** a request from the International Dark Sky Foundation for funding towards the International Dark Sky Convention in Twizel:

Resolved that the Twizel Community Board will make a \$1000 donation as long as it is matched by Council.

Phil Rive/Bruce White

TEKAPO COMMUNITY BOARD:

3. That council **notes** the following resolution related to the removal of trees on Lakeside Drive:

Resolved

That the Tekapo Community Board initiate a resource consent if required.

Alan Hayman/Lyn Martin

4. That council **notes** the following resolution related to a landscaping plan from the Lake Tekapo Power Boat and Water Ski Club:

Resolved that The Tekapo Community Board support the clubs application to Trust Aoraki or similar for the proposed redevelopment of the Lake Tekapo Power Boat & Water Ski Club rooms.

Lyn Martin/Alan Hayman

5. That council **notes** the following resolution related to the framing of a memorial blanket for display in the Tekapo Hall:

Resolved that the Board accept the quote from Ronald Mottram, picture framer of Christchurch, at a cost of \$2137.88

Stella Sweney/Alan Hayman

FAIRLIE COMMUNITY BOARD:

6. That council **notes** the following resolution regarding a request to put a footpath on the Allandale bridge:

Resolved that the Fairlie Community Board request NZTA Highway operations to include the Allandale bridge footpath in the national land transport work programme.

Les Blacklock/Trish Willis

7. That council **notes** the following resolution related to a proposal from the Community Enhancement Board to install information panels in Fairlie:

Resolved that the Board support the proposal from the "Community Enhancement Board" to move forward with the concept of signage.

Trish Willis/Warren Barker

8. That council **notes** the following resolution related to the future use of the paintball site in Fairlie:

Resolved that "Council terminate the paint ball lease, and draft up an expression of interests for use of the site.

Les Blacklock/Warren Barker

9. That council **notes** the following resolution related to purchase of lights for the Village Green in Fairlie:

Resolved that funding for the village green lights be approved at a cost of approximately \$2,700.

Les Blacklock/Trish Willis

ATTACHMENTS:

The minutes of the meetings of the Twizel, Tekapo and Fairlie Community Boards.

BACKGROUND:

The community boards have made a number of decisions for council to note and/or consider.

POLICY STATUS:

N/A

SIGNIFICANCE OF DECISIONS REQUESTED:

No significant decisions are required.

CONSIDERATIONS:

The Council delegated a range of authorities to staff and other organisations on 14 June 2005 when it also confirmed that it did not need to make any specific delegations to Community Boards to have them better perform their role.

This policy was amended on 29 January 2008 when the Council resolved to delegate to the Fairlie, Tekapo and Twizel Community Boards, the following responsibilities:

- The ability to consider requests from local organizations for financial assistance in the form of grants, where budget exists for such matters and subject to no one grant exceeding \$1,000.
- The ability to appoint local representatives to organizations within the community board area and other organizations where local representation is requested.
- The ability to authorize, within approved budgets, board members' attendance at relevant conferences and/or training courses.
- The ability to provide or withhold affected persons approval for planning applications on land adjoining Council owned land within the community board area.
- The ability to approve routine changes in policy affecting locally funded facilities within the community board area.

In the absence of delegated authority to the Community Boards on other matters, the Council has the opportunity to note and consider the issues raised and matters promoted on behalf of the Townships by their Boards and to endorse them where appropriate.

WAYNE BARNETT
CHIEF EXECUTIVE OFFICER

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TWIZEL COMMUNITY BOARD HELD IN THE EVENTS CENTRE LOUNGE, TWIZEL ON MONDAY, MARCH 9, 2015 AT 4.04PM

PRESENT:

John Bishop (Chairman)
 Phil Rive
 Bruce White
 Pat Shuker
 Cr Russell Armstrong

IN ATTENDANCE:

Wayne Barnett (Chief Executive)
 Julie Jongen (Committee Secretary)
 Jack Montgomerie (Timaru Herald)
 Cr Graham Smith
 Mayor Claire Barlow
 Geoff Horler (Utilities Engineer)
 Nathan Hole (Planning & Regulations Manager)

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

Apology received from Garth Nixon (Community Facilities Manager)

DECLARATIONS OF INTEREST:

No declarations of interest.

VISITORS:

Val McMillan was invited to the meeting as she had written a letter to the newspaper re Two Thumbs Carpark.

Police officers Joe Rush and Les Andrew (Left meeting at 4.22)

Police report: Joe Rush and Les Andrew gave a report on crime within the Twizel district. There were approximately 100 traffic, burglaries and petty crime call outs last year, this year so far there have only been 28 reported incidents.

It was stated that not all accidents were caused by tourists and the majority of accidents were vehicles crossing the centre line. It was noted that statistics could be down as a result of people not being able to contact the police due to no cell phone coverage or difficulty getting in touch with the police. There were extra staff to assist over the New Year period but were no reports of crime and only one drunk driver.

In regards to the rowing issues, police had no calls regarding problems and it seems a small group ruined it for the whole regatta. Unfortunately the event was recorded in a negative way when it was a really positive event and it was felt the reporting of this issue was inaccurate.

The question was asked as to "what does the community want to do about cars driving through the green ways?" as police get complaints about these vehicles but cannot do anything without knowing their registration plates.

The liquor ban areas need to be very well marked to educate visitors, the locals know where they are but due to lack of signs the visitors don't. A suggestion to put up stencilled signs like the mobility signs may help.

The mayor asked if drug growing is a problem in Twizel. The reply was police keep an eye out as they know who these people are and hard drugs don't seem to be a problem in Twizel. There are still some issues with domestic violence but the problem isn't too bad and the police have information for help on hand.

Search and rescue have been busy at Mt Cook.

The police are happy to come along to the Twizel Community Board every 3 months with an update.

MINUTES:

Resolved that the minutes of the meeting of the Twizel Community Board held on January 26, 2015, be confirmed and adopted as the correct record of the meeting.

Russell Armstrong/Phil Rive

Phil Rive queried the costings and design for the pump.

John Bishop spoke on the difficulty of knowing what trees were to be dealt with but couldn't identify them.

Pat Shuker stated that Garth Nixon and herself went and looked at the fences and some trees in the North West arch area that need to be taken out so less fire risk for next summer.

TWIZEL COMMUNITY BOARD MATTERS UNDER ACTION:

1. **Town Projects:**

- a. Greenway fencing – On target at present. Edging for greenway from Mackenzie Drive to Hunter Cres.

2. **Twizel Public Toilets:**

Russell Armstrong spoke to Garth about initiating the removal of asbestos and there is a person coming from Christchurch who will remove recyclable materials from the building and the rest of it will be demolished and taken away. He is waiting on the asbestos removal.

3. **Bike Lockup:**

There will be more bike space created when the old toilets and building are removed from the town centre.

4. **Twizel Youth Centre:**

An update has been received. Repair work is continuing.

5. **Overnight Camping:**

No update.

6. **Twizel Water Supply Upgrade:**

Opus have also been asked to do a review of the cost of building a water scheme for Manuka Terrace residents. This went to full council.

7. Climbing wall in Twizel Events Centre:

Shaun Norman to come up with a concept plan for a climbing wall and will bring it back to the community board.

8. Car Parking at Two Thumb Drive:

Geoff Horler confirmed that estimated costs are \$150,000. John Bishop asked for designs from engineers and they will be put out to the public. Council will be liable for the costs. Visitor Val had written a letter to the newspaper as she wanted people to know about it, and wasn't aware of any public consultation. She feels it is another green space been taken away from the town. Russell Armstrong agreed and said he had spoken to the owner of the 4 Square and that perhaps the carpark could be incorporated with their carpark.

John Bishop stated nothing was set in concrete and the plan will be submitted as well as putting it out for public consultation.

Cr Graham Smith added that if Council are paying for this it would not happen overnight as no budget has been set aside.

9. Future Direction for Twizel:

Geoff Horler stated that work has commenced on and stage 1 and will be completed by April. The pumps are just about ready, just waiting on the control and electrical panels, they will be there by end of April.

Russell Armstrong asked what "was the issue with the drop in water pressure over the Christmas period". Geoff Horler replied that was there was an issue with the drive, but the new in line pump (booster) will make a difference. Opus will be doing the modelling.

10. Twizel Bedding Display on Tasman Road:

Two new flower beds are to be installed next week.

11. Tree Control on Jollie Road:

Community Board to view this area before making a decision.

12. Nuisance Dust Old Glen Lyon Road:

Bernie Haar wrote to Linda Tilson advising this matter would go on the Agenda for Council Meeting. (This is an attachment to these minutes).

13. Early Learning Centre Location:

There was a suggestion of placing the centre near the kindergarten. Garth Nixon has replied to Mr Power's letter.

REPORTS:

FINANCIAL REPORT TO JANUARY, 2015:

The purpose of this report was to update board members on the financial performance of the Twizel Community as a whole for the period to January, 2015.

Resolved that the report be received.

Phil Rive/Bruce White

Mayor Barlow requested that the sub headings on the report carry on over to the following pages.

John Bishop commented that on page 22, Capital Expenditure had no budget listed, Wayne Barnett will look into this

COMMUNITY FACILITIES UPDATE:

Good to see extended hours at the information centre.

Pat Shuker spoke on how she has spoken to the residents and others involved about trimming trees that are a fire risk. Wayne Barnett spoke about the trees by the golf course and he had spoken to Garth Nixon and consideration could be to remove the trees.

Resolved that the report be received

Phil Rive/Russell Armstrong

FUNDING REQUEST:

Mayor Barlow spoke that the International Dark Sky convention is to be held in Twizel next year and last time they approached council for funding. The Tekapo Community Board put \$1000 forward and Council matched it. This year it is based in Twizel and Mayor Barlow asked if the board would give a donation. John Bishop said that he is not sure what will be in the budget for next year and asked what are the costs for hiring the hall and if they could possibly support in that way. He will find out costs from Garth Nixon.

Resolved that the report be received

Phil Rive/Russell Armstrong

Resolved that the Twizel Community Board will make a \$1000 donation as long as it is matched by Council.

Phil Rive/Bruce White

WARD MEMBER'S REPORT:

Nothing to report

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

Nothing to report

GENERAL BUSINESS:

Availability for workshop on "Keeping Rates Affordable in the Long Term Plan" suggested date is Monday March 23 (4pm for Twizel and 7pm for Tekapo)

Wayne Barnett explained that the workshop is about working out costs and planning for LTP (Long Term Plan) and what exactly the LTP is.

John Bishop is unavailable for this date. Pat Schuker, Russell Armstrong and Bruce White could make this date and Phil Rive was tentative.

Wayne Barnett suggested the Board confirm this date.

Pat Shuker read a letter from a member of the public (namely Maree Hema) to the community board about concerns with the elected members not being trustworthy and honest. Maree was sitting in the public gallery and spoke out rudely to members of the Board. She was asked to leave the meeting to which she did.

The following item on the agenda was to have been heard in Public Excluded, but it was decided at the meeting by the Chairman that this would be discussed in Public.

Chairman John Bishop left the chair at 5.01pm and requested deputy chairman Phil Rive to take the chair.

Phil Rive requested Russell Armstrong to go through each point.

1. Resource consent for the Meridian building. How can Meridian build within 10metre set back of the driveway? Nathan Hole replied that it is in a commercial zone and that in Market Place there are no restrictions to the boundary. An independent consultant did the recommendations of the resource consent. This document is available for public viewing. Nathan Hole answered Russell Armstrong's question, yes the resolution from the community board was taken into account and if they hadn't approved it, Council would have taken this into account.
2. The outcome of a vote went yes for supporting Meridian.
3. John Bishop replied the only support he gave Meridian was what the board had agreed with. Debated discussion took place on whether Russell Armstrong was deliberately left out of certain meetings. The fact he had declared a conflict of interest was the reason he wouldn't of being notified, and that there had never been and notification that "Russell Armstrong no longer had a conflict of interest". Mayor Barlow explained the role of the chairman, and the rights he has.
4. John Bishop stated that the wording of the letter was different to what it is on the resource consent and he did not write the words of the resource consent in his letter. John Bishop said he doesn't feel that this issue between two board members should be discussed in a public meeting and apologised for any grief caused to Russell Armstrong, and that he is a valuable member of the community board. He then proceeded to shake Russell Armstrong's hand and it was agreed to continue working together on the Board in a professional manner. Russell Armstrong stated that everyone needs to be kept in the loop at all times.

Chairman John Bishop returned to the chair to close the meeting at 5.37pm.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 5.38pm**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE TEKAPO COMMUNITY BOARD HELD IN THE LAKE TEKAPO COMMUNITY HALL, TEKAPO, ON MONDAY, MARCH 9, 2015, AT 7.30PM

PRESENT:

Peter Munro (Chair)
Stella Sweney
Alan Hayman
Lyn Martin
Cr Murray Cox

IN ATTENDANCE:

Wayne Barnett (Chief Executive)
Nathan Hole (Planning and Regulatory Manager)
Julie Jongen (Committee Clerk)
Two Members of the public (representatives for the memorial blanket, left meeting at 7.42)

OPENING:

The chairman welcomed everyone to the meeting.

APOLOGIES:

Apologies were received for:
Garth Nixon (Community Facilities Manager)
Claire Barlow (Mayor)

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITOR:

Joanne Bradley (member of the public) wants to speak to the board about Hamilton Drive lookout area.

MINUTES:

Resolved that the minutes of the meeting of the Tekapo Community Board held on January 26, 2015, including those parts taken in public excluded, be confirmed and adopted as the correct record of the meeting.

Alan Hayman/Lyn Martin

TEKAPO COMMUNITY BOARD MATTERS UNDER ACTION:

Stella Sweeney would like to have Civil Defence put back under "Matters under Action"

1. Tekapo Plantation: Murray Place/Section A:

Planting was done before Christmas and irrigation has taken place. There has been some loss of plants due to the dry weather.

Lyn Martin asked if there was any more planting to be done, response was no.

2. Review of Freedom Camping Bylaw and its Alignment with the Freedom Camping Act:

The community board would like to continue to monitor this issue.

Lake McGregor and Lake Alexandrina has had more freedom campers staying which is putting a lot of use on the Lake and the facilities. Cr Murray Cox suggested we put signs up to try and manage the area. Wayne Barnett said he thought a decision had already been made to do signage.

3. Walkways and Cycle ways:

Work to start very soon. Cr Murray Cox asked if the community board could have a look at the river walkway at some stage.

Cr Murray Cox had a map hand out and spoke about the Cowan's walkway, and questioned if there is an opportunity for the community board to mark it as a walkway and it definitely needs marking and a tidy up.

Hugh Stephenson from E-Can spoke to Peter Munro about doing a bike trail which would incorporate the walkway. Markers and signage with distance and times would need to be erected. It was suggested that DOC be involved as they may assist with the signage.

An inspection needs to be done to see if Turleys boundary is in the correct place as the path needs to be widened to accommodate bikes and foot traffic. Markers will be put in place. Wayne Barnett will speak to Garth Nixon.

4. Future of Moturiki Island:

DOC to keep the community board updated via the chairman.

Apparently they don't have a boat or any other source to get out there.

5. Tekapo Squash Club:

Cr Cox and Garth Nixon have been working on costings for moving the squash club. When they are received there will be discussion with council in regards to funding.

Cr Murray Cox said there is no update on this.

6. Town Projects:

a. Landscaping the Community Centre Car park.

Car park has commenced, no one knew of a completion date.

Landscaping will be looked at a later date.

b. Alps2Ocean Link between Tekapo and Canal Road.

There was nothing new to report.

c. Rock wall extension along Main Road to Aorangi Crescent.

Turleys will remove their own soil from the site.

d. Upgrade of Hamilton Drive lookout.

This was included in the Aurecon brief. They are working on prices.

There was nothing new to report.

e. Walkway on Lakeside Drive – pruning, landscaping.

Wayne Barnett mentioned he had spoken with Garth Nixon and all the trees along Lakeside Drive will be removed.

Nathan Hole mentioned that it is a Rec P zoning to the lake edge, therefore no trees should be removed without resource consent.

Five trees have been identified and will be retained by the car parking area.

Lyn Martin suggested we have a planting plan which would mitigate the backlash from the public.

There has been public consultation, but a further notification will be done.

Resolved

That the Tekapo Community Board initiate a resource consent if required.

Alan Hayman/Lyn Martin

7. Playground Committee:

Need to resolve the area needing earthworks and put some priorities in place. Garth Nixon is meeting with Cr Murray Cox again.

8. Solar System Project:

The chairman has been asked for a letter of support for a funding application which he sent.

Mid-South Canterbury trust has pledged \$5000.

Wayne asked a question on completion, when and what is involved and could they submit a report or come and talk to the board.

9. New Stormwater Line Near Mantra Development:

Stella Sweney stated she had an email with a start date of next Monday 16, March 2015.

FINANCIAL REPORT TO JANUARY 31, 2015:

This report is the financial report for the community board for the period to January, 2015, the purpose of which to update board members on the financial performance of the Tekapo Community as a whole for that period.

Resolved that the report be received.

Murray Cox/Stella Sweney

Wayne Barnett spoke on the report. He stated that there is an investigation underway as to why member's expenses are slightly high.

The question was asked if we have any way of knowing how much and how often the rubbish is being collected as it is a large expense. It was agreed there needs to be a way of keeping some type of record for statistical purposes.

WARD MEMBER'S REPORT:

Cr Murray Cox spoke on this report. There are quite a few meetings going on at the moment re water quality, usage and catchment loads. Water allocation has yet to be sorted. Farmers seem to have a good understanding on what the allocations will mean. A discussion on camping around huts in Lake Alexandrina.

Lyn Martin asked about the 15,000 cows that are grazing. Nathan Hole replied that a consent was granted to use the water for grazing but not dairying. This is still an ongoing issue that has yet to be settled. There are no rules about dairying around Tekapo.

REPORTS FROM MEMBERS WHO REPRESENT THE COMMUNITY BOARD ON OTHER COMMITTEES:

GENERAL BUSINESS – Lake Tekapo Power Boat & Water Ski Club-Proposed Landscaping

Cr Murray Cox tabled a plan for landscaping, driveways and footpaths. They will be looking for community board support.

Resolved that The Tekapo Community Board support the clubs application to Trust Aoraki or similar for the proposed redevelopment of the Lake Tekapo Power Boat & Water Ski Club rooms.

Lyn Martin/Alan Hayman

Signage for Freedom Campers – Hamilton Drive Lookout

A member of the public, Joanne Bradley wrote a letter about freedom campers but couldn't speak on it. Cr Murray Cox will speak with Garth Nixon again about signage. A discussion took place that it is difficult to remove campers or fine them if there is no signage. Peter Munro mentioned that he doesn't think it's as big a problem as some residents may believe he has been driving past regularly and hasn't seen evidence of campers. It was agreed that signage and monitoring of the area needs to take place and the board need to canvass for volunteers to act as wardens. Lyn Martin is going to approach Joanne Bradley to see if she would like to be a warden.

Civil Defence Plan – Need a plan ready to implement

Wayne Barnett spoke on this and there is work under way. David Rae, Councils Project Administration Manager is working with Ray Gardner on putting a plan together. Stella asked about how does an event get triggered and the plan implemented. Wayne Barnett explained that there are processes and Bernie Haar is the Civil defence controller for this district.

Tekapo Promotions Email

Stella Sweney commented what a great Christmas party.
 There are moves to change the present logo and update the website. Consultation will take place re the logo.
 There is a community night on March 26.
 Village signs need to be re-stained.
 The Tekapo fete had the highest attendance numbers ever.
 There are a lot of rabbits around at the moment, looking at rabbit control of some sort, there will need to be public notification if do bait stations.
 Footbridge seems to be on track.
 There was a request that could brief notes be put up on Councils website. Wayne Barnett replied that he wouldn't be comfortable with this and that the official minutes are on the website once they have been confirmed and that putting brief notes on the website could cause confusion.
 The Board requested that all minutes are on the web site.

Need for email addresses for community board members

It was agreed by the board that this is not necessary.

Report from Lyn Martin on framing of memorial blanket

Permission has been given to hang the blanket in the hall.

The group are seeking funding for the framing of the blanket commemorating 100 years since World War 1.

Peter Munro and Alan Hayman suggested there be a plaque stating what the blanket is about.

There was a request from 2 visitors who were part of the group that created the blanket that the community board supports the initiative by a local group of women to provide a permanent memorial for World War 1 in Lake Tekapo.

It was agreed that in the future the Board will look at getting a plaque made.

Resolved that the Board accept the quote from Ronald Mottram picture framer, of Christchurch at a cost of \$2137.88

Stella Sweney/Alan Hayman

Rapuwai Road – What is process of naming

There is a list of approved names.

It appears there has been confusion between the names of Commercial Lane and Rapuwai Road.

There was a resolution passed previously that Rapuwai Road is the new name of the Commercial Lane.

Availability for Workshop on Keeping Rates Affordable

A suggested date of March 23 has been scheduled for this workshop. Wayne Barnett spoke how there have been a few workshops arranged with a presentation on costings of infrastructure and roading in the consultation document for the LTP.

Lyn Martin, Peter Munro and Stella Sweney are available to attend this workshop, but Cr Murray Cox and Alan Hayman are not available.

Wayne Barnett asked Cr Murray Cox if it was okay to go ahead with this date to which he agreed.

GENERAL BUSINESS

There was an enquiry from a member of the public re “the cut down trees laying on the ground at Sandhills”.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.43PM**

CHAIRMAN: _____

DATE: _____

**MACKENZIE DISTRICT COUNCIL
MINUTES OF A MEETING OF THE FAIRLIE COMMUNITY BOARD
HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY
MARCH 16, 2015, AT 5:03PM**

PRESENT:

Owen Hunter (Chairman) (arrived 5.51pm)
Les Blacklock
Trish Willis
Warren Barker
Cr Noel Jackson (left at 6.04pm)

IN ATTENDANCE:

Garth Nixon (Community Facilities Manager)
Wayne Barnett (Chief Executive)
Nathan Hole (Planning and Regulation Manager) (left mtg 5.57pm)
Julie Jongen (Committee Clerk)

APOLGIES:

An apology for lateness was received for Owen Hunter.

DECLARATIONS OF INTEREST:

No declarations of interest were declared.

MINUTES:

Resolved that the minutes of the meeting of the Fairlie Community Board held on February 2, 2015, be confirmed and adopted as the correct record.

Les Blacklock/Warren Barker

VISITOR:

Daniel Heslip – Lease land, Allandale Bridge. (Left meeting at 5.22pm)

Daniel spoke on how he would like to continue the lease and that he is on a roll over lease. He would like to build a maze made out of tyres, it would be a circular maze made with deer posts with tyres around the posts filled with dirt and some sort of plant growing up the posts.

He has a budget to do this and will build the maize around the pond and trees. It will be the biggest maize in NZ and he feels it will be good for Fairlie.

Cr Noel Jackson asked that if given permission what would his time frame be....Daniel replied that it would be dependent on sourcing and getting the tyres, and what sort of lease he could get, or even if he could buy the land, he estimated it should take about a year to complete.

Trish Willis said it would be good to see more of a time frame plan.

Daniel stated that it was all dependent on what lease he could get, and he wouldn't go ahead with it if he was on a roll over lease.

He was asked what sort of lease he would prefer and his reply was a 5 year lease with right of renewal.

Trish Willis asked if Daniel could give a plan that showed time frames and what the completed project would look like to show the board.

Les Blacklock commented that shouldn't the lease be sorted first, then we know where we are at and so does Daniel, then do the proposal.

Cr Noel Jackson said it will be a case of what should go there and whether there would be any other interested parties in that land.

Wayne Barnett mentioned it would be a large amount of tyres and that there would be a large expense for disposal. A consideration on the lease would need to be that if the business doesn't work out what would happen to all the tyres. Daniel said that he would be happy for a condition to go in the agreement.

Nathan Hole commented it may require resource consent and he could chat to Daniel about it.

In conclusion it was agreed that it could be put on the community board agenda for next time.

FAIRLIE COMMUNITY BOARD MATTERS UNDER ACTION

1. Fairlie Western Catchments Project:

No update

2. Allandale Bridge – Walkway:

Request for solar powered speed sign.

Wayne Barnett stated that Council need to make a request to NZTA.

Resolved that the Fairlie community board request NZTA Highway operations to include the Allandale bridge footpath in the national land transport work programme.

Les Blacklock/Trish Willis

3. Green Sign and Power Pole in front of Old Library Building:

Wayne Burnett said the latest update is that NZTA are the agents and they have been approached. They are working on a way to move it and will come back to council. It is likely to be a shared cost.

4. Raised ground on the north side of the bridge heading to Tekapo:

Nathan Hole mentioned that the community board wanted it pushed out a little further and it was agreed to plant later on in autumn. NZTA will clean up the area that requires it.

5. Community Centre Courtyard Upgrade:

Trish Willis commented how smart the courtyard looks. Garth Nixon said there a couple of trees to be moved. Trish Willis asked if Garth can take photos of the roots or damaged trees so members of the community can be shown if they ask as to why they were removed.

6. **Paintball Ground Lease:**

Garth Nixon said Daniel has started cleaning up the section and he's been told he needs to lift his game. Garth said he has had interest from 3 different parties on that particular piece of land.

He questioned whether Daniels idea would work and how he would irrigate and maintain the plants and that he agreed with Wayne Barnett's comments about the disposal of the tyres if and when it happened.

Wayne Barnett stated that there are 3 sections, the one at the back is privately owned and the fence is set back 10 meters, but NZTA rules state it needs to be set back 50 metres to build. They could apply for a special condition but they would still need to be 20mtrs back.

Trish Willis asked if we can see a map of the area so the board can see what land they are talking about.

Garth Nixon said the neighbour is looking after the land and keeping a bit of stuff there, but he is keeping it mowed and tidy.

Wayne Barnett will put a paper together for the next council meeting and get feedback on it, depending on what council says he will contact the board via email.

7. **Town Projects:**

- River Track – Allandale to Talbot Development and Maintenance.
Update required from Owen, who wasn't at the meeting at this time.
- Allandale Rd State Highway Entranceway.
Garth Nixon reported he has been talking to E-Can about this area in respect to flooding and the flood protection trees. Nigel Blair has been chosen to do the work as he is experienced in river work. \$2800 to do the digger work and any leftover funds will be used for planting.
- Mount Cook Rd State Highway Entranceway.
- Timaru State Highway Entranceway.
- Fairlie Village Hub – Improve Street Keeping and Maintenance.
Everything is as status quo.
- Improve watering system on Main Street Islands.
- Painting of Town Furniture.
Garth Nixon is pushing for this to be completed in the next week or two.
Trish Willis stated it would be nice to have this completed by Easter.
- Community Centre maintenance and improvements.
The roof work is on the books after the other projects completed.
- Survey of Residents on Community Centre Use.
Future use and opportunities of the community centre.

Trish Willis said that she hasn't done anything about this yet and she may put something on the community facebook page as a starting point and will report back at the next meeting.

Public Toilets – The donation box is collecting about \$1000 every 3 months and it seems to be up a little on last time.

Cr Noel Jackson asked if the toilets are big enough and whether it's time to make them bigger as he has seen queues outside the ladies. Garth Nixon responded with the question do we want to spend \$300,000 on new toilets? And that Council have had great feedback. They are due to be upgraded after Easter.

8. **Restaurant seating on footpath:**

Appropriate use of footpath dining.

Nathan Hole spoke that the council own the land out the front of Daz's and it is not a road, it's a freehold parcel of land the council own. In terms of it being used for seating, there is no issue as it is zoned VC and on Council, but questioned whether there should be a lease of some sort.

Warren Barker questioned if council could be liable if there was an accident in that area since we own it.

Garth Nixon asked about the gate that opens into the old library and whether that changes anything with the way the tables are placed on the footpath. It was agreed to leave things as is and keep the gate open. A discussion took place whether a bylaw is needed and it was decided not at this stage.

Cr Noel Jackson commented that he had spoken to George Rhind of Carnegies Restaurant (previously the old library) and that the two businesses are complementing each other with the gate open.

The 2 carparks in front of Daz's could be leased from council and used for table and chairs.

Trish Willis is going to have a chat with George (Carnegies) and Darryl (Daz's) to get their opinion on how they see that area looking in the next 5 years.

9. **Improvements to Signage at the entrance to town:**

Three "Welcome to Fairlie" signs.

This is on Richards schedule to do when he is doing the signs for Allandale road.

10. **Relocation of community noticeboard:**

Sign to relocate into middle of town.

The noticeboard will be to the left of the statue and work is under way checking out services before commencing.

11. **Land for Expansion of Township:**

Land availability for expansion of town.

Owen Hunter had a developer arranged to buy this piece of land but then the vendor pulled it off the market on the last day.

Information Panels – Trish Willis read out the proposal for information panels and a request for favourable support to place a number of panels beside the Railway, Allandale Road /Main Street, and Talbot Road/Main Street. This will be in conjunction with Fairlie 150 years. Costings will be brought back to the board at their next meeting. There could be a chance that heritage funding could assist.

Resolved that the Board support the proposal from the “Community Enhancement Board” to move forward with the concept of signage.

Trish Willis/Warren Barker

REPORTS:

FAIRLIE COMMUNITY BOARD FINANCIAL ACTIVITY REPORT TO JANUARY 2015:

Resolved that the report be received.

Trish Willis/Owen Hunter

Wayne Barnett went through the report.

Page 13, Sewerage Capital Expenditure of \$862 (not budgeted) in 0278410 New Reticulation-Eversley, was for an additional connection, installation only, pump from stock.

Garth Nixon took over going through the financials. Strathconan Swimming Pool expenses up slightly due to staff, as discussed in the past, should we have two staff or one the same as Geraldine, but if one staff cannot supervise and run the office. It was agreed two is required at the moment.

WARD MEMBERS REPORT: (verbal)

Cr Noel Jackson had left the meeting by this time.

REPORTS FROM MEMBERS WHO REPRESENT THE BOARD ON OTHER COMMITTEES: (verbal)

GENERAL BUSINESS:

1. Fairlie Water Supply.

Owen Hunter suggested we need to look at water consents and supplies Wayne Barnett believes the consent we are operating came into force on 1 January 2014.

Owen Hunter said as a town we need to look at the consent. Wayne replied that we could apply for another one but would need to weigh up the expenses. Wayne is going to get Bernie Haar and Geoff Horler to do a report on water restrictions.

2. Fairlie 150 years Celebration budget.

150 year meeting was attended by Owen Hunter and Trish Willis. At some stage the community board will need to come to the party and will need to put something in the future budget to assist with this.

Garth Nixon suggested put money towards a grant and let the community decide what they want to do and then the board can make a decision.

Wayne Barnett mentioned about workshops being run on essential services to explain to the public about roading, reticulated services and how they relate to rates, the next meeting is on the 24 March and asked if any of the board members are available for the workshop at 5.00pm.

Owen Hunter is going to discuss with Paul Morris on what happened with Fairlies water debt?

3. Paint Ball Lease-consideration for future use.

Garth Nixon suggested we open the door for other interests in use of this land but not ruling out Daniel Hislips suggestion of the Maze. Garth stated he has had proposals from three commercial operators.

Resolved that "Council terminate the paint ball lease, and draft up an expression of interests for use of the site.

Les Blacklock/Warren Barker

4. Estimate of scope of traffic volume that impacts on the Fairlie Highway Township roads, parking and footpath planning. Council's report on scope of traffic and implications for our village streets?

Wayne Barnett wanted clarification on the last discussion about what was required, was it more than parking? He tabled a list of topics (attached).

It was agreed we are doing a lot of the things on the list.

Wayne stated that Bernie Haar has approached a couple of companies to put together a report on traffic activities.

Trish Willis said that a report/study has already been done and wondered if it would be more affordable that that report be revisited.

Trish stated that Chinese tourism is going to raise 100%. She mentioned that there could possibly be different parking for camper vans, boats and bigger vehicles. Les Blacklock commented how great Grey Street is but no one parks there.

5. Mount Michael tourist stop - update from NZTA/Council staff

Garth Nixon spoke to NZTA and he went out there and put a barrier back up that was over the bank. Tidying up of this area is not really NZTA responsibility. Garth asked if it could be a Lions project, it would require weed

eating once or twice a year, and otherwise the community board would need to pay for this to be done
Owen Hunter is going to speak with the Lions group.

6. Policy on conflicts of interest to be provided to Board Members. Wayne Barnett confirmed it is in the "reserves act".

Copy of the Reserves Act pertinent to the leasing of reserve land to be provided to Board Members. Garth sent email to Trish Willis with internet links for information. Garth read out a report on costs etc for lighting.

Resolved that funding for the village green lights be approved at a cost of approximately \$2,700.

Les Blacklock/Trish Willis

Warren Barker asked if council had a bylaw regarding the selling of vehicles on the side of the road. Garth replied no there isn't.

Trish Willis mentioned that the fire hydrant and a sign by Daz's are broken. Wayne Barnett will talk to staff.

**THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON
DECLARED THE MEETING CLOSED AT 7.20PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE FORESTRY BOARD HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON MONDAY, MARCH 17, 2015, AT 8.58 AM

PRESENT:

Cr Graham Smith (Chairman)
Cr Murray Cox
Cr Noel Jackson
Cr Evan Williams (arrived at 9.15)

IN ATTENDANCE:

Claire Barlow (Mayor)
Wayne Barnett (Chief Executive)
Paul Morris (Manager – Finance and Administration)
Kevin O’Neil (Forestry Manager)
Julie Jongen (Committee Secretary)
Cr Russell Armstrong arrived 9.30
Cr James Leslie arrived 9.39

APOLOGIES:

There were no apologies.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

VISITOR:

Peter Bradley, Consultant for Glenrock Wildings Trees

MINUTES:

Resolved that the minutes of the meeting of the Mackenzie Forestry Board held on October 16, 2014, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

Murray Cox/Noel Jackson

Kevin O’Neill thanked Terry O’Neill for the maps. Woodburn is not in these maps maybe we can get a copy from Council.

Community Board raised concerns about fire risks with motorbikes and walking tracks in the Tekapo Forestry block.

Wayne confirmed Garth Nixon is actioning points above so signage is been organised.

REPORTS:**FORESTRY MANAGERS REPORT NOVEMBER 2014 – JANUARY 2015:**

The Forestry Manager's report is included with the agenda. Kevin O'Neil mentioned that they are half way through their thinning programme but due to dry conditions has been held up. Mackenzie would require a lot more rain before work could commence there. Graham Smith spoke how everyone was been on high alert due to 2 fires near by the plantations.

Resolved that the report be received

Noel Jackson/Graham Smith

FINANCIAL REPORT – JANUARY 2015:

The Finance Manager spoke on his report.

Resolved that the report be received

Graham Smith/Murray Cox

GENERAL BUSINESS:

1. **Wildings** - Kevin O'Neil introduced Peter Bradley, supervisor and director of Glenrock Station. Glenrock station has an extreme issue with wilding pines and are requesting that they work together with council to control these issues. There is a problem at top of Mt Edwards and for the last 5 years been trying to control with Ecan. The last 3 years Glenrock Station have spent \$160,000, and looking forward it is estimated a further \$750,000 will be the costs to get them back under control. There is an area of 150-200 hectares of seedling pines and to spray it is a cost of approximately \$2200 a hectare. Department of conservation, Ecan and leasees are working together.

Burkes Pass also has an area of concern. Blocks on the right and left are council properties. 2 years ago there was a joint effort with rabbit control and the station costs were \$75,000, rabbits now under control. Glenrock budget between \$60,000 - \$80,000 thousand a year and Ecan match dollar for dollar but require funding from LINZ and need assistance from Council. Peter said he is trying to build a relationship with all parties as the station cannot manage this alone.

Glenrock station have hired a rabbit controller who is living on the property and is taking out about 300 rabbits a month. ECan are assisting in some ways with rabbit control.

Graham Smith commended Glenrock for what they are trying to do, but they are not the only farm with this issue.
 Mayor Barlow said Peter's visit has highlighted the urgency for assistance.

Resolved that this matter be taken to council as the Forestry board is concerned and need a report from council.

Murray Cox/Noel Jackson

2. **Lease Grazing** - Kevin spoke about 3 blocks that are running fine.

Resolved that any grazing alongside highways must have suitable fencing at the expense of the leasee.

Evan Williams/Murray Cox

GENERAL BUSINESS:

Cr Noel Jackson spoke about concerns with forestry blocks on Graham Pages land and feels that what has been done is different to what was discussed. He feels that if someone wants to channel water out of a forestry block it should come to the Forestry Committee and not be done by a couple of people.

Cr Graham Smith responded that himself and Kevin made the decision as they believed it was an operational decision.

Cr Noel Jackson questioned why did the water have to come from the forestry block and why didn't it come from the paddock. Kevin's response was it needed to be in the forestry block so there was enough fall for the water.

They had been told they needed to get consent from the water users but it appears this wasn't done.

Cr Murray Smith said he believes Mr Gidings will be in touch with Cr Noel Jackson.

Cr Noel Jackson questioned if some of the blocks that are costing council expense could be leased, this land is reserve land.

The Board will look at this further down the track.

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.49am

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY, MARCH 17, 2015, AT 10.07AM

PRESENT:

Cr Graham Smith (Chairman)
 Claire Barlow (Mayor)
 Cr James Leslie
 Cr Murray Cox
 Cr Noel Jackson
 Cr Russell Armstrong
 Cr Evan Williams

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Paul Morris (Finance and Administration Manager)
 Julie Jongen (Committee Clerk)

APOLOGIES:

No apologies were received.

VISITOR:

Pukaki Airport Board never had a presentation to do.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Finance Committee held on February 3, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

Mayor Barlow/Evan Williams

REPORTS:

FINANCIAL ACTIVITY REPORT TO JANUARY, 2015:

Finance Manager Paul Morris took councillors through the financial report. Some figures may be different due to Christmas holiday period.
 Page 4. Mayor Barlow queried governance expense re employment, reply was that this expense was for the temping committee clerk.
 Page 9, a query on employment expense, this is for the Project and Administration Manager role.
 Paul Morris explained that rating valuations are done on sales within the area.

Page 13, miscoding for Fairlie water .

Page 14, Manuka Terrace water supply – Mayor Barlow asked why didn't Council budget for this? Reply was Bernie Harr and his team would know the answer to this. Cr Noel Jackson asked how did Manuka Terrace come about, Paul Morris replied Mr Frank Hocken bought two or three big blocks then subdivided them further, but there are no services and it is up to each individual to provide these.

Cr Graham Smith questioned roading calibration. Wayne Barnett replied Council will have a maintenance contract which would have been put together by four councils instead of one. Maintenance contract will be let at the same time as other councils.

Page 24, Solid Waste - returns for recyclables is going down.

Page 26, Planning - employment expense is down due to the fact there has been difficulty in finding a planner.

Page 28, Regulatory - clarified the variances. Paul Morris acknowledged he should of chased up the managers to clarify variances.

Page 35, Commercial activities - investments not doing as well as budgeted which will result in approximately 1.5 % to make up in the rates.

Cr Graham Smith commented that better explanations and better care needs to be taken when doing these reports.

Resolved that the report be received.

Evan Williams/James Leslie

WAITAKI DISTRICT COUNCIL, A20 QUARTERLY REPORT: Oct-Dec 2014

Wayne Barnett commented that the level of reporting is honest and good.

There is a lot of usage for this trail and all is progressing well.

Will need to look at opportunities for funding of sealing the roads.

Good Morning TV show is doing a programme on the trail.

Resolved that the report be received.

Mayor Barlow/Evan Williams

BANCORP QUARTERLY REPORT:

Paul Morris commented that it's business as usual, slightly under performed, days of good interest has gone.

Request that the investment policy be reviewed within the next 12 months, Cr

Graham Smith stated we need a long frank discussion on this topic.

Wayne Barnett mentioned that it would be best not to discuss it while we are working on the LTP and consultations.

Resolved that the report be received.

James Leslie/Evan Williams

REQUEST FROM COUNCILLOR NOEL JACKSON:

Cr Graham Smith requested Cr Noel Jackson to speak on his letter.

Cr Jackson stated we need to up our game and to improve our facilities, he would like to put a motion forward that the Council rate the whole district on these items and the rating should be across the board.

Paul Morris commented that council could levy as a whole district and some investigating in to what other councils do could be worthwhile.

Resolved that instructions be given to staff to investigate a community facilities rate across the whole district.

Noel Jackson/James Leslie

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 11.07AM

CHAIRMAN: _____

DATE: _____

Unconfirmed

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE ASSET AND SERVICES COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY, MARCH 17, 2015, AT 11.12AM

PRESENT:

Cr James Leslie (Chairman)
 Mayor Claire Barlow
 Cr Graham Smith
 Cr Murray Cox
 Cr Russell Armstrong
 Cr Evan Williams
 Cr Noel Jackson

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Bernie Haar (Asset Manager)
 Suzy Ratahi (Roading Manager)
 Geoff Horler (Utilities Manager)
 Angie Taylor (Solid Waste Manager)
 Julie Jongen (Committee Clerk)
 Len Fleete (Environment Canterbury) Left at 11.46
 Shannon Boorer (Environment Canterbury) Left at 11.46

APOLOGIES:

No apologies received.

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Asset and Services Committee held on February 3, 2015, including those parts taken in public excluded, be confirmed as an accurate record.

Murray Cox/Graham Smith

VISITOR:

Len Fleete and Shannon Boorer from Environmental Canterbury to speak on Stock Effluent report.

REPORTS:

ASSET MANAGERS MONTHLY REPORT – FEBRUARY 2015:

The purpose of this report was to update the Asset and Services Committee on the progress on various projects and also the normal operation of the department for the past month. The following matters were included in the discussion of this report:

Resolved that the report be received.

Russell Armstrong/Murray Cox

Bernie Haar spoke on his report. Twizel installation has been delayed due to electrical board not being ready but should be installed by mid-April.

Cr James Leslie congratulated Bernie and his team on their presentation.

Cr Graham Smith questioned if there was any more expense expected for testing of pipes and if Opus are the only company who can do this testing, the reply was yes.

Bernie stated we are making very important decisions on the life of these pipes and accurate data is crucial.

Cr Graham Smith queried the amount of testing that has been done. There have been 12 tested and possibly another 2 to do.

Roading - Suzy Ratahi stated that farmers have been very co-operative this year regarding hay bales away from the road side.

Coal Pit bridge #2 will be brought forward as it could be an issue whether it needs repairing or replacing.

Cr Russell Armstrong asked Suzy if she had a date for completion of Market Place car park as there are no markings and it is not completed. Suzy will follow this up with the contractors and will email Councillors with their response.

Mayor Barlow had a couple of queries from Finance meeting re NZTA budget, and requested more details on reports with the variances.

Cr Murray Cox asked if NZTA scrape the sides of the road between Fairlie and Tekapo. They are doing a ten and five year drainage improvement programme. There was mention of concern about the damage/removal of the lupins. The reason for doing this is to get the water off the road and onto the pavements underneath.

Utilities – Geoff Horler stated that Fairlie is still on a total water ban. Stormwater upgrade should be completed by next week.

Solid waste – Angie Taylor is going to be talking with the solid waste team in Waitaki to see what is required with the waste collection from Lake Ohau. Bernie Haar stated that a figure was set some years ago with no adjustment to the fee Waitaki are paying.

Angie mentioned that there are a lot of pre-paid green and clear bags left over. It has been a very busy summer and are looking into where this waste is coming from eg homes, tourists.

METAL CHARGING REPORT:

Resolved

1. That the report be received.

Graham Smith/Claire Barlow

2. New charges for metal and white ware deposits to the Resource Recovery Parks be introduced as follows and be effective immediately:

White ware – increases from \$10 per item to \$15 per item

Metal – new charge of \$15/m³ with a minimum charge of \$5

Graham Smith/Evan Williams

Angie spoke on costs for removal of metal waste. The metal merchant expenses are rising and we are now required to pay to have the metal removed, so therefore need to look at charging for dumping these items.

Cr James Leslie asked if we could stockpile, response was we would run into problems with space and it's not a good look.

Mayor Barlow agrees we should charge the public for the costs in getting rid of white ware.

Cr Russell Armstrong made comment that he would be happy to speak to Bernie and Angela re the cartage of waste metal to Christchurch as he is travelling up there regularly and can get better money for it in Christchurch than Timaru.

Bernie Haar said he is more than happy to look at any ideas and cost savings on removal of the metal.

NZTA AUDIT REPORT:

Resolved

1. That the report be received.

Claire Barlow/Graham Smith

2. The recommendations from the recent NZTA Procedural Audit be implemented within this audit period.
 - i. That Mackenzie District Council confirms its costs charged to the business unit are based upon up-to-date information in the future.
 - ii. That Mackenzie District Council develops a process for monitoring over and under spend in the maintenance and operations output.

Mayor Barlow congratulated Suzy Ratahi on the result of this report and what a great job she has done.

Claire Barlow/Russell Armstrong

STATE HIGHWAY 8 SPEED LIMIT REVIEW REPORT:

Resolved

1. That the report be received.

Graham Smith/Evan Williams

2. That the Council formally requests the New Zealand Transport Agency to conduct a review of the posted speed limits in the Lake Tekapo and Burkes Pass areas as requested and advise both the Lake Tekapo Community Board and the Burkes Pass Residence Association of the outcome.

Suzy Ratahi asked Cr Noel Jackson for his comments and he replied that he has spoken to local residents and they are in agreeance to change the speed restrictions. Council can formally ask NZTA to look at this.

Graham Smith/Claire Barlow

MDC – STOCK TRUCK EFFLUENT REPORT: (Presented by Len Fleete and Shannon Boorer from Environment Canterbury)

Resolved

1. That the report be received.
2. That Mackenzie District Council contribute \$3,000 per annum towards the Canterbury Regional Stock Truck Effluent Programme.
3. That Mackenzie District Council agrees to sign up to the Canterbury Regional Stock Truck Effluent Disposal Agreement for Sharing of Operational Costs.

Len Fleete spoke on this report. Stock truck effluent disposal group pays for the maintenance and cleaning of the five dump sites within the district. The cost is \$60,000 per year across the region to clean and maintain these sites.

Currently this cost is shared from eight of the nine district Councils including Christchurch City. Currently Mackenzie District Council do not contribute to this. The reason for this visit is to invite Mackenzie District Council to join the group.

Mayor Barlow asked why we have not joined previously to which Bernie Haar replied that it was decided we didn't have an effluent dump station here so it was not necessary to pay for this.

Cr Graham Smith asked whether there is a need for a dump station here as it is a long way for trucks to go and dump to other areas.

The process was we would join the group and take issues to the group and it would be dealt with at that level. The stock truck effluent working group has been idle in the last few years.

Cr Russell Armstrong asked who installs and pays for the dump stations? The reply was that NZTA initially pay for the installation of these stations. Then the question was asked why doesn't NZTA pay for the cleaning, as they control the state highways so shouldn't they pay for the emptying of these stations.

The response was that it's a national stance that NZTA do not pay for any stock effluent stations to be cleaned.

Cr James Leslie questioned whether the \$60,000 is likely to change the reply was it hasn't changed in the last 4 years. Cr Leslie commented that he would be concerned the amount could escalate.

Wayne Barnett commented it seems to be a regional issue, but rated through into the District Councils and he would be concerned about paying for something we would have no control over, where Regional have all the power but not the expense.

Environment Canterbury do not support this through their rates, and it comes from Local Tertiary's.

Cr Graham Smith asked if we sign up are we signing up for an exact amount and could this amount change, and are we locked in forever?

Cr Murray Cox asked if the transport companies or the farmers moving the stock should pay for this, the reply was, that is what was initiated originally but it never worked well.

Cr James Leslie feels we should be supporting this group and pull our weight with this issue but Cr Noel Jackson would like more discussion on this topic and come back to the group at a later date.

Mayor Barlow felt we should investigate this further and speak to Council staff and get their opinions.

Sharon Boorer commented that in regards to costs we could set a limit as to what we would pay up to and could do a regional review and lobby that to NZTA but we need to be in the group to do this.

Cr graham Smith agreed we need to be part of this group and contribute especially if we are the only council not in the group in the region.

Resolved that further investigate Mackenzie District Councils involvement at the regional disposal of stock truck effluent.

Noel Jackson/Russell Armstrong

Sharon Boorer asked what would be the timing for the above resolution. She was told it will be within the next month.

Claire Barlow/Russell Armstrong

Adjourned for lunch at 12.36pm

Meeting recommenced at 1.02pm and went into Public Excluded

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE PLANNING AND REGULATION COMMITTEE HELD IN THE COUNCIL CHAMBERS, FAIRLIE, ON TUESDAY, MARCH 17, 2015, AT 1.28PM

PRESENT:

Cr Murray Cox (Chairman)
Mayor Claire Barlow
Cr Graham Smith
Cr James Leslie
Cr Evan Williams
Cr Noel Jackson
Cr Russell Armstrong

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Nathan Hole (Planning and Regulation Manager)
Julie Jongen (Committee Clerk)
Rob Hands (Principal Rural Fire Officer) (Left meeting at 2.00pm)

APOLOGIES:

No apologies

DECLARATIONS OF INTEREST:

There were no declarations of interest.

MINUTES:

Resolved that the minutes of the meeting of the Planning and Regulation Committee meeting held on February 3, 2015, including those parts taken in public excluded be confirmed and adopted as the correct record of the meeting.

Noel Jackson/Graham Smith

REPORTS:

SOUTH CANTERBURY RURAL FIRE COMMITTEE DRAFT STATEMENT OF
INTENT AND PROPOSED BUDGETS:

PURPOSE OF REPORT:

For the Committee to consider adopting the draft statement of intent and to discuss the budget request for rural fire.

RESOLVED:

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That the Committee agrees to adopt the SCRFC's 2015/16 draft statement of intent subject to confirming the budget expenditure for Mackenzie District Council.

Rob Hands spoke about the budget including a capital welfare fund for volunteers who may fall into hardship.

Cr Cox questioned if we would need a fund when most volunteers would be covered by ACC.

Rob explained it would be more for those in hardship and to assist those families. This fund would be when ACC doesn't assist and it would only be used in extreme situations. There hasn't been buy in from Oamaru or Timaru yet.

This is different to health monitoring which is offered to the volunteers every year. Mayor Barlow asked if rural fire is fully funded from the rural works and services rate, Nathan Hole replied yes it is.

Cr Graham Smith stated he can see merit in this fund but there is a lot more to be discussed and looked in to.

Cr Evan Williams and Cr Murray Cox agreed in principle of a fund.

Resolved not to commit until further information on the welfare fund for volunteers was provided. Rob Hands will report back to council at a later date.

Murray Cox/Noel Jackson

Rob hands spoke about a replacement fire truck. Council currently own the fire truck, with new funding from the National Rural Fire Authority, therefore council will only need to subsidise 50%.

Cr Murray Cox asked if the Fairlie tank is due for replacement this year. Rob replied saying it is 23 years old and he tries not to replace them until they are 25 years old.

Resolved that the Draft statement of intent be accepted.

Graham Smith/James Leslie

The Meeting was adjourned at 2.00pm for LGNZ workshop and Rob hands left the meeting.

Meeting recommenced at 4.05pm

TELECOM SUBDIVISION SERVICING IN THE RURAL ZONE:

PURPOSE OF REPORT:

For the Committee to discuss and decide on whether landline phone services should still be required to be provided to rural sections as the policy in the District Plan suggests.

Resolved:

1. That the report be received.
2. That the Committee supports no longer requiring landline phone connections to be provided to the boundary of rural properties as a subdivision requirement.

Claire Barlow/Russell Armstrong

NOTE: The following agenda items were not discussed and deferred to a following meeting due to time constraints.

PLANNING AND REGULATION MANAGER'S ACTIVITY REPORT:

PLAN CHANGE 13: (Public Excluded)

VERBAL REPORTS FROM THE WATER ZONE COMMITTEES:

**THERE BEING NO FURTHER BUSINESS THE
CHAIRMAN DECLARED THE MEETING CLOSED AT 4.10PM**

CHAIRMAN: _____

DATE: _____

MACKENZIE DISTRICT COUNCIL

MINUTES OF A MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS IN FAIRLIE ON TUESDAY FEBRUARY 17, 2015, AT 9.37AM

PRESENT:

Claire Barlow (Mayor)
 Cr Graham Smith
 Cr Murray Cox
 Cr James Leslie
 Cr Russell Armstrong
 Cr Evan Williams joined the meeting at 9.45am

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
 Bernie Haar (Asset Manager) Left meeting 10.15
 Julie Jongen (Committee Clerk)
 Patricia Deavoll (Timaru Herald) Left meeting 10.35
 Suzy Ratahi (Roading Manager) Left meeting 10.15
 David Rae (9.51) Left meeting 10.35
 Arlene Goss (10.03) Left meeting 10.35
 Commissioner Donald Couch (TUIA)
 Rachel Puentener (TUIA)
 Mel Schauer (TUIA)
 Manaia Cunningham (TUIA)
 David Perenara O'Connell (TUIA)
 Nathan Hole (11.33) Left meeting 12.26
 Tania Morrison (11.33) Left meeting 12.26

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGIES:

Resolved that apologies be received from Cr Noel Jackson

Claire Barlow/Graham Smith

DECLARATIONS OF INTEREST:

Cr Armstrong declared a conflict of interest in an item to be discussed in public excluded session.

BEREAVEMENTS:

The Mayor noted the following bereavements:

- William John Willson, died 9 December 14, brother of John Willson, late of Luggate.
- Ian Charles Somerville, died 20 December 14, husband of Leila Somerville, late of Sherwood Downs, Fairlie.
- Trevor Bland, died 20 December 14, father/father in law of Claire and Stephen Barlow, late of Auckland.
- Ira Elwyn Graham, died 5 January 15, mother/mother in law of Pete & Clair Graham, late of Clayton Station, Temuka.

- Glen Cantlon, died 10 January 15, partner of Sandra Lambert, late of Fairlie.
- Jack Melhopt, died 23 January 15, father/father in law of Michelle and Ross Moore, late of Timaru.
- Michael Strachery Hadfield, died 29 January 2015, father of Julie Hadfield, late of Fairlie.
- June Blanche Crawford Young, died 11 February 2015, mother of Donette and Bruce Park, late of Twizel.
- Pete Speedy, died 13 February 2015, former Tekapo Camping Ground owner & Fairlie Laundromat.

A moment of silence was observed.

MAYOR'S REPORT:

This was the report of Mayoral activities from December 11, 2014, to February 17, 2015. Mayor Barlow noted a change to her report on page 5 re: Licencing hearing, this hearing was adjourned.

Resolved that the report be received.

Russell Armstrong/James Leslie

REPORTS:

CHIEF EXECUTIVE'S ACTIVITIES:

This was the report of the Chief Executive's activity from December 10, 2014 to February 16, 2015.

Cr Smith asked about the meeting with Doug McIntyre. The Chief Executive replied that it was about land Mr McIntyre had purchased and a general chat.

Resolved that the report be received.

Murray Cox/Russell Armstrong

TRANSPORTATION ACTIVITY MANAGEMENT PLAN:

Cr Smith commented that the document was vague.

The Mayor commented that she found it very useful and informative and congratulated the team on their effort.

Conversation took place on the widening and restricting of roads.

Bernie Haar presented a new page 14 for his report due to a typo on the original report.

Cr Williams questioned whether we could have speed and weight limits on the timber bridges to try and protect them from further damage.

The Mayor asked for an explanation concerning the "total optimised dollars" paragraph on page 26 of the agenda and suggested that it may need to be written in a way that is easily understood.

The Mayor suggested that conversations with our stakeholders regarding levels of service would be advisable. Discussions are needed with the community on this matter.

Council need to know what the gap is in the funding and won't know till after 31 March 2015.

Suzy Ratahi stated that she has planned out her road sealing for the next 5 years.

The chief executive commented that Council will need to make LTP decisions before we receive confirmation of NZTA funding. The two scenarios that need to be considered are a) to ensure success in obtaining the co-investment as sort, we need to be mindful that NZTA are unlikely to co-fund if we have not budgeted our share and b) if we are not successful we may find that we have rated for our full share but are unable to complete the work program because of the absence of NZTA money.

The Mayor asked Bernie Haar if he would be prepared to give a talk to the stakeholders or attend a meeting to give a presentation on the roading funding issues. Suzy Ratahi stated there is a \$900,000 gap on where Council need to be.

Cr Smith commented that expenditure in general needs to be looked at, not just roading.

Cr Cox questioned if other parties such as the army, ski fields and DOC could be paying for some of the roading costs.

Resolved:

1. That the report be received.

Graham Smith/James Leslie

2. That the Transportation Activity Management Plan be adopted as policy for the future direction of that activity.

Graham Smith/James Leslie

STREET ASSET PROTECTION:

Resolved:

1. That the report be received.

Russell Armstrong/Evan Williams

The purpose of this policy was to reinforce that “*damage to Council infrastructure during property maintenance and development is identified, quantified and repaired at the property owner's cost*”, and by taking a deposit before the works commenced it gave Council the funds to have the repairs completed to the necessary standards.

Conversation about the policy took place. It is now staff's belief that this ideology could just as effectively be conveyed without the need for the Policy, and instead by simply stating on each and every relevant consent:

'Property owners are responsible for all damage to roads, footpaths, and services etc. caused by vehicles accessing properties, this is particularly relevant during site development when heavy vehicles may be involved. The property owner will be required to repair any damage or the work will be carried out by the Council at the property owner's expense.'

By phasing out this policy there will be a saving in the staff time and costs involved with implementing the new procedure.

2. Resolved: That the existing section of policy is phased out and replaced with the described new procedure effective 1st March 2015.

James Leslie/Russell Armstrong

STANDING ORDERS AMENDMENT:

1. That the report be received.
2. That Council adopts the amendment to the Model Standing Orders NZS 9202:2003 as attached.

James Leslie/Graham Smith

Arlene Goss spoke. Council could save money in travel and costs. It could work well with those who have difficulty in attending meetings. The Mayor stated that for workshops and committee meetings this could be handy. A member can vote via audio visual as long as there is a quorum where the meeting is taking place.

The Mayor commented it would be very useful to adopt the policy even if we don't use it. Cr smith stated he is not opposed to using it for workshops but would not want it to be used for full council meetings, this was agreed by Cr Armstrong and Cr Leslie. Conclusion was everyone is happy to trial the policy.

3. That Council instructs staff to draft a policy on meeting attendance that allows councillors to attend meetings on a secure audio visual link between the Fairlie and Twizel offices.

James Leslie/Evan Williams

COMMON SEAL AND AUTHORISED SIGNATURES:

The purpose of this report was to advise of the documents signed under the Common Seal from November 29, 2014 to February 9, 2015.

Resolved:

1. That the report be received.

Claire Barlow/Russell Armstrong

2. That the affixing of the common seal to documents 791, 792, 793, 794, 795, 796 be endorsed.

Russell Armstrong/Evan Williams

The meeting adjourned for morning tea at 10.35 am and reconvened at 10.53am.

COMMUNITY BOARD RECOMMENDATIONS AND MINUTES:

This report from the chief executive was accompanied by the minutes of the meetings of the Twizel and Tekapo Community Boards on January 26, 2015, and the Fairlie Community Board on February 2, 2015.

Resolved that the report be received.

Graham Smith/James Leslie

TWIZEL COMMUNITY BOARD:

Council noted the following resolution regarding a request from Cr Leslie that the Twizel Community Board open a discussion on the future direction of Twizel.

Resolved that the submission from Cr Leslie be received and the community board look into this matter further.

Council noted and considered the following resolution requesting a bylaw related to fire risk sections.

Resolved that the Community Board recommends to Council that a bylaw be introduced in relation to managing fire risk sections.

After discussions on this matter it was agreed that consideration will be given to the bylaw. Cr Armstrong commented that a member of the public had asked why the property owners have to maintain their land when Council land is not kept tidy.

Council noted the following resolution regarding Twizel Information Centre opening hours.

Resolved that the Twizel Information Centre opening hours maintains the status quo and also opens from 9.30am to 3pm on weekends during the summer season and at school holidays and public holidays.

Council noted the following resolution related to the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

TEKAPO COMMUNITY BOARD:

Council noted the following resolution related to the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

Council noted the following resolution related to an application to have a mobile coffee van located on council land:

Resolved that the Tekapo Community Board provides affected person approval on behalf of the council for the activity outlined in the proposal for a mobile coffee van on the corner of Hamilton Drive and State Highway 8.

Council noted and considered the following request from the Tekapo Community Board to approach NZTA to move the speed limit boundary in Tekapo:

Resolved that the Tekapo Community Board recommends that Council approach NZTA to move the 60km/h limit to be extended beyond Hamilton Drive.

The chief executive stated that this was a council matter and he will speak to staff.

FAIRLIE COMMUNITY BOARD:

Council noted the following resolution regarding the lease of the paintball ground in Fairlie:

Resolved that the community facilities manager give a month's notice to the paintball ground leaseholder and that he be asked to tidy up the land.

Council noted the following resolution regarding the cleaning up of land on the Allandale approach to Fairlie:

Resolved that the Fairlie Community Board makes an approach to Mitch Taylor to landscape 16m of roadside land on the Allandale approach, remove the fence line and get the area to a mowing standard.

Council noted the following resolution regarding new "Welcome to Fairlie" signs:

Resolved that the Fairlie Community Board agrees to proceed with the three "Welcome to Fairlie" signs as quoted by L and L Construction.

Council noted and considered the following resolutions regarding the stopping of Buchanan Street:

Resolved that the Community Board endorses Mr Hunter's proposal to stop the unformed portion of Buchanan Street.

Resolved that the matter is referred to the next Council meeting for confirmation prior to commencing the LGA 1974 Schedule 10 process.

Council noted the following resolution regarding the 30 Year Infrastructure Plan:

Resolved that the infrastructure renewal and upgrade programme as presented in the 30 Year Infrastructure Plan be approved for inclusion in the 2015-25 Long Term Plan and its subsequent consultation.

COMMITTEE MINUTES:

Resolved that the minutes of the meeting of the Audit and Risk Committee held on February 3, 2015, be received

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Finance Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Asset and Services Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

Resolved that the minutes of the meeting of the Planning and Regulation Committee held on February 3, 2015, including such parts as were taken with the public excluded, be received.

Graham Smith/Russell Armstrong

COUNCIL MINUTES:

Resolved that the minutes of the meeting of the Mackenzie District Council held on December 9, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

James Leslie/Russell Armstrong

EXTRAORDINARY COUNCIL MINUTES:

Resolved that the minutes of the extraordinary meeting of the Mackenzie District Council held on January 20, 2015, including such parts as were taken with the public excluded, be confirmed and adopted as the correct record of the meeting.

James Leslie/Graham Smith

PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

- A) TWIZEL PROPERTY SALES
- B) PREVIOUS MINUTES TEKAPO COMMUNITY BOARD.
- C) PREVIOUS MINUTES PLANNING AND REGULATION COMMITTEE.
- D) PREVIOUS MINUTES COUNCIL DECEMBER 9, 2014.
- E) PREVIOUS MINUTES COUNCIL JANUARY 20, 2015.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Twizel Property Sales	Enable commercial negotiations	48(1)(a)(i)
Previous minutes Tekapo Community Board November 17	Commercial sensitivity	48(1)(a)(i)
Previous minutes Planning and Regulation Committee	Maintain legal professional privilege	48(1)(a)(i)
Previous minutes Council meeting December 9 2014	Commercial sensitivity	48(1)(a)(i)
Previous minutes Council meeting January 20, 2015	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Twizel Land Sale, Previous Council minutes Dec 9 and Jan 20 under section 7(2)(i). Previous minutes Tekapo Community board and previous Council minutes Dec 9 under section 7(2)(i). Previous minutes Planning and Regulation Committee under section 7(2)(g). Previous minutes Dec 9 under Section 7 (2)(a).*

Graham Smith/Evan Williams

Council continued in open meeting at 11.25am.

VISITORS:

Representatives from TUIA gave a power point presentation to Council, a copy of the presentation is attached to these minutes.

Commissioner Donald Couch spoke on what TUIA is about and their relationship with local government and regional councils.

Mania Cunningham wanted to recognise the great work this Council has done and what a stunning place Fairlie is. He also spoke about stays on the marae and how it brings trust to the people.

The chief executive supported comments about the marae and how it was to experience a stay on the marae.

Mayor Barlow commented that it would be helpful if there was translation with the Maori wording to help the people understand what is being said. She also stated how it is beneficial to work with TUIA and she is looking forward to a great working relationship.

Cr Cox commented what a great presentation and thanked the team.

The meeting closed and adjourned for lunch at 12.26pm

THE MAYOR DECLARED THE MEETING CLOSED AT 12.26PM

MAYOR: _____

DATE: _____

Unconfirmed

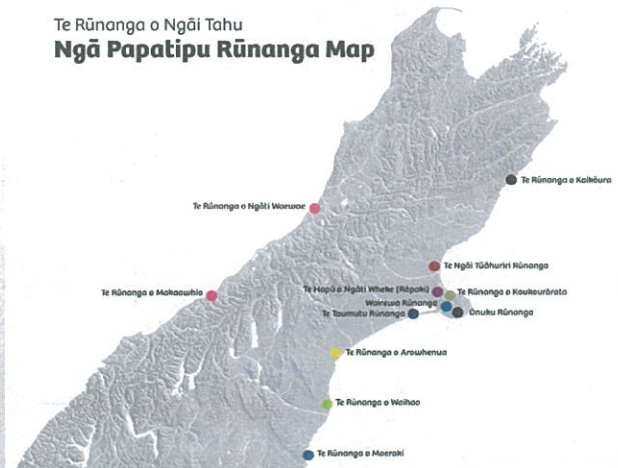
TUIA

Working together, shoulder to shoulder, in partnership

Ngāi Tahu and Environment Canterbury Joint Work Programme



Te Rūnanga o Ngāi Tahu Ngā Papatipu Rūnanga Map

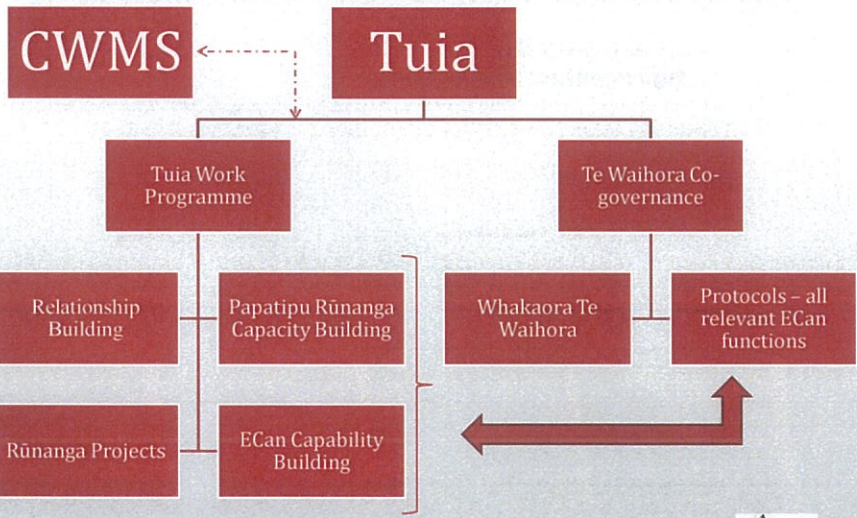


What is Tuia?



- A priority outlined in Environment Canterbury Strategic Direction 2012-22.
- Tuia, represents our working relationship with Ngāi Tahu and has many interconnecting work streams that span across all parts of council.
- This commitment is based on the recognition that the relationship of Ngāi Tahu with their ancestral land within Canterbury is inextricably affected by the powers and functions of ECan.
- In progressing “Tuia” the Commissioners and Ngāi Tahu are committed to working together in a spirit of partnership that promotes mutual respect, transparency, trust and good faith.

What is Tuia?



What is Tuia?



- *Governance, co-governance and working relationship arrangements are in place with ngā Rūnanga and Te Rūnanga o Ngāi Tahu*
- *Environment Canterbury supports Ngāi Tahu to fulfil their role and responsibilities as tangata whenua and kaitiaki*
- *The Tuia programme and ethic is integrated and fostered through all Environment Canterbury activities and work programmes*

LTP - Levels of Service



Relationship building

- Te Rōpū Tuia meetings;
- Te Paiherenga working group meetings;
- Meetings between Chairs and CEOs of each organisation;
- Meetings/engagement with Rūnanga as required eg. consents & planning;
- Working with Te Rūnanga strategy & policy staff to align responses where possible
- Commissioner and Rūnanga meetings at marae;
- ECan and Ngāi Tahu engagement with ngā mataawaka

Priorities



Staff capability building

- Noho Marae & Treaty Training; Te Reo support
- Kōtui - dedicated staff from section who are visible champions
- Sonar 6 & staff survey
- Aoraki Bound
- Tuia staff support
- ECan/Ngāi Tahu secondments
- Iwi management plan training
- Intranet kete/ tool box site
- Video montage resource

Priorities



Rūnanga capacity building

- Tangata Whenua Advisory Services
 - Supporting business development
 - Service Level Agreements
 - Reporting and monitoring infrastructure through Sharepoint
- Supporting the development of a South Canterbury Iwi Management Plan
- Providing staff support for South Canterbury Rūnanga
- Hearing Commissioner training, support & promotion
- Developing a capacity building strategy with Te Rūnanga o Ngāi Tahu

Priorities



Rūnanga projects

- Tuia Fund
 - \$5000 for each Rūnanga for their own projects related to a local government function
 - Some in-kind staff support

Priorities



Work activities include:

- a consents Tuia work programme
- supporting the co-governance work programme
- a Tuia joint work programme with Community Public Health/CDHB including a series of wānanga for Rūnanga
- supporting the development of the Mātauranga science strategy workstream
- advice and support for TA's relationships with Rūnanga
- responding to staff requests for advice
- reviewing internal documents with a Tuia lens
- Supporting the education team wānanga with youth

Activities



- **Changing the way we, as an organisation, engage with Ngāi Tahu**
- **Building understanding and developing cultural awareness**
- **Integrating Tuia into the way we do things**
- **Staff feel confident and capable engaging with Ngāi Tahu**
- **Rūnanga have capacity to respond to the requests made of them and opportunities that arise**
- **Rūnanga are able to successfully participate in decision making**
- **Rūnanga are able to discharge their responsibility as kaitiaki**

Tuia Outcomes



MACKENZIE DISTRICT COUNCIL

MINUTES OF AN EXTRAORDINARY MEETING OF THE MACKENZIE DISTRICT COUNCIL HELD AT THE COUNCIL CHAMBERS IN FAIRLIE ON TUESDAY, MARCH 10, 2015, AT 1.04PM

PRESENT:

Claire Barlow (Mayor)
Cr Graham Smith
Cr Murray Cox
Cr James Leslie
Cr Russell Armstrong
Cr Noel Jackson

IN ATTENDANCE:

Wayne Barnett (Chief Executive Officer)
Bernie Haar (Asset Manager) (Left at 2.43)
Julie Jongen (Committee Clerk)
Paul Morris (Finance manager)
David Rae (Projects Admin manager)
Nathan Hole (Planning & Regulatory Manager)
Garth Nixon (Community Facilities Manager)
Arlene Goss (left at 2.33)
Toni Morrison (left at 2.33)

OPENING:

The Mayor welcomed everyone to the meeting.

APOLOGIES:

Resolved that apologies be received from Evan Williams

DECLARATIONS OF INTEREST:

Cr Murray Cox declared a conflict of interest in an item to be discussed in public excluded session.

LONG TERM PLAN REPORTS:

1. Adopt 30 Year Infrastructure Strategy (report attached/full strategy circulated by post)
2. Adopt Activity Management Plan – Stormwater circulated by post
3. Adopt Activity Management Plan – Regulatory Services (attached)
4. Adopt Activity Management Plan – Community and Township Services (attached)

5. Adopt Long Term Plan Supporting Documents:
- Draft Community Outcomes (attached)
 - Draft Statement on Development of Maori Capacity to Contribute to Decision Making Processes (attached)
 - Significant Forecasting Assumptions (attached)

PUBLIC EXCLUDED:

Resolved that the public be excluded from the following part of the proceedings of this meeting namely:

1. PURCHASE OF TEKAPO MINI GOLF SITE (ATTACHED)
2. SALE OF LAND AT TEKAPO (ATTACHED)

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Purchase of Tekapo Mini Golf Site	Enable commercial negotiations	48(1)(a)(i)
Sale of Land at Tekapo	Enable commercial negotiations	48(1)(a)(i)

This resolution is made in reliance on Section 48(1)(a)(i) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows: *Tender Acceptance Fairlie and Twizel Water Supplies under section 7(2)(i).*

REPORT:

30 YEAR INFRASTRUCTURE STRATEGY:

The purpose of this report is to provide the Mackenzie District Council Infrastructure Strategy – The Next 30 Years as part of the framework for the 2015-2025 Long term Plan and consultation document.

Resolved:

1. That the report be received.
2. That the 'Infrastructure Strategy – The next 30 Years' be adopted by Council subject to audit changes.

James Leslie/Murray Cox

James Leslie/Murray Cox

Bernie Haar noted that there are a couple of errors in his reports and thanked members for letting him know.

Mayor Claire Barlow noted about Foul Sewer report, that there isn't a budget figure in the report. Bernie Haar replied that the figures are in the back of the report.

Sludge removal figure of \$200,00 will need to gather funds over the next 3 years.

Twizel Water supply – section 6.5.5 Mayor Claire Barlow noted estimate cost is \$315,000 and asked if the contributions accounted for are in the figures at the back of the report.

In line booster pump - is there a budget for this included in these figures, reply was that there is \$120,000 allocated. Cr James Leslie asked if it is definitely the councils expense to put the booster pump in. Bernie Haar replied that it is more sensible to put it in and hoping the costs will be shared by the developer.

Cr Russell Armstrong asked if the titles have been issued and is the developer paying rates on these properties, Nathan Hole replied yes.

Cr James Leslie mentioned the reports are based on today's dollars but are meant to have inflation figures built in and that putting in today's dollars made no allowance for inflated value. Mayor Claire Barlow said there should be a note to state this.

Paul Morris stated that this particular document does not have to have inflated figures in it.

Mayor Claire Barlow and councillors congratulated the team that put the document together and noted what an excellent, readable document it was.

STORMWATER ACTIVITY MANAGEMENT PLAN:

The purpose of this report is to adopt the Stormwater Activity Management Plan as the framework for the 2015-25 Long term plan.

Resolved:

1. That the report be received.

James Leslie/Graham Smith

2. That the Stormwater Activity Management Plan be adopted as policy for the future direction of that activity, subject to audit changes.

Graham Smith/James Leslie

Mayor Claire Barlow asked if the correct year is in the funding comment at the bottom of page 29 and Bernie Haar confirmed yes, the correct year is there.

Mayor Claire Barlow asked if we have a stormwater management plan? Bernie Haar replied that a \$100,000 has been budgeted to do 2015-2017 which will be shared across the three areas.

Cr James Leslie commented that Council don't have a Risk Management Plan. Bernie Haar replied that it is a priority and questioned if we should get an outsider to do this. Wayne Barnett added that Risk Management is an area David Rae is working on. David Rae explained what the process will be and the report will be right across Council as a whole. The question was asked if developers in the future will have to comply, Bernie Haar replied with yes.

REGULATORY SERVICES ACTIVITY MANAGEMENT PLAN:

The purpose of this report is to provide and adopt the Regulatory Services Activity Management Plan as the framework for the 2015-2025 Long Term Plan and consultation document.

Resolved:

1. That the report be received.

Graham Smith/Russell Armstrong

2. That the Regulatory Services Activity Management Plan be adopted as policy for the future direction of that activity, subject to audit changes.

Claire Barlow/Murray Cox

COMMUNITY AND TOWNSHIP SERVICES ACTIVITY MANAGEMENT PLAN:

The purpose of this report is to provide and adopt the Community and Township Services Activity Management Plan as the framework for the 2015-2025 Long Term Plan and consultation document.

Resolved:

1. That the report be received.

GrahamSmith/Murray Cox

2. Resolved that the Community and Township Services Activity Management Plan be adopted as policy for the future direction of that activity, subject to audit changes, and

Russell Armstrong/Graham Smith

3. Resolved that the Council's funding policy for building control is amended to be 100% funded through fees and charges; and

4. Resolved that the Council's funding policy for sale of Liquor and Environmental Health is amended to be 100% funded through fees and charges.

Graham Smith/James Leslie

Cr Graham Smith asked Garth Nixon about the money put aside to extend the cemetery. It is estimated that 300 more plots could be gained by removing storage shed and trees. It will take a lot of work to get the grounds up to standard.

Cr James Leslie asked if there is any intention to sell the medical centre, and if so, the funds would fall into the real estate funding.

Cr Graham Smith asked about "halls" that if they were to deteriorate would they be replaced, the response was that it would need to be a community decision.

Skipton hall is going to be demolished and are getting prices for this to be done.

In regards to the sentence in the report on page 42 re the sale of the toilet block in Market Place, Cr Russell Armstrong commented that the community board were in support of selling the toilet block, but doesn't remember supporting the sale of the land. Mayor Claire Barlow agreed the board didn't support sale of the land. This would be a council decision. Garth Nixon will reword this.

Page 38 of the report talks about "social centres", Mayor Claire Barlow said the wording needs to clarify they are not talking about information centres, Garth Nixon will re word the report.

Page 47 of the report re "major projects valued at more than \$20,000 over the 10 year period" Cr Murray Cox asked if Tekapo work was separate to this? Garth Nixon stated that money will continue to their development.

Paul Morris spoke about the numbers for solid waste, Mayor Claire Barlow suggested we check it against the waste minimisation plan.

Waste - Page 48 of report, In the levels of service statement "the majority of Mackenzie waste is recycled rather than land filled" it was recommended to change the measure of service to refelect the latest diversion rate, and the target for that level of service to be 37% trending upwards annually over the period of the plan.

LTP 2015-25 SUPPORTING DOCUMENTS:

The purpose of this report is to adopt the supporting material for inclusion in the 2015-2025 Long Term Plan and consultation document.

Resolved:

1. That the report be received.

Murray Cox/Russell Armstrong

2. That Council adopt the following supporting information for the Long-Term Plan 2015-25, subject to audit changes:

- Draft Community Outcomes
- Draft Statement on Development of Maori Capacity to Contribute to Decision Making Processes.

Claire Barlow/MurrayCox

- Significant Forecasting Assumptions

Resolved that the Draft Community Outcomes as recorded on page 52 of the agenda be adopted with the following change to the text under the heading “A Democracy that Upholds the Rights of the Individual”. This section will now read “The district needs a council which represents its community while respecting the rights of the individual”.

Noel Jackson/James Leslie

Resolved to adopt the document subject to changes.

Russell Armstrong/James Leslie

Forecasting Assumptions

Page 58 of the report re revaluation of rates, reads “The last full valuation was effective from July 2014 and the rates for the 2014/2015 year **will be** levied on these 2014 values ... wording should read “**have been**”.

Mayor Claire Barlow suggested there could be further discussion in the workshops re rating values of the Mackenzie district.

Paul Morris stated that stormwater pipes have been extended to a 150 year life.

Cr Noel Jackson asked about the accuracy with the figures on page 55 regarding future growth. Paul Morris responded that they have been calculated by the sub divisions or building consents that are definitely on the books.

Graham Smith/Russell Armstrong

Council moved in to Public Excluded

THE MAYOR DECLARED THE MEETING CLOSED AT 3.13 pm

MAYOR: _____

DATE: _____